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# 1989-1990

## Annual Town Report



Highway Department Building

## Hooksett, New Hampshire



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## Dedication

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DEDICATION: Merrill Johnson

Voluntary effort is one of the clearest measures of a community's vitality and commitment to its past, its present and its future. Merrill Johnson has given unselfishly to the town countless hours while supervising the construction of three town facilities; the Transfer Station, Recycling Building, and the Town Garage. Due to the knowledge Merrill has in the construction field, his involvement in the building operations saved the Town of Hooksett over a million dollars. The tremendous savings, enabled the Town to purchase needed equipment for these facilities. He is an active member of the Planning Board and Solid Waste Committee. He has been instrumental in getting demolition debris permits and expanding the demolition cell. He is also active in the study for the new Safety Complex and AWARE project. Merrill, words can not explain how much we appreciate the time and effort you have given to the Town. This year's Annual Report we dedicate to you!!

Photo credit: Ernest Gould

Typesetting and Printing: Cummings Printing Co., Manchester, NH



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### PLEASE NOTE THE FOLLOWING INFORMATION

The Zoning Ordinance printed on Pages P-1 to P-84 is **proposed** by the Hooksett Planning Board. It is the result of 18 months of work on developing a Master Plan and 12 months of rewriting the existing ordinance to conform to that plan. Public hearings were held on August 11th and 25th. Several changes have already been recommended as a result of the first two hearings. Copies of these changes are available at the Town Hall. The voters of Hooksett will be asked to vote on the adoption of the proposed **ordinance as amended on Election Day, November 6, 1990.**

Please note the following results of the May 11th Town Meeting. (See Pages 10 and 11).

All Articles passed with the exception of Article #3.



# Officials, Boards & Committees

## GOVERNOR

Judd Gregg

## UNITED STATES SENATORS

Gordon J. Humphrey  
Warren B. Rudman

## U.S. REPRESENTATIVES

Robert Smith

## GOVERNORS COUNCILORS

Earl A. Rinker, III

## REPRESENTATIVES TO GENERAL COURT

Laurent Boucher  
Terrence Pfaff  
Lowell Apple

## STATE SENATOR

Eleanor Podles

## HOOKSETT DISTRICT COURT

Judge Robert LaPointe, Presiding Associate  
Celeste Lemay, Clerk

## ADMINISTRATION

Town Administrator:  
Terese Clifford Beaudry  
Sandra M. Piper, Assistant  
Elizabeth Dionne, Secretary

## ASSESSING DEPARTMENT

Sandra Piper  
Michelle Quirion, Clerk

## BOARD OF APPEALS

Roland Boisclair  
Victor Girard  
Richard Gurall  
David Piper  
Hamilton Rice

## BUDGET COMMITTEE

A. Kevin Cote, Chairman 6/91  
Laura Madden 6/91  
Linda Courtemache 6/91  
Mark Tucson 6/93  
Robert Mercer 6/92  
Claire Forest 6/91  
Gary Attalla V.W.P. Rep.  
Warren Harvey C.W.P. Rep.

## CEMETERY COMMISSION

Wallace Emerson, Chairman 6/92  
Helen Tuttle 6/92  
James VanVliet

## CENTRAL WATER PRECINCT

Ralph Page 3/91  
Rudolph Duglocz 3/93  
Robert Tuttle 3/93  
Helen Tuttle, Treasurer 3/91  
Dorothy Deschenes, Clerk 3/91  
Frank Bennett 3/92  
Carol Desilets, Moderator 3/91  
Louis Vigneau 3/92

## CIVIL DEFENSE

William Shackford  
Harold Murray

## CODE ENFORCEMENT OFFICER/ BUILDING INSPECTOR

Kenneth Andrews

## CONSERVATION COMMISSION

Richard Montieth 6/91  
Steven Courchesne 6/91  
Frank Italia 6/91  
Raymond Robb 6/91  
Rhys Llewellyn 6/91  
Virginia Duford, Chairwoman 6/92  
Carol Johnson 6/92  
William Jackson, Council Rep.

## COUNCIL

William Lyon, Chr — District 1 6/91  
Bartram Branch — District 2 6/93  
William Jackson — District 3 6/93  
Ronald Savoie — District 4 6/91  
Gerry Handley — District 5 6/92  
Lowell Apple, V Chr — District 6 6/92  
Donald Duford — At large 6/93  
Judith Hess — At large 6/91  
Ray Langer — At large 6/92  
Amy Wheeler, Secretary

## DOG OFFICER

Leander

## FIRE CHIEF

Raymond O'Brien

## HAZARDOUS WASTE SUBSTANCE COMMITTEE

Leland Kimball  
Raymond O'Brien  
Steven Agrafiotis  
Bruce Kudrick  
William Shackford  
Wayne Hemeon  
Paul Carrier  
Leo Hebert  
Kempton Holt



Terese Clifford Beaudry		PLANNING BOARD	
Kenneth Andrews		Richard Marshall, Chairman	6/92
Al Lelis		Robert Nolet	6/93
Denis Kuczewski		George Gagnon	6/91
HEALTH OFFICER		Merrill Johnson	6/91
Gerry Handley		Tom Peterson	6/91
HIGHWAY DEPARTMENT		John Turbyne	6/92
James McColl, Public Works Supervisor		Lou Stack	6/92
Bruce Mayhew, Foreman		Joe Wilson	6/93
Brenda Page, Secretary		William Lyon, Council Rep.	6/91
		Michelle Quirion, Secretary	
HISTORICAL SOCIETY		POLICE CHIEF	
Paul Howe		James Oliver	
Evelyn Howe		POLICE COMMISSION	
HOOKSETT INDUSTRIAL DEVELOPMENT CORP.		David Bernard, Chairman	2/91
Hans Wenthrup, Exec. Director		George Lindh	6/92
Reginald Gaudette, President		John Proctor	3/91
Gordon Moore, Vice President		SCHOOL BOARD	
Bob Normandeau, Secretary		Joanne McHugh, Chairwoman	6/92
Jerry Holleran, Treasurer		Stephen Howell	6/91
Sidney Baines		Barbara Cliff	6/91
Dick Dutile		Pamela Auger	6/93
Culter Brown		Henry Roy, Treasurer	6/91
Tom Pallazzi		Diane Hawkes, Clerk	6/91
Doris Riley		David Hess, Moderator	6/91
Bill Rossignol		SCHOOL SUPERINTENDENT	
HOOKSETT YOUTH ATHLETE ASSOCIATION		David Cawley	
Tom Peterson	6/91	SEWER COMMISSION	
LEGAL COUNSEL		William Fongeallaz, Chairman	6/92
Upton, Sanders, and Smith		Pat Rueppel	6/91
Barton Mayer		Paul Kenney	6/93
LIBRARIAN		SOLID WASTE MANAGEMENT COMMITTEE	
Francis Hebert		Rudolph Campbell, Chairman	6/91
LIBRARY TRUSTEES		Kempton Holt, Superintendent	
Lois Koehler	6/93	Roland Casey	6/91
Sonia Attalla	6/91	Merrill Johnson	6/91
Mary Farwell	6/92	Robert Schroeder	6/92
METROPOLITAN TASK FORCE		David Piper	6/92
Clark Barnett, Council Rep.	6/93	John Ciempa	6/93
MODERATOR		James Sullivan	6/93
David Hess	6/92	Donald Duford, Council Rep.	6/91
PARKS & RECREATION		SUPERVISORS OF CHECKLIST	
Ronald Felch		Mary Campbell, Chairwoman	6/94
Peter Farwell, Chairman	6/93	Karen Noce	6/92
Dale Hemeon	6/92	Janyce Demers	6/96
Zane Stuart	6/91	TAX COLLECTOR/TOWN CLERK	
Paul Lambert	6/91	Leslie Nepveu	
Linda Jordan	6/91	Connie Nepveu, Deputy	
		Gail Anderson, Clerk	
		Lisa Davis, Clerk	
		TREASURER	
		Elaine Tsantoulis	
		Lowell Apple, Deputy	



## TRUSTEES OF TRUST FUND

Cindy Motta	6/91
Carolyn Schroeder	6/91
Joy Riley	6/92

## VILLAGE WATER PRECINCT

Roger Hebert, Chairman	3/91
Joe Hebert	3/91
Laurel Manning	3/93
Gary Attalla	3/94
Peter Farwell	3/92
Susan St. Germain, Treasurer	3/91
Cathy Janosz, Clerk	3/91
Claire Forest, Moderator	3/91

## YOUTH SERVICE DIRECTOR

Marie Goddard

## ZONING BOARD OF ADJUSTMENT

Joan Holleran, Chairwoman	6/92
Russell Poirier	1/91
Conrad Croteau	6/91
Kenneth Burgess	6/91
Janice Kenney	6/92
Warren Harvey	6/93
Bill McDonald	6/93
Jeanne Lyon	6/91
Michelle Quirion, Secretary	



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# Hooksett's First Town Council

## July 1, 1990

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William Lyon, Chairman	District One
Bartram C. Branch	District Two
William Jackson	District Three
Ronald Savoie	District Four
Gerard Handley	District Five
Lowell D. Apple, Vice Chairman	District Six
Donald Duford	At Large
Judith Hess	At Large
Ray F. Langer, Secretary	At Large



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# Town Council

## Report 1990

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On behalf of the first elected Town Council and as Chairman I would like to take this opportunity to thank the voters of Hooksett for adopting the Town Council Charter form of government. This report is designed to give a synopsis of the first 12 months under this form of government.

The first priority of the Council was to have an audit of the financial status of the Town. Please note that this was an 18 month budget from January 1989 to June 1990. The first six months were the Selectmen's responsibility and the remaining 12 months became the responsibility under Town Council. The results of the preliminary audit were favorable.

A Council subcommittee was formed to evaluate and oversee the renovations to the Town Hall. Councilor Gerry Handely, Chairman of the subcommittee has submitted the following brief explanation and overview of the changes that have been implemented and how these monies were utilized.

When the Council took office last July one of our first problems was office space. We had a nine member Board trying to meet in what was a three member former Selectmen's office.

The Space Study Committee was formed consisting of myself as Chairman, Don Duford and Ray Langer.

There were some funds left from a warrant article from last years Town Meeting, so we decided we needed to enlarge the office taking some space from the adjoining office.

As we started tearing out walls we realized that there was no insulation in the outside walls of not only the Selectmen's office but the secretary's, Town Clerks, Youth Services and Health and Welfare Offices.

The windows were very old and single pane glass that would rattle in the wind. We found live wires in the walls that had been replaced but never disconnected. We found that there was no fire detection or security system in the building whatsoever to protect all of the Town records.

We were told that the steam heating system was being taxed to the limit and that in order to get heat to some offices, the thermostat had to be set on 90° and the system ran almost continuously.

We immediately took steps to correct all of these problems by updating the electrical, installing a separate heat and air conditioning system, insulating the walls, floors and celings, installing a fire and security system, replacing the windows with insulated glass and making some cosmetic improvements such as painting and carpeting.

The space committee was also appointed to meet with the court personnel to renegotiate the court lease. The

court requires a handicapped accessible building with handicapped accessible bathrooms and requested that some type of central air conditioning be installed as the two window air conditioners were not only loud but were hardly sufficient to cool the room which is also used by Planning Board, Zoning Board and many other committees in the evening.

During this time we were having the books audited as required by the Charter and during the audit some Federal Revenue Sharing Funds were found that had never been expended. After a few calls to Washington we found that the program had been discontinued and they suggested that we contact the State as how to proceed to salvage the funds which had to be used for repairs or new programs but could not be simply used for operating expenses or applied against the tax rate.

Our Town Administrator after several phone calls and a lot of effort was able to convince the Federal and State government and the Town Budget Committee to use these funds to repair the Town Buildings.

We were able to use these funds to design and build the handicapped access, address the parking problems, shore up the underpinning, install a second floor fire escape and insulate and make cosmetic improvements to the upstairs offices.

The bathrooms will be handicapped accessible very shortly as the work is in process.

By making these improvements we have made the existing space much more functional. We were able to negotiate a substantial rent increase with the court and we have made the building much more energy efficient which will save us substantial operating costs in the future. We have made it a safer and more comfortable environment for our employees and we feel it gives a much better impression to visitors and potential businessmen or future residents, whose first visit, many times is to the Town Hall.

By doing this work this year we have been able to get these improvements done at far less expense because of the economy and we feel that with these improvements, we have added another ten years +/- of use as our municipal building and therefore giving us time to build our badly needed Central Fire and Police Emergency Building.

The additional funds which are left will be used to make repairs and improvements to other Town facilities.

We as a Council initiated an agenda schedule and adopted rules and procedures to facilitate the Council form of government, allowing for structured meetings while still being attentive to the need for an open forum.

Some of our first duties were to appoint members to the various Town Boards and Committees as required.



This procedure included forming a five member Board of Assessors.

We systematically met with each Board and Committee currently active in the Town such as the Planning Board and the Conservation Commission, to solidify and identify common goals and to open and reaffirm the lines of communication.

The Town of Hooksett was the first community in New Hampshire to receive Federal grant money for the On-Trac Program for adjudicated youths. The program includes participation from the Police Chief, the Court Justice, the Town Administration, the Youth Services Director and members of the community at large. This project entitled "On-Trac" has received Federal Grant monies for the second year at no cost to the Town.

We wish to publicly thank CB Sullivan for his outstanding cooperation in placing these youths in meaningful jobs and supporting the Board on a management level.

In addition to the On-Trac Program, we renegotiated the District Court's leasing of Town facilities at a 20% increase.

In August the Council extended an invitation to Executive Councilor Earl Rinker to meet with them regarding cooperation and assistance between Local and State government. One issue which the Council was extremely concerned with and discussed with Councilor Rinker, was the fact that no state money was appropriated for Route 3 in the ten year highway plan.

In October we set up a tour of all Town facilities for any and all interested Board and Committee members. Unfortunately the turn out of people was less than expected and perhaps we will reschedule this event next fall. This Town tour has proven to be a valuable tool in establishing the need and priority of capital projects and evaluating departmental needs.

When the boat ramp was proposed at Goonan Road, a subcommittee was formed with Councilor Bill Jackson as the Chairman. Councilor Jackson's comments are provided as follows:

1989 was another match up between David and Goliath, with Hooksett being David, the State being Goliath. Unfortunately the results were not as the old story went. The issue centered around the States' desire for a public boat ramp to be located in a highly desirable residential neighborhood. Although overwhelming opposition was voiced at all the public hearings held on the subject, the issue was not to determine whether or not there should be access to the Merrimack but rather where. In the final analysis Goliath won this match and the Governor and the Executive Council voted to acquire a piece of property on Goonan Road to build a public boat ramp access point to the Merrimack River. Our Council has presently sent a letter to Kevin Monahan, Director of Safety Services for the New Hampshire Department of Safety, requesting two important steps be taken to ensure the safety to all those who use the section of the Merrimack River that runs through our Town. First, that a 35 m.p.h. maximum speed

limit be enforced on this section and proper signage at all access points. Secondly, that a meaningful enforcement schedule be adopted to patrol this section and to deal with violators. It is our feeling that these two steps would help to ensure the safe use of the Merrimack River in our Town for all the users and further would assist in protecting the serious erosion damages occurring due to the use of high speed boats on this rather narrow stretch of river. The stated goal of the New Hampshire River Management and Protection is quote "Ensure the wise use and conservation of New Hampshire River Resource" this is also our goal. On May 10, 1990 we received a letter from the Director of Safety Services assuring the Town Council that safety on the Merrimack River was a top priority and that all safe boating laws will be vigorously enforced.

We adopted a Hazardous Materials Control Ordinance, as proposed and supported by the Fire and Police Departments and our own Councilor Branch drafted a Skateboard Ordinance which was later adopted. Councilor B.J. Branch has explained the Council review process for this ordinance as follows:

The ordinance which we adopted was in response to several complaints by numerous residents over the fact that there were certain skateboarders in their neighborhoods they interpreted as engaging in behavior that they would not consider particularly reasonable. Initially there was a lot of thought to an outright ban of skateboarding but the Council determined that an outright ban would unfairly penalize those people who were skateboarding and not causing anybody any problems. What we ended up finally adopting was an ordinance which balances we thought very well the interests of those people who want to skateboard in a way which is not threatening or bothersome with the interest of the people to be able to enjoy their property. Significantly, at the public hearing on the ordinance we had approximately 20-30 teenagers who came and spoke on the ordinance and gave their input. Their input was helpful, constructive, and I think it led to a result which is in the best interest of everybody and we really enjoyed having the students come in and participate and I think we would look forward to that happening more in the future.

In November, the Fire Department petitioned to form a union.

Further in November, the Highway Department moved to the new Highway facility located adjacent to the Transfer Station off of Route 3A. This million dollar building was built for approximately \$500,000 due to the combined efforts of citizens in this Town. A special thank you to Merrill Johnson for his unique and outstanding effort in overseeing the design and build concept.

We have also endorsed the efforts of the American Cancer Society gala which was held at the NH College North Campus on June 16th.

In January the Council began the budget deliberations in preparation for presentation to the Budget Committee for final approval by the voters at this Town Meeting.

Also in January we had the ancient Chinese ruins on Route 3 cleared and removed.

These projects are a part of the changing face of Hooksett as we move forward into the 1990's.

At this time we would like to take the opportunity to express our thanks to the Administrative staff and Town

Departments for their support and efforts over the last 12 months during the transition from Selectmen to Council form of government. We would also like to thank everyone for their patience and cooperation of having to work around the extensive Town Hall renovations.

We want to thank our many volunteer Board and Committee members whose efforts and service to the community continue to make Hooksett the outstanding community we feel it is.

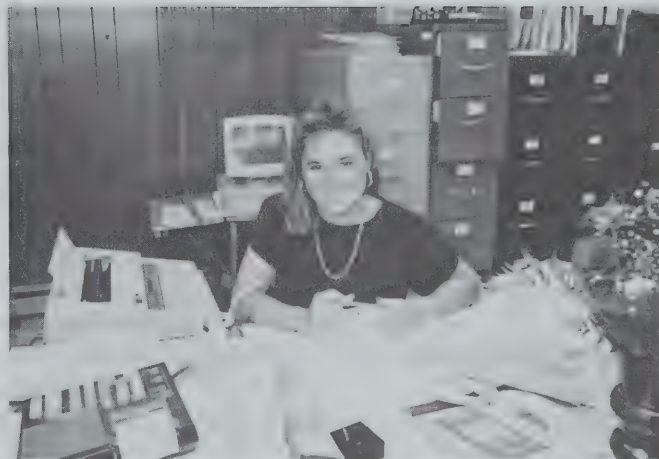


Town Council—(L to R) Chrmn; B. Lyon, B. Jackson, Vice Chrmn; L. Apple, B. J. Branch, R. Savoie, D. Duford, & G. Handley. Absent: R. Langer & J. Hess





Administrative Assistant/Assessing Department—  
Sandra Piper



Assessing Department Clerk—Michelle Quirion



Secretary to Town Administrator, Elizabeth Dionne



Town Council Secretary, Amy Wheeler

# Hooksett Town Warrant—State of New Hampshire

To the inhabitants of the Town of Hooksett, New Hampshire, in the County of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at the Hooksett Memorial school on Tuesday the 8th day of May, Nineteen hundred and Ninety, at six of the clock in the forenoon to cast your ballots for Town Officers and for questions required by law to be on the ballots. Polls close at 7:00 p.m.

The remainder of the Warrant will be acted upon at the Hooksett Memorial School, Friday the 11th day of May, Nineteen hundred and Ninety, at 7:00 p.m.

## ARTICLE 1

To choose all necessary Town Officers for the year ensuing.

## ARTICLE 2

### Amendment 1

Are you in favor of Amendment #1, as proposed by the Hooksett Planning Board, to amend Article II—Districts of the Hooksett Zoning Ordinance? (This will bring the Hooksett Zoning Ordinance in line with Federal Floodplain Regulations and allow eligible property owners to take advantage of available Floodplain Insurance Programs)

YES [    ]

NO [    ]

### Amendment 2

Are you in favor of Amendment #2, as proposed by the Hooksett Planning Board, to amend Article III—General provisions by revising Section F, deleting item #4 of the Section h and deleting Section L in its entirety? (This will bring the Hooksett Zoning Ordinance in line with Federal Floodplain Regulations and allow eligible property owners to take advantage of available Floodplain Insurance Programs)

YES [    ]

NO [    ]

### Amendment 3

Are you in favor of Amendment #3, as proposed by the Hooksett Planning Board, to amend Article IX—Enforcement by deleting the second paragraph in section C? (This will bring the Hooksett Zoning Ordinance in line with Federal Floodplain Regulations and allow eligible property owners to take advantage of available Floodplain Insurance Programs)

YES [    ]

NO [    ]

### Amendment 4

Are you in favor of Amendment #4, as proposed by the Hooksett Planning Board, to change Tax Map 06, Lot 19 from Residential to Commercial.

YES [    ]

NO [    ]

## ARTICLE 3

To see if the Town will vote to raise and appropriate the sum of \$652,000.00 for the purpose of the construction and carrying out of the Castle Drive-Golden Gate Drive Basin sewerage project, so-called, such sum to be raised by the issuance of bonds or notes not to exceed \$652,000.00 under and in compliance with the Municipal Finance Act (New Hampshire RSA, Chapter 33), to authorize the Hooksett Town Council to issue and negotiate such bonds or notes, to determine the rate of interest thereon and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Hooksett and to allow the Hooksett Sewer Commission to expend such funds and any income from the investment thereof for the purposes above specified. The repayment of such bonds or notes shall be out of the general revenue and assessments of the Town and shall not be the subject of collection under any special betterment assessment ordinance.

(Requires 2/3 written ballot vote)

Submitted by petition.

Recommended by Budget Committee

## ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of three hundred sixty thousand, three hundred sixty dollars (\$360,360.00) for the purpose of tipping fees related to the cost of trucking solid waste to a disposal site outside the Town of Hooksett.

(Majority vote required)

Recommended by Budget Committee

## ARTICLE 5

To see if the Town will vote to raise and appropriate the sum of \$7,500.00 for the purchase of an automatic advisory defibrillator for use by the Tri-Town Ambulance Service to provide emergency transportation medical care.

(Majority vote required)

Recommended by Budget Committee

## ARTICLE 6

To see if the Town will vote to expend the sum of \$5,344.00, said sum remaining in the Federal Revenue Sharing Account for the purpose of funding a Site Study and Building Acquisition Committee for constructing a public safety complex.

Recommended by Budget Committee

## ARTICLE 7

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000.00) for the purchase of recycling equipment.



Recommended by Capital Improvement Plan  
Recommended by Budget Committee

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of seventy eight thousand dollars (\$78,000.00) for the option on acquisition of land, Map #24, Lot #58 for the purpose of expanding the existing Landfill for demolition disposal.

(Majority vote required)  
Recommended by Capital Improvement Plan  
Recommended by Budget Committee

ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of one hundred twenty thousand dollars (\$120,000.00) to purchase a tanker pumper for the Hooksett Fire Department and authorize the withdrawal of sixty thousand dollars (\$60,000.00) from the Capital Reserve created for that purpose, the balance of sixty thousand dollars (\$60,000.00) to come from general taxation.

(Majority vote required)  
Recommended by Capital Improvement Plan  
Recommended by Budget Committee

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000.00) for the construction of restrooms located at Donati Field.

(Majority vote required)  
Recommended by Capital Improvement Plan  
Recommended by Budget Committee

ARTICLE 11

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the

purpose of a Public Safety Complex and to raise and appropriate the sum of one hundred thousand dollars (\$100,000.00) to be placed in this fund.

(Majority vote required)  
Recommended by Capital Improvement Plan  
Recommended by Budget Committee

ARTICLE 12

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of a Communications console and to raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be placed in this fund.

(Majority vote required)  
Recommended by Capital Improvement Plan  
Recommended by Budget Committee

ARTICLE 13

To see if the Town will vote to raise and appropriate the sum of \$6,120,357.00 which represents the operating budget for the Town of Hooksett exclusive of special articles 3, 4, 5, 6, 7, 8, 9, 10, 11, 12.

Recommended by Budget Committee

Given under our hands and seal  
this 16th day of April, in the  
year of our Lord, nineteen  
hundred and ninety.

\_\_\_\_\_  
Chairman, William Lyon

\_\_\_\_\_  
Secretary, Ray Langer  
TOWN COUNCIL  
TOWN OF HOOKSETT

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## Report of the Town Administrator

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Town Administrator—Terese L. Beaudry

As Administrator under the Council form of government, the Hooksett Town Charter has provided us with specific requirements for successful operation and accountability in Town government.

The Administrative management of the Town is consolidated under the Town Administrator and provides for uniform and consistent policies for all Town employees.

I have submitted to the Council the first draft of the personnel plan which will be implemented in 1990.

The intent of the personnel plan is designed to bring a more businesslike approach to management of people.

As required by the Charter, the Administrative Code further delineates the role and function of all Departments and Committee's within the Town structure.

This Town Administration is committed to responsible financial management and in so doing has initiated policies and procedures which effectively deal with the investment of Town funds in secure depositories, daily

monitoring of these funds and effective cost projections of monthly expenditures of the budget appropriations.

The Administration has been taking steps to streamline town government operation to enable us to provide governmental services you expect and deserve at minimal cost to you as tax payers. In addition I feel strongly that our Budget as presented in the May 1990 Town Meeting was financially responsible and fiscally conservative.

I would like to take this opportunity to thank my staff, all Town Departments, Boards, Committee's and the first elected Town Council for their dedication and untiring efforts on your behalf as citizens and taxpayers here in Hooksett.

We are all committed to ensure that your local government structure supports your needs and concerns, while providing the services in a fiscally responsible manner.



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# Minutes of Town Meeting First Session March 14, 1989

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The Moderator, John W. Hanrahan, opened and inspected the ballots and declared the polls opened for voting at 6:00 a.m. Fran Hebert served as assistant moderator, Leslie Nepveu as Town Clerk, and Gail Andersen, Lisa Davis as Assistant Clerks. Supervisors of

the Checklist included Mary Campbell, Karen Noce and Sandy Sheppard.

Absentee ballots were opened at 11:00 a.m. and polls were closed at 7:00 p.m. with the following results:

Ballots Cast	1573
<b>For Selectman</b>	<b>(06/30/89)</b>
Judith Ann Hess	1208
Carol Johnson	355
<b>For Town Clerk-Tax Collector</b>	<b>(06/30/89)</b>
Leslie Nepveu	1350
<b>For Treasurer</b>	<b>(06/30/89)</b>
Richard Nolet	18
Henry Roy	13
Lynne O'Brien	6
<b>For Sewer Commissioner</b>	<b>(06/30/92)</b>
William Fongeallaz	1219
<b>For Supervisor of the Checklist</b>	<b>(06/30/90)</b>
Joanne E. Cline	461
Janyce Robie Demers	923
<b>For Budget Committee (vote for three)</b>	<b>(06/30/92)</b>
Paul W. Kenney	1169
Robert E. Mercer	1124

<b>For Library Trustee</b>	<b>(06/30/92)</b>
Linda Hedrick	40
Mary Farwell	140
<b>For Overseer of Public Welfare</b>	<b>(06/30/89)</b>
Mary Anne Maksalla	1224
<b>For Trustee of Trust Funds</b>	<b>(06/30/92)</b>
Joy Riley	24
Joan Holleran	4

Article #2 — YES	336	NO	1159
Article #3 — YES	395	NO	1115
Article #4 — YES	661	NO	760
Article #5 — YES	671	NO	753
Article #6 — YES	1273	NO	215

Leslie Nepveu  
Town Clerk

# Minutes of Town Meeting, Second Session, March 17, 1989

Moderator John W. Hanrahan called the meeting to order at 7:10 pm and introduced: Assistant Moderator: Fran Hebert, Board of Selectmen: Frank Gray, George Longfellow, and Judith Hess, Town Administrator: Terese L. Clifford, Town Clerk: Leslie Nepveu.

Mr. Hanrahan also introduced Evelyn Howe and Ernie Gould and thanked them for their help with the Town Report. Voting would be done by voice vote for articles not requiring a ballot votes. Should anyone question a vote, a head count would be taken. Mr. Hanrahan asked for a motion to vote on the articles as follows: 24, 26, 32, 33, 34, 35, 25, 31, 8, 7, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 27, 29, and 30. Motioned by M. Farwell. Seconded by L. Apple. Motion was accepted for the Articles to be voted on out of order.

## ARTICLE 24

"We the undersigned voters of Hooksett respectfully request that the Town of Hooksett provide two acres of land from Map 26, Lot 2 on Whitehall Road for the purpose of providing a new post home for the veterans of Foreign Wars Post #9347 of Hooksett." By petition. Motioned by R. Campbell. Seconded by R. Dion. This Article was voted on in the negative.

## ARTICLE 26

"To see if the Town will authorize the Board of Selectmen to enter into an agreement for the disposal of solid waste." Motioned by G. Longfellow. Seconded by R. Campbell. M. Sorel motioned to amend Article by adding the phrase "any such agreement to be form a term of no more than three years." At the end of the Article. Seconded by L. Stack. Amendment adopted. Article was voted on in the negative.

## ARTICLE 32

"To see if the Town will vote to authorize the Hooksett Sewer Commission to accept gifts and grants to be expended by the Commission for the purposes of the extension of mains and or the improvement of Sewer works including the wastewater treatment plant: That funds so expended shall not require the expenditure of other town funds not previously appropriated for the purpose and provided further, that the Commission shall hold a Public Hearing before expending any such gift of grant." W. Fongeallaz motioned for this Article to be passed over. L. Apple seconded. Motion was accepted, Article was passed over.

## ARTICLE 33

"To see if the Town will authorize the Selectmen to apply for, receive and expend Federal or State grants, which may become available during the course of the

year, and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the Town may legally appropriate money; provided (1) that such Grants and other monies do not require the expenditure of other Town funds, (2) that a Public Hearing shall be held by the Selectmen prior to the receipt and expenditure of such Grants and monies; and (3) that such items shall be exempt from all provisions of RSA 32 relative to limitation and expenditure of Town monies, all as provided by RSA 31:95B." Motioned by G. Longfellow. P. Howe seconded. J. Proctor motioned to amend Article from "during the course of the year," to "until June 30, 1990." R. Savoie seconded. Amendment adopted. Article adopted.

## ARTICLE 34

"To see if the Town will vote in favor of authorizing the Board of Selectmen, after consulting with the Planning Board, the Conservation Commission and the School Board, to sell real estate acquired by the Town through Tax Collector Deed." Motioned by D. Riley. K. Cote seconded. W. Fongeallaz motioned to amend by including, "Sewer Commission" after Conservation Commission. L. Apple seconded. Amendment adopted. P. Farwell motioned to amend by deleting the named Commissions and substitute "all Commissions" in it's place. Z. Stuart seconded. Amendment was voted for in the negative. Article was then voted for as amended the first time. Voice vote was questioned. Head vote was taken 127-YES, 102-NO. Article was adopted.

## ARTICLE 35

"To see if the Town will vote to accept the reports of the Town Officers, Agents, Auditors, and Committees for the year 1988." Motioned by F. Gray. Seconded by L. Apple. Article was adopted.

## ARTICLE 25

"To see if the Town will vote to raise and appropriate one million, thirty seven thousand, eight hundred and seventy-five dollars, (\$1,037,875) for the purpose of funding the costs related to employee wages and benefits.

Social Security	132,796
Workmens Compensation	285,738
Medicare	17,527
Unemployment Compensation	6,470
Retirement	165,702
Life & Disability Insurance	60,416
Health Insurance	369,226
Total	1,037,875

J. Hess motioned. P. Howe seconded. After lengthy discussion Article was adopted.



#### ARTICLE 31

"To see if the Town will vote to raise and appropriate such sums of monies as may be necessary to defray general government charges for the optional fiscal year, January 1, 1989 to June 30, 1990 as recommended by the Budget Committee. (\$7,091,812.00) H. Murray motioned to amend by changing line #16 of the Fire Department Budget from \$919,233.00 to \$970,329.00 (\$51,096.00) increase for six additional firemen and a salary increase for the Fire Chief. E. Silkman seconded. Amendment adopted. Article adopted with a bottom line of \$7,142,908.00.

#### ARTICLE 8

"To see if the Town will vote to raise and appropriate the sum of four hundred thirty five thousand, two hundred and eighty dollars (\$435,280) for the purpose of establishing a recycling program at the Hooksett Landfill, Route 3A, this sum to be funded from accumulated surplus." Motioned by R. Campbell. Seconded by B. Lyon. M. Sorel motioned to amend the amount to "one hundred thirty five thousand, two hundred and eight dollars (\$135,280)." L. Apple seconded. Amendment adopted. Article adopted as amended.

#### ARTICLE 7

"To see if the Town will vote to authorize the Selectmen to transfer the sum of five hundred thousand dollars (\$500,000) from accumulated surplus, to be placed into the Sanitary Landfill closure Capital Reserve Fund previously established." R. Campbell motioned. A. Sessor seconded. L. Apple motioned to amend from "five hundred thousand dollars (\$500,000)" to eight hundred thousand dollars (\$800,000)." M. Tuson seconded. Amendment adopted. M. Farwell motioned to further amend the Article by adding an additional "one hundred, sixteen thousand dollars (\$116,000)." L. Apple seconded. Amendment adopted. Article adopted as twice amended (\$916,000).

#### ARTICLE 9

"To see if the Town will vote to raise and appropriate the sum of five hundred and fifty thousand dollars, (\$550,000) for the purpose of site work, designing and construction of a new highway garage, this sum to be funded from accumulated surplus." J. Wilson motioned. R. Labonville seconded. Voice vote was questioned. Standing vote was taken. Article was adopted.

#### ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of thirty-eight thousand dollars (\$38,000) for renovations to the Hooksett Town Hall, this amount to be funded by accumulated surplus." G. Longfellow motioned. R. Savoie seconded. Article was adopted.

#### ARTICLE 11

"To see if the Town will vote to raise and appropriate the sum of thirty-five thousand dollars, (\$35,000) for a modular addition to the Hooksett Library, this sum to be funded from accumulated surplus." M. Farwell mo-

tioned. C. Forest seconded. F. Hebert motioned to amend Article to read, "To see if the Town will vote to raise and appropriate the sum of thirty-five thousand dollars (\$35,000), for the purpose of adding a used modular unit to the Hooksett Public Library. Cost will include remodeling interior and exterior, maintenance, and a handicap bathroom. This sum to be funded from accumulated surplus." L. Harvey seconded. Amendment adopted. Article adopted.

#### ARTICLE 12

"To see if the Town will vote to raise and appropriate the sum of twelve thousand dollars, (\$12,000) for a twenty (20) ton flatbed trailer for the Highway Department, this sum to be funded from accumulated surplus." R. LaBonville motioned. J. Wilson seconded. Article adopted.

#### ARTICLE 13

"To see if the Town will vote to raise and appropriate the sum of twelve thousand dollars, (\$12,000) for a plot set up for the Highway Department, this sum to be funded by accumulated surplus." R. LaBonville motioned. R. Levasseur seconded. Article adopted.

#### ARTICLE 14

"To see if the Town will vote to raise and appropriate the sum of forty-one thousand dollars, (\$41,000) for the purchase of a new truck for the Highway Department." R. LaBonville motioned. R. Levasseur seconded. Article adopted.

#### ARTICLE 15

"To see if the Town will vote to raise and appropriate the sum of sixty thousand dollars, (\$60,000) to be added to the Fire Department Capital Reserve previously established." Motioned by H. Murray. Seconded by R. O'Brien. Article adopted.

#### ARTICLE 16

"To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of design and construction of a new Central Fire Station and to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be placed in this fund." H. Murray motioned. E. Silkman seconded. Article adopted.

#### ARTICLE 17

"To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of design and construction of a new Town Complex and to raise and appropriate the sum of fifty thousand dollars, (\$50,000) to be placed in this fund." L. Harvey motioned. W. Rossignol seconded. Article adopted.

#### ARTICLE 18

"To see if the Town will vote to raise and appropriate the sum of twelve thousand five hundred dollars,

(\$12,500) for the purchase of two (2) voting machines. F. Gray motioned. W. Fongellaz seconded. F. Gray recommended this Article be defeated. Article was voted in the negative.

#### ARTICLE 19

"To see if the Town will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) to be expended by the Fire Department for the following: 1. To purchase, renovate into offices and to furnish a mobile office building. 2. To remodel the present offices into sleeping quarters for the Fire Department personnel. 3. And to provide the various utilities, i.e., electricity, telephone, sewer, water and communication where needed." By petition. H. Murray motioned. G. Gagnon seconded. Voice vote was questioned. Standing vote taken with the following results: YES-116, NO-90, Article was adopted.

#### ARTICLE 20

"To see if the Town will vote to raise and appropriate the sum of forty thousand dollars, (\$40,000) to be added to the Fire Apparatus Capital Reserve Fund previously established." By petition. H. Murray motioned. R. O'Brien seconded. R. O'Brien recommended this article be defeated. Article was voted on in the negative.

#### ARTICLE 21

"To see if the Town will vote to raise and appropriate the sum of thirty seven thousand, five hundred dollars, (\$37,500) from the Sewer User Fees to be deposited into the Sewer Capital Reserve Fund for the replacement of mains, engineering, treatment plant and equipment, to be expended, therefrom, by the designated agents, the Hooksett Sewer Commission." By petition. W. Fongellaz motioned to pass over. R. Savoie seconded. Article was passed over.

#### ARTICLE 22

"To see if the Town will vote to raise and appropriate the sum of five thousand two hundred and fifty dollars (\$5,250) thirty-five hundred dollars (\$3,500) for the fiscal year January 1, 1989 to December 31, 1989 and one thousand seven hundred and fifty dollars (\$1,750) for the six month period January 1, 1990 to June 30, 1990 to help support the Hooksett Senior Citizens Group, the Hooksettites. The funds appropriated by the Town are allocated to pay the rental of the meeting place, the "Over 80 Golden Age Luncheon," the Senior Christmas Party, the distribution of plants and flowers and cards to Hooksett senior shut-ins, supplies and to assist in transportation costs for club day-trips." By petition. D. Duford motioned. R. Campbell seconded. Article adopted.

#### ARTICLE 23

"To see if the Town will vote to raise and appropriate the sum of seven thousand dollars, (\$7,000) to remodel the present bathroom to handicap at the Hooksett Public Library." By petition. F. Hebert motioned to pass over this Article. L. Apple seconded. Article was passed over.

#### ARTICLE 27

"To see if the Town will vote to raise and appropriate two hundred and ten thousand dollars, (\$210,000) for the purpose of tipping fees related to the cost of trucking solid waste to a disposal site outside the Town of Hooksett." K. Cote motioned. R. Campbell seconded. Article adopted.

#### ARTICLE 28

"To see if the Town will authorize the Board of Selectmen to borrow money in anticipation of taxes, and vote to raise and appropriate seventy-five thousand dollars (\$75,000) for the purpose of tax anticipation interest payments." C. Forest motioned. G. Attalla seconded. Article adopted.

#### ARTICLE 29

"To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars, (\$100,000) for the purchase of curbside recycling package." G. Longfellow motioned. F. Gray seconded. G. Longfellow motioned to amend from "one hundred thousand dollars (\$100,000)" to "twenty thousand dollars (\$20,000)." F. Gray seconded. Amendment adopted. Article was voted in the negative.

#### ARTICLE 30

"To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of building a by-pass road from the end of West Alice Avenue, across Martins Ferry road and connecting with route 3, south of the Post Office, and to raise and appropriate five hundred thousand dollars, (\$500,000) to deposit into this fund." F. Gray motioned. R. LaBonville seconded. Article was voted in the negative.

With no other business to be conducted, W. Harvey moved to adjourn the Meeting. Seconded by R. Savoie. Meeting adjourned at 10:40 pm.

Leslie Nepveu  
Town Clerk



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## Town Meeting, May 9, 1989

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Moderator, John W. Hanrahan opened and inspected the ballots at 5:50 am, and declared the polls open at 6:00 am. Fran Hebert served as assistant moderator, Leslie Nepveu as Town Clerk, and Gail Andersen, Lisa Davis, Connie Nepveu as Assistant Clerks. Supervisors

of the Checklist included Karen Noce, Mary Campbell and Janyce Demers. Absentee ballots were opened at 1:30 pm and the polls were closed at 7:00 pm with the following results:

Regular Ballots Cast	1566
Absentee Ballots Cast	18
Total Ballots Cast	1584

<b>Councilor At Large</b>	<b>(06/30/90)</b>
Donald A. Duford	712
Francis W. Gray	223
Stephen B. Howell	314

<b>Councilor At Large</b>	<b>(06/30/91)</b>
Judith Ann Hess	1054

<b>Councilor At Large</b>	<b>(06/30/92)</b>
Ray F. Langer	1047

<b>Councilor District I</b>	<b>(06/30/91)</b>
William Lyon	215

<b>Councilor District II</b>	<b>(06/30/90)</b>
Bartram C. Branch Jr.	146
Philip E. Fitandides	28

<b>Councilor District III</b>	<b>(06/30/90)</b>
William H. Jackson	219
Carol Johnson	114

<b>Councilor District IV</b>	<b>(06/30/91)</b>
Rita G. Boucher	105
Ronald G. Savoie	154

<b>Councilor District V</b>	<b>(06/30/92)</b>
Oral D. Bourbeau	40
Gerry Handley	109
Robert C. Labonville	80

<b>Councilor District VI</b>	<b>(06/30/92)</b>
Lowell D. Apple	169
James K. Longfellow	65

<b>Article #2</b>	
YES—1338	NO—214

Leslie Nepveu  
Town Clerk

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# Independent Auditors' Report

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April 3, 1989

To the Members of  
the Board of Selectmen  
Town of Hooksett  
Hooksett, New Hampshire

Dear Members of the Board:

We have audited the financial statements of the Town of Hooksett for the year ended December 31, 1988 and have issued our report thereon dated April 3, 1989. In connection with our audit, we reviewed and tested the Town's systems of internal accounting control and operating procedures to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards. The purpose of our review of these systems was not to express an opinion on internal accounting control, and it would not necessarily disclose all weaknesses in the system.

In the following paragraphs, we present our comments and recommendations for improving specific aspects of the Town's systems and procedures. We also refer you to the Appendix to this letter which explains the purpose of our review, its limitations, and the professional standards involved.

## GENERAL

Typically, a report of this type places a greater emphasis on findings of a critical nature. Therefore, to put our comments and recommendations in proper perspective, it should be noted that the weaknesses observed are not necessarily the result of poor management. Oftentimes, they are due to factors outside the control of the Town's personnel, such as organizational restrictions, budgetary limitations, or inadequate software systems. We have noted many positive aspects of the Town's financial management and procedures which are not set forth in this report.

## TOWN TREASURER

Written monthly reconciliations of cash balances between the bank and the Town's records were not prepared by the Town Treasurer during the year. They were prepared by another auditor through June 1988 and by this firm through February of 1989.

Although internal control is most effective when bank reconciliations are prepared by individuals not responsi-

ble for entries in the receipts and disbursement records, we suggest that the reconciliations be prepared by the Treasurer and not by outside auditors, which would be in compliance with the responsibilities and duties of a Town Treasurer.

## FORMAL ACCOUNTING POLICIES AND ACCOUNTING PROCEDURES MANUAL

We recommend that the Town establish a formal manual outlining the various accounting and bookkeeping procedures for the Town and the various departments. The general policies relating to the accounting and bookkeeping functions should be delineated in this manual. As a minimum, the manual should contain:

- A. a description of all departments' accounting and bookkeeping records
- B. an organizational chart and job description for each accounting and bookkeeping function by department
- C. a detailed chart of accounts and their description
- D. a policy statement with reference to document files, document filing, and records retention
- E. a listing of the various accounting reports needed for the governmental entity

## FEDERAL REVENUE SHARING FUNDS

At December 31, 1988, the unobligated fund balance of the Federal Revenue Sharing Fund amounted to \$93,551. Since Federal regulations require that revenue sharing entitlements must be expended or appropriated within two years of its receipt, it is incumbent upon the Town officials to contact the appropriate Federal Agency for final disposition of these funds.

## MONITORING OF NEW SYSTEM

We are pleased to note that the Town has computerized its accounting system as of January 1, 1989. In light of the foregoing, we recommend that the Town officials consider the possibility of periodic monitorings by the auditors. This will assure that interim financial reports are being prepared accurately, and also will assist responsible employees and officials in the implementation of recommendations.

In closing, we would like to express our appreciation to those persons whose cooperation and assistance during the course of our examination has helped us to achieve efficiencies in completing our audit.



After you have reviewed our report, we would be pleased to meet with you to discuss any questions that you might have.

Very truly yours,

CARRI PLODZIK SANDERSON  
Professional Association

The purpose of our study and evaluation was to determine the nature, timing and extent of the auditing procedures necessary for expressing an opinion on the Town's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

The management of the Town is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization

and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles.

Because of inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation made for the limited purpose described in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of the Town taken as a whole. However, our study and evaluation disclosed conditions that we believe result in more than a relatively low risk that errors or irregularities in amounts that would be material in relation to the financial statements of the Town may occur and not be detected within a timely period.

These conditions are described in the preceding report and were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the 1988 financial statements. This report does not affect our report on these financial statements dated April 3, 1989.

The preceding report is intended solely for the use of management and should not be used for any other purpose. This restriction is not intended to limit distribution of this report which, upon acceptance by the Members of the Board, is a matter of public record.

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# Report of the Budget Committee

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Budget Committee—(Frt Row—L to R) N. Roy, L. Madden,  
(Bk Row—L to R) R. Mercer, M. Tuson, G. Attalla. Absent:  
Chrmn; A. K. Cote, L. Courtemache, C. Forest, E. Hardy

The Budget Committee has been very active this past year attempting to smooth out the budgetary process. This task can be cumbersome and on behalf of all parties involved, we appreciated the patience of the departmental managers.

Because voters wished to maintain both a Municipal Budget Act (RSA 32) along with a Town Charter, a new and unique government was formed. This government continues to perfect itself and has not been without anxiety. However the system does work and your Budget Committee remains within the process to bring final recommendations to the voter. The Council manages all business affairs including the budget only after funds are recommended by the Committee and appropriated by the voters. Management of these appropriated funds are monitored by the Town Administrator under the direction of the Town Council.

In the appropriation process, the Budget Committee serves as a "check and balance" between department heads and Council for the concerns of the voter. Thorough examination is performed by the Committee to monitor the expenditures of each department to ensure that adequate and thoughtful planning has taken place. The Committee was broken down into subcommittees to expedite the processed which involves many off-hour

meetings. These meetings eliminate repetitive questions and saved time.

We feel our role in the service to the community is not to dictate town policy and measure services, but to ensure that adequate funding is available and prudent spending practices take place. We provide a thorough analysis allowing for public input at our meetings. This is a year round job which intensifies between the months of October to March. We meet twice weekly during this period and encourage all interested and concerned voters to participate in our meetings which are currently held at the Town Library. If you can not attend please do not hesitate to address your concerns to any of our members throughout the year.

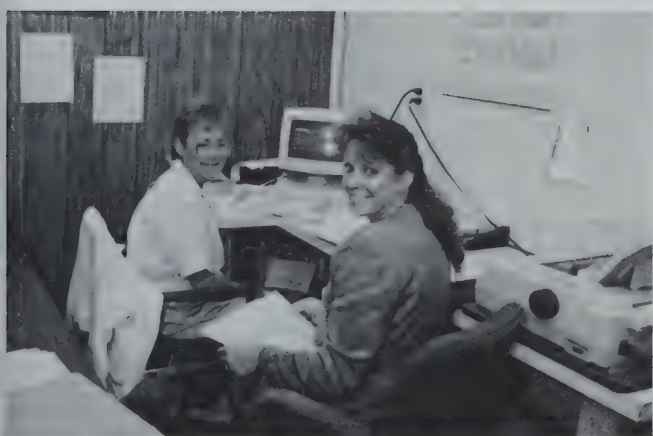
I sincerely thank and appreciate the long hours and professional behavior of each member of the Budget Committee this past year. Without their personal time and sacrifices this would have been a much more difficult task.

Respectfully submitted,  
A. Kevin Cote  
Chairman

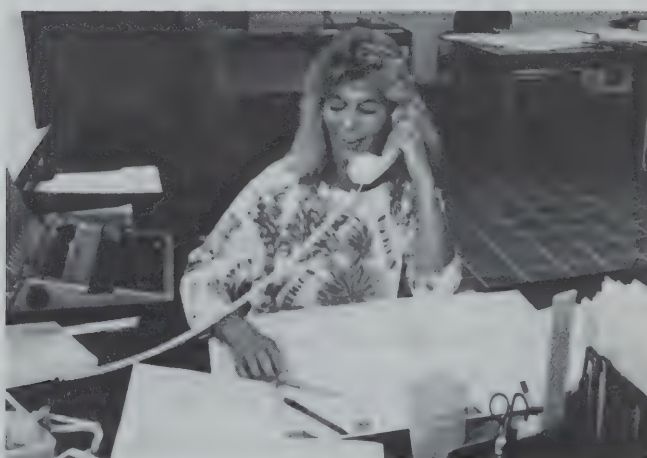




Finance Department—Matt Shevenell



Finance Department—(L to R) Doris Lavigne, & Darlene Gravline, B.D.S. Computer Instructor



Public Works/Highway Department Secretary, Brenda Page

# BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED THE PROVISIONS OF THE MUNICIPAL BUDGET LAW

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
Municipal Services Division



## BUDGET OF THE TOWN

OF HOOKSETT N.H.

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1990 to December 31, 1990 or for Fiscal Year

From July 1 19 90 to June 30 19 91

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

RSA 31:95 and 32:5

Budget Committee: (Please sign in ink)

/S/ A. Kevin Cote, Chairman

/S/ Robert Mercer

/S/ Linda Courtemanche

/S/ Pamela Auger

/S/ Paul Kenney

/S/ William Lyon

Date April 16, 1990

/S/ Nancy Roy

/S/ Gary Attalla

/S/ Claire Forest

/S/ Everett Hardy

/S/ Timothy Sweeney

/S/ Mark Tuson



	1	2	3	4	5
PURPOSES OF APPROPRIATION (RSA 31:4) GENERAL GOVERNMENT	Actual Appropriations 1989 (1989-90) (omit cents)	Actual Expenditures 1989 (1989-90) (omit cents)	Selectmen's Budget 1990 (1990-91) (omit cents)	Budget Committee	
				Recommended 1990 (1990-91) (omit cents)	Not Recommended (omit cents)
1 Town Officers' Salary	647,590	401,972	446,253	446,253	
2 Town Officers' Expenses	153,826	115,183	116,900	115,900	1,000
3 Election and Registration Expenses	42,000	18,818	20,500	20,500	
4 Cemeteries	10	0	5,220	5,220	
5 General Government Buildings	16,730	17,390	16,613	16,347	266
6 Reappraisal of Property					
7 Planning and Zoning	21,635	9,213	10,510	12,015	(1,505)
8 Legal Expenses	74,500	42,441	63,000	63,000	
9 Advertising and Regional Association	18,688	9,877	11,021	11,021	
10 Contingency Fund					
11 Hydrant Rental	112,500	66,801	87,493	87,493	
12 Tax Map	6,750	3,284	17,160	17,160	
13 Budget Committee	2,000	1,002	5,450	5,450	
14 Clarifier	39,600	26,400	26,400	26,400	
PUBLIC SAFETY					
15 Police Department	1,613,508	1,079,352	1,083,361	1,078,316	5,045
16 Fire Department	964,861	565,290	767,416	766,416	1,000
17 Civil Defense	1,275	150	300	460	(160)
18 Building Inspection					
19 Communications	282,432	140,235	189,674	186,404	3,270
20 Forest Fire	8,400	4,211	1	1	
21					
22					
HIGHWAYS, STREETS & BRIDGES					
23 Town Maintenance	38,750	23,057	53,100	53,100	
24 General Highway Department Expenses	722,430	419,732	539,110	530,505	8,605
25 Street Lighting	75,000	49,622	55,000	55,000	
26 Resurfacing	300,000	268,398	200,000	200,000	
27					
28 Striping of roads	6,750	4,582	6,000	6,000	
29 Plow Truck Rentals	15,000	4,672	1,000	1,000	
30 Highway Block Grant			115,352	115,352	
SANITATION					
31 Solid Waste Disposal	271,383	189,916	162,420	162,420	
32 Garbage Removal	109,427	55,432	66,510	65,659	851
33 Care of Trees	6,750	600	2,500	2,500	
34 Highway Cemetery Maint.	17,500	727	16,000	16,000	
35 Tri County Solid Waste	4,304	2,152	2,152	2,152	
36 Solid Waste Tipping Fees	210,000	210,000	360,360	360,360	
HEALTH Art. 4					
37 Health Department					
38 Hospitals and Ambulances Tri Town	40,119	25,841	49,688	49,688	
39 Animal Control					
40 Vital Statistics Defibrillator (Art 5)			7,500	7,500	
41 Visiting Nurses	11,132	5,566	6,122	6,122	
42 Community Action	13,800	6,900	7,245	7,245	
43 Hooksetities	5,250	5,250	3,500	3,500	
WELFARE					
44 General Assistance	60,000	49,559	50,000	50,000	
45 Old Age Assistance					
46 Aid to the Disabled					
47					
48					



	1	2	3	4	5
PURPOSES OF APPROPRIATION (RSA 31:4) CULTURE AND RECREATION	Actual Appropriations 1989 (1989-90) (omit cents)	Actual Expenditures 1989 (1989-90) (omit cents)	Selectmen's Budget 1990 (1990-91) (omit cents)	Budget Committee	
				Recommended 1990 (1990-91) (omit cents)	Not Recommended (omit cents)
49 Library	158,601	72,007	145,127	148,558	(3,421)
50 Parks and Recreation	89,475	51,868	55,745	54,745	1,000
51 Patriotic Purposes	1,000	900	1,000	1,000	
52 Conservation Commission	3,955	0	2,520	2,520	
53 Donati Rest Rooms			10,000	10,000	
54					
DEBT SERVICE					
55 Principal of Long-Term Bonds & Notes	325,000	200,000	200,000	200,000	
56 Interest Expense—Long-Term Bonds & Notes	284,744	190,331	160,489	160,489	
57 Interest Expense—Tax Anticipation Notes					
58 Interest Expense—Other Temporary Loans					
59 Fiscal Charges on Debt					
60 Tax Anticipation (Art 28)	75,000	0	0	0	
CAPITAL OUTLAY					
61 Recycling Equipment (Art 7)			15,000	15,000	
62 Landfill Expansion (Art 8)			78,000	78,000	
63 Tanker Pumper (Art 9)			120,000	120,000	
64					
65					
66					
67					
68					
OPERATING TRANSFERS OUT					
69 Payments to Capital Reserve Funds:					
70 Fed Revenue Sharing (Art 6)			5,344	5,344	
71 Public Safety Complex (Art 11)			100,000	100,000	
72 Communications Console (Art 12)			10,000	10,000	
73					
74 General Fund Trust					
75					
MISCELLANEOUS					
76 <del>XXXXXX</del> Sewer Bond (Petition Art 3)				652,000	
77 Municipal Sewer Department	631,884	427,010	460,736	457,789	2,947
78 Municipal Electric Department					
79 <del>KICK</del> Retirement & Pension <del>COMMITTEE</del>	5,000	2,500	4,000	4,000	
80 Insurance	141,500	83,577	94,500	94,500	
81 Unemployment Compensation Art 25					
82 Town Employment Benefit	1,037,875		753,719	755,088	1,369
83 Wage Adjustment Equity	0	0	57,069	57,069	
84 Total Special Articles (line 166, p.5)					
85 TOTAL APPROPRIATIONS	8,667,934	4,851,818	6,844,080	7,478,561	(634,481)

(line 170)  
3,879,350

Less: Amount of Estimated Revenues, Exclusive of Taxes (Line 133) \_\_\_\_\_

Amount of Taxes to be Raised (Exclusive of School and County Taxes) \_\_\_\_\_ 3,599,211

# BUDGET OF THE TOWN OF Hooksett, N.H.

BUDGET FOR TOWNS WHICH HAVE ADOPTED THE PROVISIONS  
OF THE MUNICIPAL BUDGET LAW



	1	2	3	4
SOURCES OF REVENUE	18 Mo's Estimated Revenues 1989 (1989-90) (omit cents)	Actual Revenues 1989 (1989-90) (omit cents)	Selectmen's Budget 1990 (1990-91) (omit cents)	Estimated Revenues 1990 (1990-91) (omit cents)
<b>TAXES</b>				
86 Resident Taxes	85,000	42,000	40,000	40,000
87 National Bank Stock Taxes	0	21	20,000	20,000
88 Yield Taxes	4,868	2,180	2,000	2,000
89 Interest and Penalties on Taxes	60,000	163,970	145,000	145,000
90 Inventory Penalties				
91 Land Use Change Tax	0	6,093	6,000	6,000
92 Boat Tax	9,000	13,541		
<b>INTERGOVERNMENTAL REVENUES-STATE</b>				
93 Shared Revenue-Block Grant	185,000	481,749	195,000	195,000
94 Highway Block Grant	145,000	138,205	115,352	115,352
95 Railroad Tax	150	22	22	22
96 State Aid Water Pollution Projects	0		0	0
97 Reimb. a c State-Federal Forest Land	400	1,151	518	518
98 Other Reimbursements	18,000	23		
99 Juvenile Care & Welfare	0			
100 District Court Fines	7,000	4,883	4,500	4,500
101 Planning & Zoning	10,000	15,881	12,015	12,015
102				
<b>INTERGOVERNMENTAL REVENUES-FEDERAL</b>				
103 Withdrawal from Fed Revenue Sharing			5,344	5,344
104				
105				
106				
107				
<b>LICENSES AND PERMITS</b>				
108 Motor Vehicle Permit Fees	1,800,000	1,586,107	1,500,000	1,500,000
109 Dog Licenses	8,000	4,317	5,231	5,231
110 Business Licenses, Permits and Filing Fees	1,000	1,081	6,000	6,000
111 Registration Decals	12,000	16,117	13,000	13,000
112 Titles and Fees	6,000	7,028	4,858	4,858
113				
<b>CHARGES FOR SERVICES</b>				
114 Income From Departments	145,000	77,693	50,000	50,000
115 Rent of Town Property - Court Lease	15,000	16,378	15,000	15,000
116 Building Permits	140,000	69,144	55,000	55,000
117 Demolition Fees	800,000	1,089,768	150,000	150,000
118 Communications Reimbursements	50,000	33,394	23,000	23,000
119				
<b>MISCELLANEOUS REVENUES</b>				
120 Interests on Deposits	230,000	209,133	173,000	173,000
121 Sale of Town Property	8,000	2,596	2,500	2,500
122 Cable TV Rents	17,115	15,801	12,190	12,190
123				
124 Health Life		5,622	3,416	3,416
<b>OTHER FINANCING SOURCES</b>				
125 Proceeds of Bonds and Long-Term Notes	0		652,000	652,000
126 Income from Water and Sewer Departments	631,884	631,884	458,404	458,404
127 Withdrawals from Capital Reserve	0	237,318	60,000	60,000
128 Withdrawals from General Fund Trusts		43,130		
129 Revenue Sharing Fund	0	93,551		
130 Fund Balance	85,000	1,200,000	135,000	135,000
131 Cemetery Trust Fund	7,000			
132 Withdrawals from Accumulated Surplus	1,577,280	1,577,280		
133 Special Police		17,728	15,000	15,000
<b>TOTAL REVENUES AND CREDITS</b>	<b>6,057,697</b>	<b>7,804,789</b>	<b>3,879,350</b>	<b>3,879,350</b>

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# Exemptions

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ALL PERSONS desiring to apply for any exemptions, must fill out a permanent application with the Council Office on or before April 15th in the year in which you wish to have the exemption. Any further information concerning any of the exemptions may be obtained from the Council Office.

## **Veteran's Exemption**

**Veteran's Exemption**—1) has to be a resident of the State for at least one (1) year previous to April 1st of the year in which the exemption is applied for, 2) Has to have served not less than ninety (90) days in the armed forces of the United States in a war or conflict as outlined in RSA 72:28. The exemption in the amount of \$50.00 is applied to the amount of the taxes paid. An exemption of \$700.00 is also available to the Veteran if he/she is 100% permanently disabled as a result of a service connected injury. A copy of the DD214, or discharge paper is required when applying for this exemption.

## **Personal Property on Land of Another**

When Tax upon property located on land of another is unpaid, the tax may be assessed to the owners of the land, under certain conditions. The owner of the land must notify the Selectmen and reflect it upon his inventory, all such property.

## **Current Use**

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases, a 10 acre minimum. If you desire to investigate it further, you will want to look up RSA 79-A.

## **Optional Adjusted Elderly Exemption**

**Optional Adjusted Elderly Exemption**—1) has to reside in the State of New Hampshire for at least (5) five years preceding April 1st, 2) has a net income from all sources, except those listed in RSA 72:43c, of less than \$10,000, or if married, less than 12,000, 3) owns assets of any kind, tangible or intangible, less bonafide encumbrances, not in excess of \$100,000, and 4) is at least 65 years old on or before April 1st. An exemption of \$30,000 for residents 65 years of age up to 75, \$45,000.00 from 75 years of age up to 80, and \$60,000 from 80 years of age and older is applied to the assessed value of the property.

## **Manufactured Housing**

Whenever a person moves manufactured housing into a city or town for the purpose of residing in the Town, or whenever a person purchases an existing manufactured unit, he shall, within 15 days, register with the Town Administrator of the Town. RSA 72:7-b.

## **Gifts to Conservation Commissions**

Under the Provisions of RSA 36-A:4, Conservation Commissions may receive gifts of money and property, both real and personal, in the name of the City or Town, subject to approval of the Town Council. Such gifts are to be managed and contained by the Commission for the purpose for which intended.



# July 1, 1990 through June 30, 1991. Detailed Departmental Budgets (Proposed)

	1988 Expended	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
<b>Budget Committee</b> As Of 6/30/90							
Secretarial Services	—	600.00	1,000.00	3,706.10	4,800.00	4,800.00	4,800.00
Seminars	—	150.00	250.00	.00	100.00	100.00	100.00
Postage	—	27.00	57.00	95.22	200.00	200.00	200.00
Hearings	—	90.00	150.00	142.14	150.00	150.00	150.00
Office Supplies	—	333.00	543.00	458.47	200.00	200.00	200.00
Subtotal	—	1,200.00	2,000.00	4,401.93	5,450.00	5,450.00	5,450.00
	1988 Expenditures	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
<b>Cemetery Department</b> As Of 6/30/90							
Equip/Supplies	—	—	—	.00	1,039.68	1,039.68	1,039.68
Office Supplies	—	—	—	.00	225.00	225.00	225.00
Electricity	57.00	—	10.00	.00	75.00	75.00	75.00
New Equipment	—	—	—	.00	180.00	180.00	180.00
Contract Services	—	—	—	.00	3,700.00	3,700.00	3,700.00
Subtotal	57.00	.00	10.00	.00	5,219.68	5,219.68	5,220.00
	1988 Expenditures	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
<b>Civil Defense Department</b> As Of 6/30/90							
Wages	150.00	150.00	225.00	150.00	150.00	150.00	150.00
New Equipment	—	200.00	300.00	.00	200.00	50.00	150.00
Equipment Maint.	—	200.00	300.00	.00	200.00	50.00	110.00
Telephone	—	150.00	225.00	.00	150.00	25.00	25.00
Training Aids/Equip	9.00	150.00	225.00	.00	150.00	25.00	25.00
Rent	2,434.00	—	.00	.00	.00	.00	.00
Subtotal	2,593.00	850.00	1,275.00	150.00	850.00	300.00	460.00
	1988 Expenditures	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
<b>Communication Department</b> As Of 6/30/90							
Wages	98,363.00	152,845.00	246,660.00	166,599.14	163,453.00	163,453.00	160,183.00
New Equipment	3,656.00	10,727.00	16,090.00	20,699.11	4,500.00	4,500.00	4,500.00
Employee Hiring	571.00	1,500.00	2,250.00	2,865.14	1,660.00	1,660.00	1,660.00
Employee Training	—	1,000.00	1,500.00	3,458.40	3,000.00	3,000.00	3,000.00
Maint. & Repairs	5,784.00	4,121.00	6,182.00	11,193.66	4,550.00	4,550.00	4,550.00
Telephone	5,570.00	4,200.00	6,300.00	8,116.56	7,431.00	7,431.00	7,431.00
Office Supplies	2,663.00	1,500.00	2,250.00	3,521.39	2,500.00	2,500.00	2,500.00
Building Lease/Maint	3,224.00	—	—	—	—	—	—
Electricity	2,582.00	—	—	—	—	—	—
Personnel Equipment	—	1,000.00	1,200.00	2,150.28	2,580.00	2,580.00	2,580.00
Subtotal	122,413.00	176,893.00	282,432.00	218,603.68	189,674.00	189,674.00	186,404.00

	1988 Expenditures	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
Conservation Commission							
As Of 6/30/90							
Sect. Services	—	900.00	1,350.00	.00	100.00	100.00	100.00
Postage & Supplies	172.00	200.00	300.00	8.40	5.00	5.00	5.00
Travel	—	66.00	100.00	.00	5.00	5.00	5.00
Dues-NHCC	—	388.00	580.00	.00	275.00	275.00	275.00
Conference/Books	49.00	83.00	125.00	.00	125.00	125.00	125.00
Legal/Land Purchase	—	—	.00	.00	2,000.00	2,000.00	2,000.00
Analytical Services	—	500.00	750.00	.00	5.00	5.00	5.00
Natural/Area Inven.	—	500.00	750.00	.00	5.00	5.00	5.00
Subtotal	221.00	2,637.00	3,955.00	8.40	2,520.00	2,520.00	2,520.00

	1988 Expenditures	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
Fire Department							
As Of 6/30/90							
Wages-Perm. Men	214,930.00	458,993.00	789,448.00	707,416.13	629,526.00	629,526.00	629,526.00
Wages-Call Men	18,827.00	20,000.00	30,000.00	30,470.00	20,000.00	20,000.00	20,000.00
Wages-Administration	2,372.00	7,552.00	11,328.00	11,079.46	10,000.00	10,000.00	10,000.00
New Equipment	5,940.00	16,100.00	19,100.00	19,273.31	27,415.00	27,415.00	27,415.00
Maint. & Repair-Trucks	22,969.00	10,200.00	15,300.00	33,286.65	20,300.00	20,300.00	20,300.00
Gas and Oil	4,868.00	4,500.00	6,750.00	7,105.80	4,725.00	4,725.00	4,725.00
Maint. & Repair-Bldgs	3,418.00	3,000.00	4,500.00	5,358.24	3,000.00	3,000.00	3,000.00
Maint. & Repair-Radios	4,350.00	5,000.00	7,500.00	8,555.94	5,000.00	5,000.00	5,000.00
Maint. & Rep- Port. Equip.	1,625.00	3,000.00	4,500.00	4,177.60	3,000.00	3,000.00	3,000.00
Maint. & Repair-Hoses	856.00	4,500.00	5,750.00	5,646.78	2,500.00	2,500.00	2,500.00
Maint. & Repair- Clothing	3,207.00	9,920.00	17,880.00	17,076.71	4,000.00	4,000.00	4,000.00
Clothing Purchase	3,300.00	7,200.00	12,300.00	12,288.35	7,200.00	7,200.00	7,200.00
Telephone	1,556.00	2,310.00	3,465.00	3,465.31	2,440.00	2,440.00	2,440.00
Electricity	2,281.00	2,410.00	3,615.00	5,093.16	5,410.00	5,410.00	5,410.00
Water, Cable & Sewer	530.00	600.00	900.00	836.77	600.00	600.00	600.00
Heat Building	3,116.00	4,000.00	6,000.00	6,301.99	5,000.00	5,000.00	5,000.00
Air/Oxygen	291.00	750.00	1,125.00	708.14	1,000.00	1,000.00	1,000.00
Medical Supplies	1,385.00	1,500.00	2,250.00	2,091.34	1,500.00	1,500.00	1,500.00
Subscriptions	313.00	300.00	450.00	575.80	450.00	450.00	450.00
Food Expense	770.00	1,000.00	1,500.00	307.50	750.00	750.00	250.00
Office Supplies	998.00	5,000.00	5,500.00	5,461.69	3,500.00	3,500.00	3,500.00
Training	2,635.00	11,200.00	14,200.00	14,764.83	6,000.00	6,000.00	5,500.00
Fire Prevention	735.00	1,000.00	1,500.00	1,469.02	1,000.00	1,000.00	1,000.00
Subtotal	301,262.00	580,035.00	964,861.00	902,810.52	764,316.00	764,316.00	763,316.00
Haz-Mat					1,000.00	1,000.00	1,000.00
Physical Exams					2,100.00	2,100.00	2,100.00
Subtotal	301,262.00	580,035.00	964,861.00	902,810.52	767,416.00	767,416.00	766,416.00

	1988 Expended	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
Forest Fire Department							
As Of 6/30/90							
Wages	2,224.00	4,000.00	6,000.00	2,850.34	—	0.17	0.17
New Equipment	487.00	500.00	750.00	.00	—	0.17	0.17
Maint. & Repair-Truck	1,344.00	500.00	750.00	5,429.82	—	0.17	0.17
Gas and Oil	—	250.00	375.00	.00	—	0.17	0.17
Maint.-Hand Tools Pump	—	250.00	375.00	.00	—	0.16	0.16
Training-State Forestry	—	100.00	150.00	416.00	—	0.16	0.16
Subtotal	4,055.00	5,600.00	8,400.00	8,696.16	—	1.00	1.00



	1988 Expenditures	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
Highway Department As Of 6/30/90							
Highway General							
Gas & Oil	16,707.00	20,000.00	30,000.00	34,507.82	20,000.00	20,000.00	20,000.00
Telephone	996.00	1,333.00	2,000.00	2,339.18	2,000.00	1,500.00	1,500.00
Electricity	1,354.00	2,000.00	3,000.00	3,249.31	9,800.00	9,800.00	9,800.00
Miscellaneous	2,807.00	2,500.00	3,750.00	8,137.92	27,300.00	21,800.00	21,800.00
Highway Maintenance							
Wages	238,414.00	284,647.00	437,430.00	432,712.63	346,610.00	346,610.00	338,005.00
Main./Repair/Equip.	35,002.00	40,000.00	60,000.00	53,513.11	50,000.00	50,000.00	50,000.00
Equip./Rental and Contracted Services	8,762.00	10,000.00	15,000.00	15,827.83	2,500.00	2,500.00	2,500.00
Materials/Supplies	116,725.00	75,000.00	112,500.00	109,851.92	75,000.00	75,000.00	75,000.00
Salt and Sand	—	65,000.00	97,500.00	102,156.11	65,000.00	65,000.00	65,000.00
Rubbish Department							
Wages	51,350.00	53,614.00	82,422.00	80,515.18	53,510.00	53,510.00	52,659.00
Main./Repair/Equip.	9,979.00	14,000.00	21,000.00	14,730.90	8,000.00	8,000.00	8,000.00
Equip./Rental and Contracted Services	—	3.00	5.00	1,010.47	1,000.00	1,000.00	1,000.00
Materials/Supplies	3,114.00	4,000.00	6,000.00	7,159.56	4,000.00	4,000.00	4,000.00
Miscellaneous Highway Activity							
Resurfacing	75,678.00	200,000.00	300,000.00	289,243.19	260,000.00	200,000.00	200,000.00
Care of Trees	2,660.00	4,500.00	6,750.00	600.00	5,000.00	2,500.00	2,500.00
Striping of Roads	3,369.00	4,500.00	6,750.00	4,582.24	6,000.00	6,000.00	6,000.00
Plow trucks	7,189.00	10,000.00	15,000.00	5,272.50	8,000.00	1,000.00	1,000.00
Care of Cemeteries							
Wages	—	4,700.00	13,000.00	.00	13,000.00	13,000.00	13,000.00
Truck/Equip./Supp.	—	1,000.00	1,500.00	783.80	1,000.00	1,000.00	1,000.00
Materials/Supplies	—	2,000.00	3,000.00	2,381.46	2,000.00	2,000.00	2,000.00
Subtotal	574,106.00	798,797.00	1,216,607.00	1,168,575.13	959,720.00	884,220.00	874,764.00
	1988 Expenditures	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
Library As Of 6/30/90							
Wages	64,349.37	89,167.00	109,743.00	109,743.00	99,521.00	99,521.00	100,966.00
Staff/Trustee	967.01	1,300.00	1,600.00	1,600.00	1,800.00	1,500.00	1,800.00
Equipment	3,540.46	8,938.00	11,000.00	11,000.00	5,500.00	4,050.00	5,550.00
Books/Magazine							
Records/Video/Etc.	15,874.34	16,250.00	20,000.00	20,000.00	25,000.00	20,000.00	20,000.00
Maintenance/Repair	14,532.64	4,875.00	6,000.00	6,000.00	9,016.00	8,500.00	8,500.00
Electricity	2,211.20	1,950.00	2,400.00	2,400.00	4,650.00	4,650.00	4,650.00
Telephone	897.12	1,296.00	1,596.00	1,596.00	1,367.00	1,967.00	1,967.00
Heat	950.66	2,438.00	3,000.00	3,000.00	1,500.00	1,500.00	1,500.00
Water	80.50	213.00	262.00	262.00	125.00	125.00	125.00
Supplies/Postage	3,259.96	2,438.00	3,000.00	3,000.00	4,000.00	3,314.00	3,500.00
Subtotal	106,671.26	128,865.00	158,601.00	158,601.00	152,529.00	145,127.00	148,558.00
	1988 Expenditures	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
Parks and Recreation Department As Of 6/30/90							
Wages	6,669.00	12,667.00	19,000.00	18,593.25	14,220.00	14,220.00	14,220.00
New Equipment	2,449.00	13,093.00	27,026.00	17,679.22	5,915.00	5,915.00	5,915.00
Maintenance	23,145.00	24,450.00	29,950.00	43,510.09	38,860.00	24,860.00	24,860.00
General Operations	3,236.00	5,750.00	9,250.00	8,378.95	7,750.00	7,750.00	7,750.00
Electricity	1,063.00	2,000.00	3,000.00	1,473.04	2,000.00	2,000.00	1,500.00
Water	—	1,000.00	1,250.00	.00	1,000.00	1,000.00	500.00
Subtotal	38,562.00	58,960.00	89,475.00	89,634.55	69,745.00	55,745.00	54,745.00

	1988 Expenditures	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
Planning Board Department As Of 6/30/90							
Wages	3,440.00	750.00	750.00	1,759.31	.00	.00	.00
Postage	572.00	344.00	526.00	1,429.24	460.00	460.00	460.00
Office Supplies/Equip	803.00	1,799.00	2,179.00	912.07	770.00	220.00	220.00
Hearing Expense	2,564.00	3,120.00	4,680.00	952.70	6,120.00	3,120.00	3,120.00
Travel Expense	900.00	1,300.00	1,900.00	952.50	1,810.00	1,810.00	1,810.00
Professional Services	—	400.00	600.00	557.25	600.00	.00	.00
Subtotal	8,279.00	7,713.00	10,635.00	6,563.07	9,760.00	5,610.00	5,610.00

	1988 Expenditures	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
Police Department As Of 6/30/90							
Wages	577,473.00	748,398.00	1,133,427.00	1,091,223.98	796,417.00	778,333.00	780,488.00
Maint./Equip/Fuel	44,468.00	56,000.00	84,000.00	88,149.88	59,700.00	58,650.00	58,650.00
Police Equip.	6,196.00	11,504.00	17,255.00	24,849.16	16,130.00	10,730.00	10,730.00
Radio Maint.	5,316.00	12,934.00	19,400.00	19,742.15	13,446.00	13,446.00	13,446.00
Office Equip.	23,619.00	9,200.00	13,800.00	37,846.15	31,199.00	26,499.00	26,499.00
Photography	3,606.00	6,334.00	9,500.00	4,882.95	6,095.00	6,095.00	5,695.00
Telephone	7,707.00	7,334.00	11,000.00	10,609.53	8,000.00	8,000.00	8,000.00
Hiring/Testing	3,259.00	2,857.00	4,285.00	5,828.13	4,580.00	4,580.00	4,580.00
Training	7,179.00	9,000.00	13,500.00	15,750.44	10,000.00	10,000.00	9,000.00
Publications	1,451.00	1,334.00	2,000.00	2,318.96	2,000.00	2,000.00	1,200.00
Crime Prevention	515.00	1,500.00	2,250.00	979.57	3,900.00	1.00	1.00
Miscellaneous	4,593.00	3,834.00	5,750.00	16,477.93	8,285.00	8,285.00	5,785.00
Electricity	3,882.00	7,818.00	11,726.00	11,425.71	8,287.00	8,287.00	8,287.00
Gas (heat)	1,352.00	1,800.00	2,700.00	2,976.37	1,890.00	1,890.00	1,890.00
Building Lease	27,525.00	56,910.00	85,365.00	115,742.41	44,465.00	44,465.00	44,465.00
Building Maint.	7,088.00	7,000.00	10,500.00	17,606.18	10,500.00	10,500.00	10,500.00
Personnel Equip.	17,963.00	22,700.00	34,050.00	24,944.20	27,550.00	20,950.00	18,450.00
New Cruisers	15,144.00	51,000.00	102,000.00	79,471.17	49,650.00	49,650.00	49,650.00
Legal/Commission	1,055.00	2,000.00	3,000.00	1,444.25	3,000.00	3,000.00	3,000.00
Narcotic Invest.	2,604.00	2,000.00	3,000.00	770.00	3,000.00	3,000.00	3,000.00
Special Police	14,332.00	30,000.00	45,000.00	14,931.60	30,000.00	15,000.00	15,000.00
Subtotal	776,327.00	1,051,457.00	1,613,508.00	1,587,970.72	1,138,094.00	1,083,361.00	1,078,316.00

	1988 Expenditures	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
Transfer Station Department As Of 6/30/90							
Wages	75,667.00	91,354.00	140,087.00	143,200.86	105,270.00	105,270.00	105,270.00
Education	17.00	500.00	750.00	569.92	300.00	300.00	300.00
Gas & Oil	14,710.00	12,000.00	18,000.00	18,052.61	12,000.00	12,000.00	12,000.00
Maint./Repair-Vehic.	5,668.00	90,000.00	95,000.00	93,731.25	25,000.00	25,000.00	25,000.00
Materials & Supplies	1,960.00	2,000.00	3,000.00	3,053.83	3,000.00	3,000.00	3,000.00
Telephone	572.00	564.00	845.00	787.96	650.00	650.00	650.00
Electricity	1,074.00	1,332.00	2,000.00	2,021.26	3,000.00	5,000.00	5,000.00
Heat Bldg.	840.00	1,000.00	1,500.00	1,498.84	1,000.00	1,000.00	1,000.00
Water	83.00	133.00	200.00	198.03	200.00	200.00	200.00
Contracted Services	8,607.00	6,000.00	9,000.00	8,709.98	4,700.00	9,000.00	9,000.00
Office Supplies/Misc.	300.00	750.00	1,000.00	999.15	1,000.00	1,000.00	1,000.00
Subtotal	109,498.00	205,633.00	271,382.00	272,823.69	156,120.00	162,420.00	162,420.00



	1988 Expenditures	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
Town Council As Of 6/30/90							
Budget #1							
Town Council's							
Salary Budget	7,200.00	13,500.00	17,250.00	16,314.94	14,000.00	14,000.00	14,000.00
Sewer Commission	4,000.00	4,600.00	6,900.00	6,750.00	4,500.00	4,500.00	4,500.00
Police Commission	1,050.00	1,200.00	1,800.00	1,800.00	2,200.00	2,200.00	2,200.00
Treasurer	2,775.00	5,000.00	6,500.00	5,985.23	5,000.00	5,000.00	5,000.00
Dep. Treasurer	550.00	500.00	750.00	656.25	500.00	500.00	500.00
Health Officer	1,674.00	1,800.00	2,700.00	2,700.00	1,872.00	1,872.00	1,872.00
Public Welfare	2,125.00	2,400.00	3,600.00	3,600.00	12,480.00	12,480.00	12,480.00
Trustees	600.00	1,800.00	2,700.00	2,700.00	1,800.00	1,800.00	1,800.00
Town Clerk/							
Tax Collector	22,716.00	24,338.00	36,421.00	33,210.14	25,312.00	25,312.00	25,312.00
Town Administrator	17,308.00	45,000.00	67,500.00	80,194.41	50,835.00	50,835.00	50,835.00
Consultant Engineer	2,308.00	45,000.00	65,000.00	42,206.85	10,000.00	5,000.00	5,000.00
Code Enf. Officer	34,292.00	39,006.00	57,570.00	56,097.56	40,960.00	40,960.00	40,960.00
Assessor	26,222.00	31,000.00	45,500.00	45,109.84	30,000.00	30,000.00	30,000.00
Juvenile Officer	22,128.00	24,924.00	36,785.00	36,523.25	26,499.00	26,499.00	26,499.00
Accounting/							
Purchasing Officer	22,077.00	24,500.00	36,748.00	38,948.07	33,621.00	33,621.00	33,621.00
Clerical	93,263.00	171,442.00	257,161.00	247,188.50	189,869.00	189,869.00	189,869.00
Ceo Assist.	—	3.00	5.00	210.00	5.00	5.00	5.00
Supervisors of the Checklist	—	1,800.00	2,700.00	2,700.00	1,800.00	1,800.00	1,800.00
Subtotal	261,288.00	437,813.00	647,590.00	622,895.04	451,253.00	446,253.00	446,253.00
Budget #2							
Audit	19,500.00	15,000.00	20,000.00	21,445.02	16,800.00	16,800.00	16,800.00
Appreciation Night	1,252.00	1,500.00	3,000.00	3,186.66	1,000.00	1,000.00	1,000.00
Office Supplies	12,866.00	13,000.00	19,000.00	28,973.99	10,500.00	10,500.00	10,500.00
Postage	7,172.00	9,000.00	14,000.00	14,745.17	12,595.00	12,595.00	12,595.00
Telephone	6,680.00	8,757.00	12,893.00	14,455.57	12,000.00	12,000.00	12,000.00
Mileage/Meals	3,623.00	3,700.00	5,500.00	6,723.39	6,500.00	4,000.00	4,000.00
Education	1,957.00	8,000.00	12,000.00	7,594.51	8,000.00	5,000.00	5,000.00
New Equipment	1,731.00	23,560.00	26,935.00	26,609.64	11,513.00	10,000.00	10,000.00
Miscellaneous	10,938.00	6,600.00	10,000.00	20,145.46	4,000.00	4,000.00	4,000.00
Leased Vehicles	3,124.00	6,600.00	10,000.00	9,987.40	6,600.00	6,600.00	6,600.00
Appraisals	—	5,000.00	7,500.00	5,580.51	5,000.00	2,500.00	2,500.00
Equip/Computer Maint.							
Contract	—	5,179.00	10,358.00	10,898.23	12,280.00	12,405.00	11,405.00
State Fees	—	1,600.00	2,640.00	3,184.11	1,500.00	1,500.00	1,500.00
Contract Labor	—	—	.00	—	3,000.00	3,000.00	3,000.00
Printing	—	—	—	—	12,000.00	12,000.00	12,000.00
Advertising	—	—	—	—	3,000.00	3,000.00	3,000.00
Subtotal	68,843.00	107,314.00	153,826.00	173,529.66	126,288.00	116,900.00	115,900.00
Budget #3							
Town Report	10,704.00	15,000.00	30,000.00	17,678.65	15,000.00	15,000.00	15,000.00
Check List	939.00	1,000.00	2,000.00	448.00	1,000.00	1,000.00	1,000.00
Town Meeting	2,909.00	6,000.00	9,000.00	5,589.75	4,000.00	4,000.00	4,000.00
Sp. Town Meeting	—	500.00	1,000.00	—	500.00	500.00	500.00
Subtotal	14,552.00	22,500.00	42,000.00	23,716.40	20,500.00	20,500.00	20,500.00

Budget #4							
Heating Oil	1,629.00	1,500.00	2,550.00	3,047.11	2,500.00	2,500.00	2,500.00
Electricity	6,032.00	7,000.00	10,500.00	9,864.71	7,700.00	7,700.00	7,434.00
Sewer	15.00	20.00	30.00	427.40	183.00	183.00	183.00
Water	95.00	100.00	150.00	425.23	230.00	230.00	230.00
Supplies	663.00	1,000.00	1,500.00	1,013.50	1,000.00	1,000.00	1,000.00
Custodial/Repairs							
Supplies	7,272.00	—	.00	271.00	2,500.00	2,500.00	2,500.00
Old Highway Garage							
Repair	6,516.00	600.00	1,000.00	—	1,000.00	1,000.00	1,000.00
Town Hall Repairs	1,082.00	700.00	1,000.00	1,051.24	1,500.00	1,500.00	1,500.00
Subtotal	23,304.00	10,920.00	16,730.00	16,100.19	16,613.00	16,613.00	16,347.00

Budget #5							
Liability	39,964.00	60,000.00	120,000.00	75,137.00	85,000.00	85,000.00	85,000.00
Office Bond	2,852.00	3,500.00	7,000.00	5,733.00	3,500.00	3,500.00	3,500.00
Public Official's							
Liability	4,940.00	8,000.00	14,000.00	12,357.35	5,500.00	5,500.00	5,500.00
Call Fire	210.00	300.00	500.00	160.00	500.00	500.00	500.00
Workers							
Compensation	112,669.00	—	287,573.00	297,216.33	215,489.00	215,489.00	215,489.00
Workers Comp. Audit	—	.00	.00	—	—	—	—
Unemployment Comp.	3,727.00	—	6,646.00	6,122.09	3,608.00	3,608.00	4,977.00
Health Ins. BC/BS	115,855.00	—	369,226.00	330,213.99	265,740.00	265,740.00	265,740.00
Life & Dis. Ins.	20,596.00	—	60,774.00	63,998.70	43,765.00	43,765.00	43,765.00
Medicare	4,224.00	—	17,945.00	7,392.28	7,209.00	7,209.00	7,209.00
Performance Pool	—	—	—	.00	57,069.00	57,069.00	57,069.00
NH Retirement	54,445.00	—	168,383.00	127,897.68	95,274.00	95,274.00	95,274.00
Ira Contributions	—	—	.00	5,214.96	1,254.00	1,254.00	1,254.00
Social Security	62,963.00	—	132,796.00	157,964.48	121,380.00	121,380.00	121,380.00
Subtotal	422,455.00	71,800.00	1,184,843.00	1,089,407.96	905,288.00	906,657.00	906,657.00

Budget #6							
Street Lights	46,094.00	50,000.00	75,000.00	74,918.07	55,000.00	55,000.00	55,000.00
Hydrant Rental	64,311.00	75,000.00	112,500.00	126,947.61	87,493.00	87,493.00	87,493.00
Attorney Fees	30,063.00	37,000.00	55,000.00	70,153.88	35,000.00	35,000.00	35,000.00
Legal Ads	1,264.00	2,000.00	3,000.00	727.52	2,000.00	2,000.00	2,000.00
Registry of Deeds	290.00	1,000.00	1,500.00	63.75	1,000.00	1,000.00	1,000.00
Misc. Legal/Damages	17,402.00	10,000.00	15,000.00	17,883.02	15,000.00	10,000.00	10,000.00
Union Legal/							
Negotiations Fee	—	—	—	.00	15,000.00	15,000.00	15,000.00
Sanitary Land Fill							
Closure 1986	—	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00
Sewer Bond 1985	125,000.00	125,000.00	250,000.00	250,000.00	125,000.00	125,000.00	125,000.00
Sanitary Land Fill							
Interest 1986	—	10,350.00	16,013.00	13,012.50	2,663.00	2,663.00	2,663.00
Sewer Int. 1985	190,462.00	179,891.00	268,731.00	268,731.58	157,826.00	157,826.00	157,826.00
Subtotal	474,886.00	580,475.00	886,888.00	897,437.93	570,982.00	565,982.00	565,982.00

Budget #7							
Community Action							
Program	6,000.00	6,900.00	13,800.00	13,800.00	7,245.00	7,245.00	7,245.00
Memorial Day	1,378.00	2,000.00	3,000.00	2,868.80	2,000.00	1,000.00	1,000.00
So. NH Plan Comm	5,190.00	6,268.00	12,768.00	12,768.00	6,521.00	6,521.00	6,521.00
NH Municipal Assoc.	2,372.00	3,900.00	5,920.00	3,609.48	4,500.00	4,500.00	4,500.00
Visiting Nurses	5,060.00	5,566.00	11,132.00	11,132.00	6,122.00	6,122.00	6,122.00
Tri-Town Ambulance	20,620.00	25,841.00	40,019.00	40,019.00	49,688.00	49,688.00	49,688.00
Tri-County Waste	2,152.00	2,152.00	4,304.00	4,304.00	2,152.00	2,152.00	2,152.00
Clarifier Payback	26,650.00	26,400.00	39,600.00	34,900.00	26,400.00	26,400.00	26,400.00
Pension	2,500.00	2,500.00	5,000.00	5,000.00	2,500.00	4,000.00	4,000.00
Tax Maps	5,118.00	4,500.00	6,750.00	3,394.30	15,000.00	17,160.00	17,160.00
Hooksettites	—	—	—	.00	3,500.00	3,500.00	3,500.00
Subtotal	77,040.00	86,027.00	142,293.00	131,795.58	125,628.00	128,288.00	128,288.00

Town Council Budget							
Total	1,342,358.00	1,316,849.00	3,074,170.00	2,954,488.76	2,216,552.00	2,201,193.00	2,199,927.00



	1988 Expenditures	1989-12 Mos. Recommended	1989-90 Approp.	1989-90 YTD Expended	Dept./Admin. Budget Prop.	Town Council Budget Prop.	Budget Comm. Recommended
<b>Welfare Department</b>							
As Of 6/30/90							
Town Welfare	44,042.00	39,800.00	59,700.00	71,921.06	60,000.00	49,550.00	49,550.00
Old Age Assist.	—	100.00	150.00	.00	150.00	150.00	150.00
Soldiers Aid	—	50.00	75.00	.00	150.00	150.00	150.00
Juvenile Care	—	50.00	75.00	.00	150.00	150.00	150.00
Subtotal	44,042.00	40,000.00	60,000.00	71,921.06	60,450.00	50,000.00	50,000.00
	1988	1989-12 Mos.	1989-90	1989-90 YTD	Dept./Admin.	Town Council	Budget Comm.
	Expenditures	Recommended	Approp.	Expended	Budget Prop.	Budget Prop.	Recommended
<b>Zoning Board of Adjustments</b>							
As Of 6/30/90							
Wages	2,668.00	750.00	750.00	2,492.87	—	—	5.00
Office Supplies	696.00	2,000.00	3,000.00	1,184.96	900.00	900.00	900.00
Profess. Services	—	1,000.00	1,500.00	110.00	1,000.00	1,000.00	1,000.00
Travel/Seminars	1,010.00	1,700.00	2,750.00	84.00	1,000.00	1,000.00	1,000.00
Hearing Expenses	2,582.00	2,000.00	3,000.00	1,619.28	3,500.00	2,000.00	3,500.00
Subtotal	6,956.00	7,450.00	11,000.00	5,491.11	6,400.00	4,900.00	6,405.00
Grandtotal	3,437,410.26	4,382,939.00	7,768,312.00	7,451,133.78	5,740,499.68	5,563,156.68	5,547,216.00

# Inventory—Town Owned Property; As of 31 December 1989

TAX MAP #	LOT #	DESCRIPTION	ACREAGE				
				026	109	Terrace Drive	25264 sf
				026	110	Terrace Drive	28749 sf
				026	111	Terrace Drive	26136 sf
				026	112	Terrace Drive	19400 sf
013	072	Off Everett Turnpike	4356 sf	026	113	Whitehall Road	13068 sf
014	025	Hooksett Road	13068 sf	029	032A	Kimball Drive	1.40 sf
015	013	Whitehall Road	13068 sf	029	038	Martins Ferry Road	3049 sf
015	052	Chester Turnpike	12.50 ac	030	050	Cemetery Road	5.04 ac
015	057	Chester Turnpike	3.20 ac	030	057	Benton Road	24.60 ac
008	033	North Main Street	40000 sf	033	004	Martins Ferry Road	26136 sf
008	041	Hooksett Road	3.30 ac	033	005	Sherwood Drive	43560 sf
008	095	Riverside Street	40000 sf	033	066	Sherwood Drive	11.00 ac
009	036	Veterans Drive	17424 sf	037	020	Goonan Road	4356 sf
009	038	Veterans Drive	17924 sf	037	029	West River Road	13068 sf
009	045	Merrimack Street	4356 sf	038	012	Ridgeview Drive	10890 sf
010	075	South Main Street	15.80 ac	038	033	Bicentennial Drive	17424 sf
010	076	South Main Street	1.70 ac	038	036	Donati Drive	10.40 ac
010	083	Riverside Street	3600 sf	041	040	Beechwood Avenue	2614 sf
012	004	Hackett Hill Road	13.30 ac	041	042	Beechwood Avenue	12.00 ac
012	008	Hackett Hill Road	61.50 ac	042	021	Mammoth Road	2.13 ac
015	062	Chester Turnpike	25.00 ac	042	022	Mammoth Road	3049 sf
015	092	Chester Turnpike	1.54 ac	042	023	Mammoth Road	17.00 ac
015	096	Chester Turnpike	8712 sf	042	024	Mammoth Road	6.00 ac
017	003	Hackett Hill Road	1.06 ac	045	017	K Avenue	1.40 ac
018	003	Hooksett Road	40.00 ac	045	124	Coaker Avenue	15000 sf
018	004	Hooksett Road	2.28 ac	045	143	Off Hooksett Road	5663 sf
018	039	Hooksett Road	34848 sf	001	006	Edgewater Drive	2.00 ac
019	017	Off Oak Hill Road	22000 sf	005	020	Merrimack Street	2.75 ac
020	029	Whitehall Road	17424 sf	005	021	Merrimack Street	3.15 ac
022	002	Goffstown Road	8.39 ac	005	023	Merrimack Street	5.40 ac
022	025	Hackett Hill Road	7.39 ac	005	040	Merrimack Street	5.39 ac
024	039	West River Road	30492 sf	006	002	Pleasant Street	5.00 ac
024	059	West River Road	35.09 ac	007	005	Pine Street	39410 sf
025	015	Oak Hill Road	39204 sf	007	006	Off Pine Street	2.10 ac
025	083	Hooksett Road	29320 sf	007	007	Off Pine Street	43560 sf
026	002	Whitehall Road	60.00 ac	007	008	Off Pine Street	35284 sf
026	031	Farmer Road	64.69 ac	007	009	Pinnacle Pond	33.00 ac
026	100	Terrace Drive	17424 sf	007	018	Pinnacle Street	19.90 ac
026	101	Terrace Drive	13940 sf	008	003	Off Ardon Drive	4356 sf
026	102	Terrace Drive	16553 sf	008	004	Off Ardon Drive	4356 sf
026	103	Terrace Drive	15246 sf	008	008	Off Pine Street	5663 sf
026	104	Terrace Drive	15246 sf	008	023	Heather Drive	4356 sf
026	105	Terrace Drive	13503 sf	008	034	North Main Street	17425 sf
026	106	Terrace Drive	8276 sf	008	035	North Main Street	3850 sf
026	107	Terrace Drive	16988 sf	008	037	North Main Street	13068 sf
026	108	Terrace Drive	20908 sf	005	016	Merrimack Street	16988 sf



# 1989 Current Use Report

	TOTALS
Farm Land	
Permanent Pasture	44.91
Forage Crops	105.06
Horticultural Crops	16.61
Forest Land	
White Pine	495.16
Hardwood Type	864.82
All Other	182.60
Wild Land	
Unproductive	355.95
Productive Wild Land	
Unmanaged Forest	813.15
Unmanaged Farm	
Inactive Farm Land	112.50
Recreation Land	7.80
Wetland	65.50
Total Under Current Use	3,063.61

## Comparative Statement of Appropriations and Expenditures Fiscal Year Ending June 30, 1990

Department	Appropriations	Credits	Expended	(Over)/Under)
Town Council	\$3,074,170	\$100,156	\$2,954,883	\$219,443
Police Dept.	1,613,508	14,672	1,587,971	40,209
Communications	282,432	1,598	218,604	65,426
Fire Dept.	964,861	1,393	902,810	63,444
Forest Fire	8,400	416	8,696	120
Highway	1,216,607	1,117	1,168,575	49,149
Transfer	271,382	1,009	272,824	(433)
Parks & Rec	89,476	18	89,635	(141)
Zoning Board	11,000	—0—	5,491	5,509
Planning Board	10,635	21	6,563	4,093
Civil Defense	1,275	—0—	150	1,125
Cemetery	10	—0—	—0—	10
Conservation	3,955	—0—	8	3,947
Welfare	60,000	25	71,921	(11,896)
Budget Committee	2,000	—0—	4,402	(2,402)
Library	158,601	—0—	158,601	—0—
Total Operating	7,768,312	120,425	7,451,134	437,603

# Statement of Valuations and Taxes

Name of Precinct and/or Service Area	Valuation	Net Appropriations	Taxes	Rate
Vlg Water Prcnt	129,293,000	3,879.00	3,879.00	0.3
Ctrl Water Prcnt	196,487,169	—0—	—0—	—0—
Total Taxes Raised		3,879.00	3,879.00	

Name:	Valuation	Net Appropriations	Taxes	Rate
Hooksett School Dist.	639,581,690	6,059,928	5,889,895	9.21
Town of Hooksett		3,930,912	3,859,453	6.03
Merrimack County		917,993	906,083	1.42
Total Taxes Raised			10,665,431	16.66

War Service Tax Credits	Limits	Number	Estimated Tax Credits
1. Paraplegic, double amputees owning specially adapted home- steads with V.A. assistance	unlmted	2	Exempt
2. Totally & permanently disabled veterans, their spouses or widows, and the widows of veterans who died or who were killed on active duty	\$700	13	9,100
3. All other qualified persons	\$ 50	585	29,600
4. Elderly Exemptions		157	6,119,900
5. Blind	\$15,000	5	75,000
TOTAL NUMBER AND AMOUNT		762	6,233,600

	Tax	Number Assessed	Total Number Assessed
Resident Taxes	\$10	5,357	53,570

## TAX RATE VALUATION

Local Assessed Valuation on which the tax rate(s)  
for your governmental units will be computed \$639,581,690

# 1989 Utility Summary

P.S.Co.	\$10,903,600.00
Energy North (Manchester)	\$317,600.00
Energy North (Concord)	\$421,500.00
Tennessee Gas Pipeline	\$417,500.00



# Statement of Bonded Debt as of June 30, 1990

The following is a summary of long-term debt transactions of the Town for the fiscal year ended June 30, 1990.

	<u>General Obligation Debt</u>
Long-Term Debt Payable January 1, 1989	\$2,394,100.00
Long-Term Debt Retired	<u>364,900.00</u>
Long-Term Debt Payable June 30, 1990	<u>\$2,029,200.00</u>
Long-term debt payable at June 30, 1990 is comprised of the following individual issues:	
<u>General Obligation Bonds</u>	
\$2,500,000 1985 Sewer Bonds	\$1,875,000.00
\$ 394,000 1985 Sanitary Landfill	<u>75,000.00</u>
<u>Total Bonds</u>	<u>\$1,950,000.00</u>
<u>Notes Payable</u>	
\$264,000 1980 and 1981 Clarifier	\$ 79,200.00
<u>Total Bonds and Notes Payable</u>	<u>\$2,029,200.00</u>

The annual requirements to amortize all debt outstanding as of June 30, 1990 including interest payments, are as follows:

## Annual Requirements To Amortize Long-Term Debt

Fiscal Year Ending June 30	<u>General Obligation Debt</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1991	\$ 226,400	\$ 166,599	\$ 392,999
1992	151,400	152,326	303,726
1993	151,400	141,685	293,085
1994	125,000	129,979	254,979
1995-2005	<u>1,375,000</u>	<u>703,915</u>	<u>2,078,915</u>
<u>Totals</u>	<u>\$2,029,000</u>	<u>\$1,294,504</u>	<u>\$3,323,704</u>

All debt is general obligation debt of the Town, which is backed by its full faith and credit.

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# Treasurer's Report

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For the Period January 1, 1989 Through June 30, 1990

Balance 1/1/89	\$ 2,602,038	Bank Balance 6/30/90	\$3,959,956
Receipts/Transfers	53,037,743	Deposits In Transit	17,963
Expenditures/Transfers	<u>52,136,549</u>	Checks Outstanding	<u>474,687</u>
Balance 6/30/90	\$ 3,503,232	Balance	\$3,503,232

Elaine D. Tsantoulis  
TREASURER



Town Treasurer—Elaine Tsantoulis



# Trustees of Trust Funds Annual Report

1989 has been a year of change due to the transition in our form of government, and the resignation of our Chairman, Bud Fongeallaz.

Carolyn Schroeder was appointed by the Council on August 22, 1989 to serve until the next election. She was then elected to a three (3) year term in May, 1990. Carolyn attended a seminar on Trust Fund Administrations presented by the Department of the Attorney General and the Department of Revenue Administration. She also attended the N.H. Municipal Association training session for newly elected Town Officials in Merrimack, N.H. in June, 1990.

New Cemetery Funds amounting to Three Thousand Three Hundred Dollars (\$3300.00) were received from

the Cemetery Commission and have been deposited in two of the Town Cemetery Accounts.

After two years of service, Joan Savoie is retiring from her Trustee position. We will be welcoming a new Trustee, Cindy Motta, and look forward to working with her.

Respectfully Submitted,  
**TRUSTEES OF TRUST FUNDS**  
 Joan Savoie, Chairman  
 Joy Riley  
 Carolyn Schroeder

	PRINCIPAL			INTEREST INCOME				
	Balance 1/1/89	New Funds Created	With- drawals	Balance 6/30/90	Balance 1/1/89	Income	Expended	Balance 6/30/90
C.H.W.P. New Const.	150,540.08	17,500.00	36,573.73	131,466.35	72,919.97	16,395.37	77,392.61	11,922.73
C.H.W.P. Repair & Replace	26,458.51	0.00	6,500.00	19,958.51	19,027.01	4,691.81	0.00	23,718.82
C.H.W.P. Source Devel.	46,836.00	28,914.00	0.00	75,750.00	266.40	8,214.18	0.00	8,480.58
C.H.W.P. Standpipe Relining	7,216.10	3,000.00	0.00	10,216.10	768.27	807.57	0.00	1,575.84
C.H.W.P. Water Storage	0.00	131,466.34	0.00	131,466.34	0.00	7,755.42	0.00	7,755.42
Cemetery Funds	81,973.20	3,300.00	0.00	85,273.20	5,492.73	9,175.81	0.00	14,668.54
Communications	3,093.24	0.00	0.00	3,093.24	3,905.91	604.39	0.00	4,510.30
Capital Res.								
Fire Dept. Cap. Res.	0.00	60,000.00	0.00	60,000.00	3,829.27	330.69	0.00	4,159.96
H.V.W.P. New Water Source	0.00	60,000.00	0.00	60,000.00	0.00	1,260.74	0.00	1,260.74
H.V.W.P. Repair Replac.	148,577.82	0.00	148,577.82	0.00	45,578.99	19,277.55	64,806.54	0.00
H.V.W.P. Tank Fund	0.00	50,000.00	0.00	50,000.00	0.00	0.00	0.00	0.00
H.V.W.P. Truck Fund	0.00	10,000.00	0.00	10,000.00	0.00	0.00	0.00	0.00
H.V.W.P. Water Main Fund	0.00	254,624.36	37,182.04	217,442.32	0.00	2,148.84	0.00	2,148.84
Highway Cap. Res. Fund	148.24	0.00	0.00	148.24	3,186.49	287.97	0.00	3,474.46
Highway Reconst. Cap. Res.	0.00	0.00	0.00	0.00	725.31	25.42	0.00	750.73
Library Funds	3,055.71	0.00	0.00	3,055.71	208.64	359.13	0.00	567.77
New Central Fire Station	0.00	20,000.00	0.00	20,000.00	0.00	0.00	0.00	0.00
New Town Complex Cap. Res.	0.00	50,000.00	0.00	50,000.00	0.00	0.00	0.00	0.00
Police Cap. Res.	0.00	0.00	0.00	0.00	1,737.02	144.69	0.00	1,881.71
Revaluation Cap. Res.	50,448.00	0.00	50,448.00	0.00	17,233.83	1,162.73	17,233.83	1,162.73
Sanitary Landfill Cap. Res.	157,292.23	916,000.00	157,292.23	916,000.00	45,751.44	86,106.53	51,886.23	79,971.74
School Dist. Cap. Res.	86,449.51	72,357.00	48,549.00	110,257.51	50,699.47	15,604.21	0.00	66,303.68
Sewer Dept. Cap. Res.	50,000.00	37,500.00	0.00	87,500.00	3,576.93	6,393.62	0.00	9,970.55
	812,088.64	1,714,661.70	485,122.82	2,041,627.52	274,907.68	180,696.67	211,319.21	244,285.14

New Cemetery Funds—1989-90  
 New Lots Martins Cemetery \$1,800.00  
 New Lots Heads Cemetery 1,500.00  
 \$3,300.00

TRUSTEES OF TRUST FUNDS  
 Joan Savoie, Chairman  
 N. Joy Riley  
 Carolyn Schroeder



Welfare Officer—Darlene Rossignol



Youth Service Officer—Marie Goddard



District Court—(L to R) Claire Browning, Clerk;  
Celeste Lemay, Kathy Rocheleau, & Monique La Barre



Town Clerk's Office (L to R) G. Anderson, Deputy;  
C. Nepvue, Tax Collector; L. Nepvue, L. Davis





## HOOKSETT HISTORICAL SOCIETY HOOKSETT, NEW HAMPSHIRE

The Hooksett Historical Society continues to meet on the fourth Thursdays of March, April, May and September, and hold an annual dinner meeting on the fourth Thursday of October. This meeting was held last year at the 99 Restaurant.

Several photos and gifts were received, including the two white lions which flanked the entrance to Kahula Palace (old timers would refer to this as the China Dragon). We were very grateful to May Chan for this gift and we also thank New Hampshire Landscaping, Inc., for moving them to the Historical Building grounds and placing them on granite platforms.

We thank the Library Staff for all their assistance throughout the year. We hold some of our meetings there and also display pictures there.

This year as part of their on-going renovations at the Town Hall, The Town installed an alarm system in the Historical Building which is owned by the town. We very much appreciate this.

We were glad to once again participate in the 100th day celebration at Underhill School which took place in February.

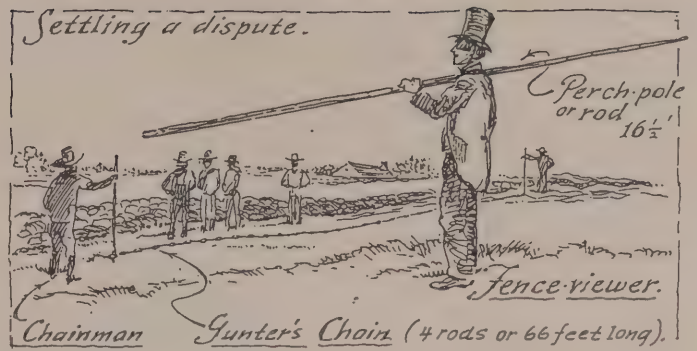
We appreciate receiving old Hooksett photos or artifacts and would like to see more interest shown in the Historical Society. Meetings are open to the public and anyone may attend whether or not they are a member. The current officers are Paul Howe, president; Alpha Chevette, vice-president; Dorothy Robie, Treasurer and Evelyn Howe, secretary.

Evelyn Howe, Secretary  
Hooksett Historical Society

## FENCE VIEWERS—HOG REEVES SURVEYORS OF WOOD & LUMBER WEIGHERS OF COMMODITIES

The above words were familiar ones in the 1800's and even as recent as the 1960's and '70's. Today we have inspectors for various things, but in earlier years there was some kind of 'viewers' for almost everything that might need inspection or supervision.

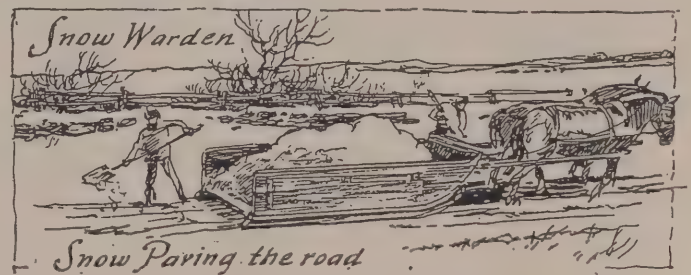
Hooksett was no exception, and several people were appointed each year to serve on the above boards. Nowhere is it written exactly what their duties were, and in



the late years it was somewhat of a joke to be put on one of these boards—newlyweds were a good target!

The last year for Hog Reeves was 1961 and Armand Roberge and Raymond Green were the two appointed. Surveyors of Wood and Lumber, Weighers of Commodities as well as Fence Viewers were last appointed in 1970. The last Fence Viewers were George Browning, Jr., Roland Boisclair, Melvin Johnson and Roland Gagnon.

Today, town and state laws govern many of the situations for which these earlier boards were needed, and the Fence Viewers of yesterday have become the Land Surveyors of today.



In these days, when we have snow and ice storms, we watch out the window for snow plows and sanders that keep our roads open and passable, and in a bad storm we don't drive unless we have to.

In earlier days, the farmers saved many of their hauling jobs until winter when the roads became smoother with the packed snow than they were with the uneven and often very bumpy dirt roads. Horse drawn snow rollers packed the snow down and everyone traveled on top. It was necessary to keep filling in the worn-down places so that the sledding would be as smooth as possible.

The Town of Hooksett owned two snow rollers which they purchased from the Hooksett Manufacturing Company in 1899 for \$110.00. These two rollers were kept in the shed at the rear of the town hall along with the town hearse.

One other job became very important in the winter, especially for towns with covered bridges such as Hooksett had. It was necessary to cart snow to cover the bridge floor so that sleighs and sleds would be able to travel across the bridge. In 1861 it was recorded that Charles Prescott received \$3.00 for 'snowing the bridge.'



In the early 1900's mechanized equipment came into use, and a new steel bridge was built in 1909 to replace the wooden one so 'snowing the bridge' was no longer necessary. Improvements in roads made snow plowing easier and we are lucky today to have good snow plowing in our town.



The following excerpt is taken from the Hooksett town report for the year 1894—the report of the School Board:

'Singing has been more generally practiced in the schools the past year. Six of the school-rooms are now furnished with organs (such as the one pictured above). The board fully approves of this as a school exercise. Besides having a tendency to interest the scholars and add a pleasing variety to their studies, it may be made of permanent value to them in the way of improving their voices. Scholars, interest yourselves in this exercise.'

There is no indication that any music teacher was hired, so it is presumed that the various teachers were responsible for providing the music for the students to sing by.

The transition from organ to piano took place around 1915, for in the 1916 School Report it was noted that M. Steinert & Sons were paid \$1.35 for tuning a piano.

Music is a standard subject in all schools today with special music teachers.

In the early days, it was the custom for towns to supply the hearse and driver for funerals, and Hooksett did this regularly with various people being paid an average of \$5.00 to take care of and drive the hearse.

In 1875, A. B. Webster received \$650.00 for building a new hearse and outfitting it with runners and fixtures. Silas T. Goodale was paid \$120.00 for building the hearse house at the rear of the town hall. S. H. Stevens got \$7.00 for grading and laying stone for the hearse



house, and in 1876 E. T. Head received \$10.00 for painting the hearse house.

At that time, it cost \$4.00 to open a grave and coffins varied from \$8.00 to \$15.00. Coffins were supplied by Charles P. Morse, a Suncook undertaker. If a coffin, robe and services were provided, the amount rose to \$19.00 or \$20.00. A box for Moses Collins, the cooper from Whitehall Road, who died a pauper in 1897, cost the town \$20.50.

In 1884, J. H. Megins bought the old hearse from the town for \$12.00 and Spurzie Worthley bought the old hearse harness for \$17.50. Spurzie Worthley was the last person to drive and care for the hearse and he did so until 1920. He died in 1927 at the age of 66.

No one knows what became of the last hearse used, and the hearse house disappeared long ago.



The wagon in the above photo was a familiar sight in the early 1900's. First came the ice wagon which was replaced in the 1920's by ice trucks. Early ice wagons were manufactured by Knickerbocker Ice Company of Philadelphia. These were elaborate and colorful and priced from \$150.00 to \$350.00 depending upon the art work on the sides, and the size of the wagons which could hold from 1,000 to 8,000 pounds of ice.

Harvesting ice was hard work and demanded a variety of skills. There was only 20-30 days out of the year that were suitable for cutting ice. The size of the ice houses varied according to the size of the pond. Some may remember the very large one on Massabesic Lake which was torn down a few years ago.

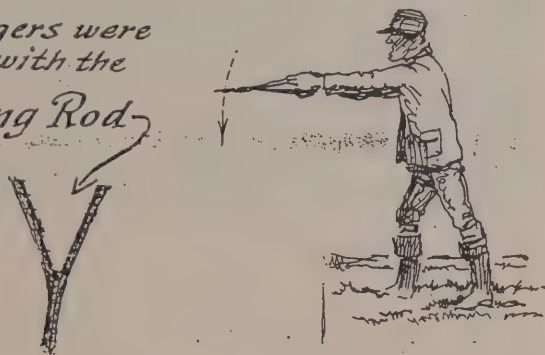


In Hooksett, some will remember the Robie Ice House on Pinnacle Pond, and William Arel's Ice House on a small pond off 3-A. Ice was peddled and sold and some I'm sure will remember how good that silver of ice tasted on a hot summer day when the ice man allowed the kids to follow his wagon or truck and have the chips of ice to suck on like a lollypop as he peddled from house to house.

In the southern part of town, people were serviced by Manchester Coal and Ice Company—now called Manchester Coal and Oil Company.

Modern refrigeration spelled the end of the natural ice business and there are few places left where people harvest their own ice.

*Well-diggers were expert with the Divining Rod*



In the old days when well-digging was done following the divining rod method of finding water, this was frequently called water-witching since some considered this a supernatural means of searching for water.

One such Hooksett 'water dowser,' Charles Beadle—now deceased, lived in town for many years, and claimed he had done dowsing for over 60 years, having started when he was eight years old. He also claimed that he had never once been wrong and no wells dug where he indicated had ever gone dry.

A divining rod looks like a large sling shot, and in the early days of dowsing, witch hazel branches were used. Later on, willow branches were used, but Mr. Beadle used lilac wood.

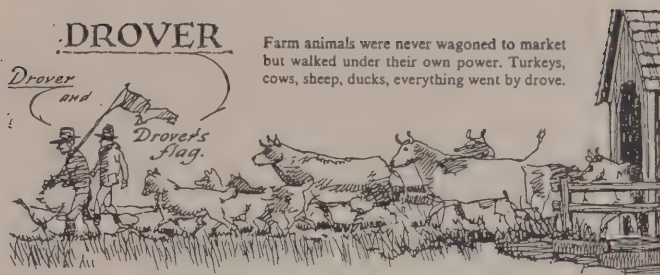
Only live moving veins of water can be detected with a divining rod—stagnant water will not work.

Mr. Beadle admitted he did not know what caused this method to work, but he believed it had something to do with magnetic electricity and the body, and had nothing whatever to do with witchcraft.

Some people today still believe in this method of finding water.

One road traveler never bothered by the weather was the drover. Farmers often entrusted their whole years stock to the drover to be taken from the farm to the city and the drovers often found themselves with varied animals to drive. Some, like cattle, sheep, or goats were no problem to handle, but geese and turkeys were another story.

One Hooksett resident—now deceased—told stories of turkey drives she remembered going through town.



The drover, according to the story, spent the night at the old Prescott Tavern on 3A and in the morning when he went to round up the turkeys to continue the journey, he found them roosting on top of the bridge and had quite a job to get them down. Turkeys are considered quite dumb, but they will fly UP to roost at night when they wouldn't think of flying OVER a low barrier in the daytime.

Drovers disappeared when it became possible to ship cattle, poultry, etc. by other means—trains and later on trucks.



The terminal of the Boston-Concord riverboat line on the Merrimack.

## THE BOSTON AND CONCORD BOATING COMPANY

In 1817, a rival to the Merrimack Boating Company was chartered and called itself the Concord and Boston Boating Company. It did not gain a very large share of business on the river and in 1821, the interests of the Merrimack Boating Company and the Union Boating Company merged and became the Boston and Concord Boating Company. They owned as many as twenty barges of fifteen ton capacity each. Hooksett is said to have been a storage point from which considerable merchandise was delivered to other relatively nearby points, the storehouse being near the Hooksett bridge.

Up-river items barged were rum, sugar, molasses, tea, flour, iron and general merchandise. Down-river shipments included bricks, lumber and granite. It took seven to ten days, with favorable weather, to make the round trip between Boston and Concord. The boatsmens wages were from fifteen to twenty-six dollars a month.



It is said that the storehouse in Hooksett was used a few times to hold very early town meetings before the town hall was built in 1828. There was a drawback to river transportation because of the freezing weather from the later part of November to about mid-April. River transportation was given up entirely with the advent of the railroad in 1842.

The above photo is a reproduction of a photo appearing in Bouton's History of Concord and this was the terminal at Concord. Some of the information for this article came from the same source.



Blacksmithing was one of the common trades in the early years of Hooksett. An early name associated with this trade was that of Henry Robie. His blacksmith shop, shown in the above photo, was located on Main Street just north of the Beaudette residence which is beside the town hall. Several people operated this business at different times, including two other Robies, John Dunn, and Arthur Brown who operated until he died in 1939. It was operated by an unknown man of French-Canadian descent for a short while until the shop burned and was never rebuilt.

There was blacksmithing done in other areas of town also. Prescott Tavern had their own blacksmith shop and did regular business with the Londonderry Turnpike Stage Company. In 1827, a horse could be shod for anywhere from ten to sixty cents, depending on how many shoes were called for. Head Brickyard also had their own blacksmith. John Dunn operated in this capacity for several years there. Another blacksmith shop was located at what used to be the intersection of Hooksett Road and Auburn Road. The operator was George Emery, and he was considered a character of sorts, having worked at his trade with a traveling circus. Joseph Campbell, recently deceased, did blacksmithing and other work with iron and steel at his shop down on the West River Road. Roger Provencher was the last known blacksmith in Hooksett.

With the advent of cars and mechanized farm machinery, horses began to disappear and so did the need for blacksmithing. In the last few years horses have

made a comeback, but their functions are different—mostly for recreational riding and to show. Work horses are also seen at the fairs doing horse pulling.



### Old Landmark Dates Back To 1823

How many remember the old Village Barn, sometimes called the Black Barn, which stood on Merrimack Street by the bend of the river? There is no big story behind the building, but its age made it of Historic value.

As far as can be determined, the barn was built by the long-defunct Dundee Mills, manufacturers of cotton household toweling. Willie Arel, who was an old-timer in Hooksett, had stated when the building was being torn down in 1965, that when he came to Hooksett in 1885 the barn was being used by Dundee Mill for storage of cotton and looked pretty much the same then as it looked in 1965.

In 1929, when the mills were sold at auction, the barn became the property of John B. Mulaire who used it for storage and for a brief time as a dance hall. In the fifties, it was acquired by Lucien Fontaine, Granite Contractor, who used it for storage of construction equipment and supplies. In 1963, it became evident that the equipment was becoming too heavy for the building so it was decided to replace it a larger and better building.

In 1965 when it was torn down, some civic groups were interested in preserving the building, but were unable to find the means of having it moved, so one more historic landmark disappeared.

When Silas T. Goodale purchased his cemetery lot in 1880 for \$15.00, little did he dream that he would be needing it in eight short years when he would die in a tragic accident at the Hooksett three bridges at the age of forty-six.

Silas Goodale was a Civil War Veteran, having served in Company 'D' of the 10th New Hampshire Regiment of volunteers under Captain William Kelley of Martins Ferry.

On December 19, 1888, several men who were stonemasons (Silas was a foreman) attempted to push a





railroad car loaded with granite across the tracks through the three wooden bridges over the Suncook Valley Railroad tracks. Midway was an open trestle—possibly the area shown in the above photo between the first and second bridge—and when the heavy car arrived at that spot, everything gave way and the car and stone and eleven men were plunged into the river. Eight were saved by onlookers, but Silas Goodale, Peter Berube and Eugene Larro were drowned.

It is not known for sure where the granite came from, but the Bailey quarry operated not far from there at the Allenstown-Hooksett line and it is possible that it came from there.

The Concord Street Railway was incorporated June 26, 1878 and operated several routes on narrow gauge tracks within the city and north to Penacook. The first car was made by Abbott and Downing who were famous for their stagecoaches.

In 1901 the tracks were broadened to standard gauge and the Concord to Manchester Electric Railway line was opened for operation on August 11, 1902 as an extension of the Concord Street Railway lines.



### Digging Out

The Concord Manchester Electric Railway plow clears Hooksett's Head Hill. Date is unknown.

This line came down through Pembroke, Suncook Village, Hooksett Village and on to Manchester. Through Hooksett village the tracks followed close to the river where possible. At one time, the tracks came down on the east side of Merrimack Street but were soon changed to the west side.

In the early 1900's, the Martins Corner school became very crowded and several students rode the trolley to attend the village school. Their fares were paid for by the town. The fares averaged \$6.00 to \$7.00 per student per year.

In the spring of 1933, the trolleys were replaced with buses, although the tracks were not torn up until after the March 1936 flood.

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## In Memoriam

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Paul Howe's contribution in service to his town, church and neighbors was in the best tradition of good citizenship and in his honor we dedicate this years Town Report in his memory. Born in Putney, VT. in 1907. He and his wife, Evelyn, moved to Hooksett after World War II. He served on the Zoning Board of Adjustment from 1963 til 1986. He was an active member of the Hooksett Congregational Church. Mr. Howe served on the Charter Committee which founded the Historical Society in 1974. He dedicated many countless hours to the organization and served as the chairman for many years.



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## Notes

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## Notes

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# Report of the Library Trustees

## HOOKSETT PUBLIC LIBRARY APRIL 1989-JUNE 1990

### Income:

Town	158,601.00
Interest	9,715.98
Copy Money	2,876.54
Fines	3,204.38
Gifts/Memorials	4,642.51

### Expenses:

Wages	98,834.16
Books/Materials	24,847.30
Supplies	3,412.79
Utilities	8,084.37
Maintenance/Repair	9,776.13
Equipment	11,191.75
Staff Trustee	2,222.38
Budget Expenses	158,368.85
Special Funds	25,144.21

### Balance on hand-June 30, 1990:

Principal Investment	3,775.62
Regular Checking	721.35
Special Checking	797.36
Gift Savings	32,875.17
Fine Savings	2,070.14
Copy Savings	4,913.62
Morin Trust Account	2,283.59
Hooksett Community Grange Account	2,700.71

The outstanding event for the Library in 1989 was the Dedication and Open House of the new modular unit addition held on November 15th.

It was particularly gratifying for the Trustees and the staff to thank the many Hooksett residents and organizations for their help in realizing this addition. Certificates of Appreciation were presented to the Highway, Sewer, and Fire Departments for their assistance; Boy Scout, Daniel Desilets and family for the painting of the exterior of the modular unit; the Elk's Lodge #146, Hooksett Men's Club and the Hooksett Lion's Club for monies donated to erect a physical disability ramp to the modular unit; R & H Paving and Barrett Paving for extending the parking facilities. A special thanks is extended to Ron Savoie and Bruce Kudrick for their personal involvement and support. The trustees and staff are extremely grateful to these individuals, organizations, and businesses.

Appreciation is extended to Mrs. Lorraine Lynch for knitting and donating children's sweaters to the Library. A sweater raffle was held by the Library staff and all proceeds went to buy clothing and jackets for needy Hooksett children. In addition, the Hooksettites and other Hooksett residents donated knitted mittens, scarves, and hats to the Library and all items were turned over to these children. Our sincere thanks.

To Dick Duval, the Girl Scouts, and the Historical Society, we offer a special thanks for their Christmas involvement and decorations.

Many activities are part of the Library community involvement. The Library provides a pre-school story time. Ms. Betty Parnell was hired to help with the children's programming. In addition, the Library has a summer reading program for youngsters, delivers books to shut-ins and to the Hooksettites, and provides a meeting place for non-profit Hooksett organizations.

All Hooksett citizens are invited to use and enjoy the Library facilities, check out a book or video, cassette, magazine, research material, make a copy, read a newspaper, exchange a paperback, or even check out a polaroid camera.

It is anticipated that the Library will be fully automated in 1990 and we will be entering a new era of Library science.

Respectfully submitted,  
HOOKSETT PUBLIC LIBRARY TRUSTEES  
Patricia Healy  
Sonia Attalla  
Mary Farwell

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# Hooksett Public Library

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Total Books: 12/31/88	18,306
Purchases and gifts	1,585
Withdrawals	381
Total Books: 12/31/89	19,510
Total Records	235
Withdrawals	162
Total Records	73
Total Periodicals	
Cassettes	324
Filmstrips HPL	53
Filmstrips T.T.A.V.	164
Cassettes T.T.A.V.	170
Videos	317

Circulation Adults	
Fiction	7,639
Non-Fiction	3,152
Paperbacks	2,118
Periodicals	2,018
Records	49
Large Print Books	1,126
Reference Questions	280
Cassettes & Filmstrips	596

Circulation Children's	
Fiction	10,944
Non-Fiction	2,798
Records	150
Cassettes & Filmstrips	548

State Library and Other Libraries	172
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Audio Visual Circulation	
Videos	3,310
Filmstrips Projector	87
16mm Projector	2
Slide Projector	2

Screen	91
Cameras	4
Miscellaneous	225

Total Circulation	35,311
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Library Hours:	
Monday, Tuesday, Wednesday	10 a.m.-8 p.m.
Thursday, Friday	10 a.m.-5 p.m.
Saturday	10 a.m.-1 p.m.
Summer Hours	Closed Saturday

Staff:  
Librarian: Frances Hebert  
Librarian's Assistant: Patricia Cate  
Arthur J. Locke  
Catherine Felch  
Betty Mae Parnell  
Janet McAndrew



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# Warrant

## State of New Hampshire

### Central Hooksett Water Precinct

### 1990 Precinct Meeting

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The Central Hooksett Water Precinct's annual meeting of March 14, 1990 opened at 7:30 p.m. at Underhill School. There were ten present, Mr. and Mrs. Page, Mr. and Mrs. Desilets and son Danny, Mrs. Deschenes, Mr. Dlugosz, Mr. Vigneau, Mr. and Mrs. Tuttle.

Mrs. Desilets read article one of the Warrant. The following Actions were taken:

Art 1— To nominate a moderator for the ensuing year. Mr. Page nominated Mrs. Carol Desilets for Moderator for the ensuing year, seconded by Mrs. Page. Mr. Dlugosz moved that nomination cease. A voice vote was unanimous.

Art 2— To nominate a clerk for the ensuing year. Mrs. Page nominated Dorothy Deschenes for clerk for the ensuing year. Mr. Dlugosz seconded the motion. Mrs. Page moved nominations cease. A voice vote was unanimous.

Art 3— To nominate two water commissioners for the ensuing three years. Mr. Page nominated Mr. Rudolph Dlugosz and Robert Tuttle, Mrs. Page seconded the motion. A voice vote was called for Mr. Dlugosz, this was unanimous. A voice vote was called for Mr. Tuttle. This vote was unanimous.

Art 4— To nominate a treasurer for the ensuing year. Mr. Tuttle nominated Helen Tuttle for treasurer for the ensuing year, Mr. Page seconded the motion. Mrs. Page moved nominations cease. A voice vote was taken, this was unanimous.

The clerk cast a ballot with the following results:

Mrs. Desilets—Moderator  
Mrs. Deschenes—Clerk  
Mr. Dlugosz—Commissioner  
Mr. Tuttle—Commissioner  
Mrs. Tuttle—Treasurer

All nominees received unanimous votes.

Art 5— Mr. Page moved we accept article 5 as printed, Mr. Tuttle seconded the motion. The motion was passed unanimously by those present.

Art 6— Mr. Page moved to pass article 6 as printed, seconded by Mrs. Page. The motion was passed unanimously by all present.

Art 7— Mr. Page motioned we pass article 7 as printed, motion seconded by Mrs. Page. All present voted unanimously to accept article 7.

Art 8— Mr. Tuttle made a motion to accept article 8 as written, Mr. Desilets seconded the motion. The article passed unanimously by those present.

Art 9— Mr. Desilets motioned to accept article 9 as written, Mrs. Page seconded the motion. All present voted unanimously to accept article 9.

Art 10—Mr. Dlugosz moved to accept article 10 as written, Mr. Page seconded the motion. The motion passed unanimously by those present.

Art 11—Mr. Tuttle made the motion to accept the budget approved by the budget committee of \$244,500.00 (two hundred forty four thousand, five hundred dollars), Mr. Dlugosz seconded the motion. The motion passed unanimously by those present.

Art 12—Mrs. Page moved to adjourn as there was no further business to transact. Mr. Tuttle seconded the motion and all present agreed. Meeting closed at 7:50.

Dorothy P. Deschenes  
Clerk

We opened the Central Hooksett Water Precinct meeting of March 14, 1990 at 8:00 p.m. right the annual meeting, this was held at Underhill School. Those present were Mr. Page, Mr. Dlugosz, Mr. Desilets, Mrs. Deschenes, Mr. and Mr. Tuttle, and Mr. Vigneau.

The minutes of the previous meeting were sent to the commissioners to be viewed after the last meeting. Mr. Vigneau made a motion to accept the minutes, Mr. Tuttle seconded the motion and the board was in agreement.

Mr. Page informed the members that Mrs. Hanrahan resigned as our office manager on February 16, 1990.

Mrs. Deschenes passed out copies of the treasurers report, this was reviewed by the board, the check book balance for January was \$5,642.07 and the ending balance for February was \$34,157.57.

Mrs. Tuttle asked several questions as to what her duties would be specifically and about where the figures came from on the treasurers report. Mr. Page said as the Treasurer and office clerk was one and the same the duties had not been clearly separated yet. Mrs. Tuttle said she would look into it. The figures will evident when she sees the bills and the check book showing payment.

Mr. Page had an admendment to our contract from Manchester Water Works. This he signed and will send back to them.

Mr. Dlugosz said Larry Boucher had commented on the bad quality of our water lately.

Mr. Page had a letter from the computer company saying that we are over our call for help on the computer and now we will be charged for any information requested. The charge is in 15 minute intervals.

Mr. Page said we should add to our By-laws by saying we want up front money for inspection fees, this would be a four week advance. If the work ended sooner we would refund the difference. Mrs. Tuttle made a motion for up front money, Mr. Dlugosz seconded the motion and the board agreed. The rate is to be determined at the time, and based on who is available for the inspec-

tion (if an engineer supplies the inspector, his rates are higher than the precincts inspectors).

The board is going to hire an accountant to supervise our accounts and get the new office help started. They also want the audit on the books as soon as possible. They are looking for help in running the computer.

Mr. Vigneau suggested getting a phone answering machine for the office, Mr. Page said he had told Mrs. Hanrahan to get one before, he will go out an buy one soon.

The board plans to do something to honor the faithful employers that have seen fit to resign lately. This will be discussed more fully later.

Mr. Page said something must be done about a lawyer, Mrs. Tuttle said she would check around and report back what she discovers.

Mr. Page said he is ordering more bills for our billing, they will be printed the way our old ones were.

Mr. Dlugosz made a motion to adjourn, seconded by Mr. Vigneau and agreed to by the board. The meeting closed at 9:28 p.m.

Dorothy P. Deschenes  
Clerk

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## Central Hooksett Water Precinct 1989 Report

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The precinct continued to grow. We extended 800 feet of 12" mains, 700 feet of 8" mains, and installed 84 services thru June 30, 1990.

Due to the increase in manganese in the well water and increasing number of complaints, the Commissioners decided to use all Manchester water. The cost of treatment for the wells would have been too expensive to undertake at this time. Due to the higher cost of purchasing Manchester water our rates had to be increased.

We are still trying to negotiate with the City of Manchester for more water and we hope the Town will cooperate with us in our efforts to do so.

The Budget had to be increased due to higher wages and costs as recommended by the Budget Committee.

Mr. Page resigned as Superintendent in July, 1989 after 30 years of service and was replaced by Mr. Paul Carrier who was appointed full-time Superintendent.

Later on Mr. David Deschenes and Mr. Everett Hardy reported they did not want to seek re-election. They both served as officers for many years; Mr. Hardy as commissioner and Mr. Deschenes as commissioner and later on as Treasurer. They will be missed.

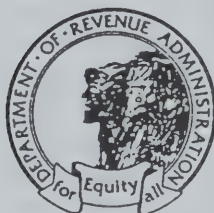
Mr. Robert Tuttle was elected Commissioner for three years to replace Mr. Hardy; Mrs. Helen Tuttle was elected Treasurer for one year to replace Mr. Deschenes.

Also, Mr. R. Dlugosz was re-elected Commissioner for three more years.

Board of Water Commissioners  
Central Hooksett Water Precinct



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION



**Budget Form for Precincts and Village Districts in Towns  
Which Have Adopted the Provisions of the Municipal Budget Law**  
AND

**Report of Appropriations Actually Voted**

[COMBINED FORM]

DISTRIBUTION OF FORMS

1. BUDGET (RSA 32:7) One signed copy of budget as approved to be forwarded to the Department of Revenue Administration by Chairman of Budget Committee prior to annual or special meeting.
2. REPORT OF VOTE (RSA 32:7) One certified copy of budget with Column 4 of appropriation section completed to be forwarded by Precinct or Village District Clerk to the Department of Revenue Administration within seven days of the annual or special meeting at which the vote was taken.

CERTIFICATE OF APPROPRIATIONS VOTED

(To be Completed After Meeting by Precinct or Village District Clerk)

This is to certify that the information contained in Column 4, Appropriations voted at Precinct Meeting, was taken from official records and is complete to the best of my knowledge and belief.

Date: March 15, 1990

Dorothy P. Deschamps

(Precinct or Village District Clerk)

(Please sign in ink)

Precinct or Village District of

Central Hooksett Water

Located in the Town of

Hooksett

County of

Merrimack

Date of Annual or Special Meeting

March 14, 1990

# 19 90 BUDGET OF THE Central Hooksett Water Precinct

(Precinct or Village District)

IN

APPROPRIATIONS OR EXPENDITURES List Appropriations for Administration and Current Operations on Lines 1 to 29 Below	1 COMMISSIONERS' BUDGET CURRENT YEAR	BUDGET COMMITTEE		4 Appropriations Voted At Precinct Meeting
		2 Recommended By Budget Committee	3 Not Recommended	
1 Construction Inspection	10,000.00	10,000.00		10,000.00
2 Pumping Station Maintenance	5,000.00	5,000.00		5,000.00
3 Contract Purchase Water	90,267.00	90,267.00		90,267.00
4 Power Supply	12,000.00	12,000.00		12,000.00
5 Rent of Well Site	400.00	400.00		400.00
6 Maintenance of Mains	700.00	700.00		700.00
7 Maintenance of Services	1,000.00	1,000.00		1,000.00
8 Maintenance of Standpipe	200.00	200.00		200.00
9 Maintenance of Hydrants	1,000.00	1,000.00		1,000.00
10 Maintenance of Meters	1,000.00	1,000.00		1,000.00
11 Labor	57,855.00	57,855.00		57,855.00
12 Officers' Salaries	4,000.00	4,000.00		4,000.00
13 FICA	4,098.00	4,098.00		4,098.00
14 Office Expense	2,500.00	2,500.00		2,500.00
15 Engineering	3,000.00	3,000.00		3,000.00
16 Commissioners' Expense	800.00	800.00		800.00
17 Legal Expense	2,500.00	2,500.00		2,500.00
18 Insurance	17,000.00	17,000.00		17,000.00
19 Audit	1,000.00	1,000.00		1,000.00
20 Mileage	1,300.00	1,300.00		1,300.00
21 Truck Expense	1,000.00	1,000.00		1,000.00
22 Rent of Office	2,580.00	2,580.00		2,580.00
23 Office Equipment	500.00	500.00		500.00
24				
25				
26				
27				
28				
29 TOTAL SPECIAL WARRANT ARTICLES (page 4, line 61)	21,000.00			21,000.00
30 CONTINGENCY FUND				
31 CAPITAL OUTLAY — Construction	1,500.00			1,500.00
32 CAPITAL OUTLAY — Equipment	2,100.00			2,100.00
33 CAPITAL OUTLAY — Other	200.00			200.00
34				
35				
36				
37 Principal of Debt				
38 Interest on Debt				
39 Capital Reserve Fund — to be raised by taxation				
40 Capital Reserve Fund voted from surplus				
41 TOTAL APPROPRIATIONS OR EXPENDITURES	244,500.00	244,500.00		244,500.00

(line 70)

Total Appropriations actually voted by Precinct or Village District Meeting cannot exceed by more than ten per cent (10%) the Total Appropriations as recommended by Budget Committee (Column 2), less that part of any appropriation item which constitutes fixed charges. Fixed charges shall include appropriations for: (1) Bonds, and all interest and principal payments thereon; (2) Notes, except tax anticipation notes, and all interest and principal payments thereon; (3) Mandatory assessments imposed on district by the county, state or federal governments.



# THE TOWN OF

Hooksett

# NEW HAMPSHIRE

SOURCE OF REVENUES AND CREDITS	5	6	Space Below Reserved For:	
	ESTIMATED REVENUE By COMMISSIONERS	ESTIMATED REVENUE By Budget Committee	7 Revisions by Dept. of Rev. Adm. (RSA 52:14-a)	
Surplus Available to Reduce Precinct Taxes	14,600.00	14,600.00		42
Surplus Voted to Offset Cap. Res. Approp.				43
Hydrant Rentals				44
Water Rents	22,800.00	22,800.00		45
Sewer Rents	157,000.00	157,000.00		46
Merchandise Sales and Job Work				47
Settlement Assessments for Water				48
Settlement Assessments for Sewer				49
Settlement Assessments for Sidewalks				50
Other Revenues and Credits (list below):				51
				52
Testing Backflow Preventers	4,000.00	4,000.00		53
Business Profits Tax	3,000.00	3,000.00		54
Construction Inspection	10,000.00	10,000.00		55
Private Fire Services	33,100.00	33,100.00		56
				57
				58
				59
				60
				61
				62
				63
				64
				65
				66
				67
				68
				69
Amounts Raised by Issue of Bonds or Notes				70
Withdrawals from Capital Reserve Funds				71
				72
TOTAL REVENUES EXCEPT PRECINCT TAXES	244,500.00	244,500.00		73
MOUNT TO BE RAISED	Total Appropriations (line 41)			
BY PRECINCT TAXES	minus Total Revenues (line 73)			74
TOTAL REVENUES AND PRECINCT TAXES	(line 73 plus 74)			75

244,500.00 244,500.00

Budget Committee:

Please sign in ink)

*A. Kevin Cote*  
*Robert E. Mercer*  
*Marshall A. Lussan*  
*Gary A. Lussan*  
*Paul A. Lussan*  
*John A. Lussan*  
*Clara E. Lussan*

*Everett R. Hardy*

Date \_\_\_\_\_ 19 \_\_\_\_\_

# SUPPLEMENTAL SCHEDULE

SPECIAL WARRANT ARTICLES:		Commissioners' Budget	Budget Committee	
			Rec.	Not Rec.
50	Art. #: 6	\$ 9,000.00	\$ 9,000.00	\$
51	Art. #: 7	\$ 9,000.00	\$ 9,000.00	\$
52	Art. #: 8	\$ 3,000.00	\$ 3,000.00	\$
53	Art. #:	\$	\$	\$
54	Art. #:	\$	\$	\$
55	Art. #:	\$	\$	\$
56	Art. #:	\$	\$	\$
57	Art. #:	\$	\$	\$
58	Art. #:	\$	\$	\$
59	Art. #:	\$	\$	\$
60	Art. #:	\$	\$	\$
61	Total Special Articles Enter on MS-33 line 29	\$ 21,000.00	\$ 21,000.00	\$

## 10% Limitation per RSA 32:8

70 Total Amt. recommended by Bud. Comm. (line 41 column 2) \_\_\_\_\_

## LESS EXCLUSIONS:

71 Principal: Long Term Bonds & Notes (line 37) \$ \_\_\_\_\_

72 Interest: Long Term Bonds & Notes (line 38) \$ \_\_\_\_\_

73 Capital Outlays funded from Long Term Bonds & Notes  
per RSA 33:8 & 33:7-b (line 31 thru 36) \$ \_\_\_\_\_

74 \$ \_\_\_\_\_

75 \$ \_\_\_\_\_

76 \$ \_\_\_\_\_

77 Mandatory Assessments \$ \_\_\_\_\_

78 \$ \_\_\_\_\_

79 \$ \_\_\_\_\_

80 \$ \_\_\_\_\_

81 Amount Recommended less Exclusions \_\_\_\_\_

82 10% of Amt. Recommended less Exclusions \$ \_\_\_\_\_

83 Add Amt. Recommended by Bud. Comm. (line 41 column 2) \$ \_\_\_\_\_

84 MAXIMUM AMOUNT THAT MAY BE APPROPRIATED BY PRECINCT  
MEETING \_\_\_\_\_



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# Independent Auditor's Report

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To the Members of the Board of Water Commissioners  
Central Hooksett Water Precinct  
Hooksett, New Hampshire

We have audited the accompanying general purpose financial statements of the Central Hooksett Water Precinct statements as of and for the year ended December 31, 1988, as listed in the table of contents. These financial statements are the responsibility of the Central Hooksett Water Precinct's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1C, the general purpose financial statements referred to above do not include the General Fixed Asset Group of Accounts, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Asset Account Group is not known.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation, as explained in the above paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Central Hooksett Water Precinct at December 31, 1988, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

March 30, 1989

Carri Plodzik Sanderson  
Professional Association

CENTRAL HOOKSETT WATER PRECINCT  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1988

NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Central Hooksett Water Precinct have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to the government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

A. Governmental Reporting Entity

For financial reporting purposes, in conformity with the National Council on Governmental Accounting Statement Number 3, "Defining the Gov-

ernmental Reporting Entity," the Central Hooksett Water Precinct includes all funds, account groups, agencies, boards, commissions and authorities that are controlled by or dependent on the Precinct's executive or legislative branches. Control by or dependence on the Precinct was determined on the basis of budget adoption, taxing authority, outstanding debt secured by revenues, or general obligations of the Precinct, and obligation of the Precinct to finance any deficits that may occur, or receipt of significant subsidies from the Precinct.

B. Fund Accounting

The accounts of the Precinct are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, as appropriate. Government resources are

EXHIBIT A  
CENTRAL HOOKSETT WATER PRECINCT  
Combined Balance Sheet—All Fund Types  
December 31, 1988

	Governmental Fund Type	Fiduciary Fund Type	Totals (Memorandum Only)	
	General	Capital Reserve	December 31, 1988	December 31, 1987
<u>ASSETS</u>				
Cash and Equivalents	\$ 55,469	\$	\$ 55,469	\$ 8,535
Receivables				
Water Rents	31,088		31,088	23,878
Due From Other Funds	77,102		77,102	30,000
Due From Other Governments	1,688	324,032	325,720	254,868
Due From Others	9,872		9,872	451
Prepaid Insurance				4,031
TOTAL ASSETS	<u>\$175,219</u>	<u>\$324,032</u>	<u>\$499,251</u>	<u>\$321,763</u>
<u>LIABILITIES AND FUND EQUITY</u>				
<u>Liabilities</u>				
Accounts Payable	\$ 10,699	\$	\$ 10,699	\$ 1,084
Due To Other Funds		77,102	77,102	30,000
Deferred Revenue	4,116		4,116	5,397
Total Liabilities	<u>14,815</u>	<u>77,102</u>	<u>91,917</u>	<u>36,481</u>
<u>Fund Equity</u>				
<u>Fund Balances</u>				
Reserved For Encumbrances	30,000		30,000	30,000
Reserved For Special Purposes	78,727		78,727	
<u>Unreserved</u>				
Designated For				
Capital Expenditures (Note 4)		246,930	246,930	224,868
Undesignated	51,677		51,677	30,414
Total Fund Equity	<u>160,404</u>	<u>246,930</u>	<u>407,334</u>	<u>285,282</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$175,219</u>	<u>\$324,032</u>	<u>\$499,251</u>	<u>\$321,763</u>

The notes to the financial statements are an integral part of this statement.



allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the Precinct:

#### GOVERNMENTAL FUNDS

**General Fund**—The General Fund is the general operating fund of the Precinct. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

#### FIDUCIARY FUNDS

**Trust Funds**—Trust Funds are used to account for the assets held in trust by the Precinct for others. The Expendable Trust Funds (Capital Reserve Funds) are shown in this fund type.

#### C. Account Groups (Fixed Assets)

All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the fund making the expenditure. These expenditures are required to be capitalized at historical cost in a General Fixed Asset Group of Accounts for accountability purposes. In accordance with the practices followed by other municipal entities in the State, the Precinct does not maintain

EXHIBIT B  
CENTRAL HOOKSETT WATER PRECINCT  
Combined Statement of Revenues, Expenditures and Changes in Fund Balances  
All Governmental Fund Types and Expendable Trust Funds  
For the Fiscal Year Ended December 31, 1988

	Governmental Fund Type	Fiduciary Fund Type	Totals (Memorandum Only)	
	General	Capital Reserve	December 31, 1988	December 31, 1987
<u>ASSETS</u>				
<u>Revenues</u>				
Taxes	\$ 10,846	\$	\$ 10,846	\$ 5,181
Intergovernmental Revenues	3,376		3,376	3,376
Local Sources	238,711	20,328	259,039	118,710
<u>Other Financing Sources</u>				
Operating Transfers In		1,734	1,734	47,000
<u>Total Revenues and Other Sources</u>	<u>252,933</u>	<u>22,062</u>	<u>274,995</u>	<u>174,267</u>
<u>Expenditures</u>				
General Government	104,020		104,020	66,824
Water Supply	41,311		41,311	32,153
Distribution	4,408		4,408	703
New Equipment and Construction	397		397	
Capital Outlay	1,073		1,073	1,725
<u>Other Financing Uses</u>				
Operating Transfers Out	1,734		1,734	47,000
<u>Total Expenditures and Other Uses</u>	<u>152,943</u>		<u>152,943</u>	<u>148,405</u>
<u>Excess of Revenues and Other Sources</u>				
Over Expenditures and Other Uses	99,990	22,062	122,052	25,862
<u>Fund Balances—January 1</u>	<u>60,414</u>	<u>224,868</u>	<u>285,282</u>	<u>259,420</u>
<u>Fund Balances—December 31</u>	<u>\$160,404</u>	<u>\$246,930</u>	<u>\$407,334</u>	<u>\$285,282</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT C  
CENTRAL HOOKSETT WATER PRECINCT  
Statement of Revenues, Expenditures and Changes in Fund Balance  
Budget and Actual—General Fund  
For the Fiscal Year Ended December 31, 1988

	General Fund		Variance Favorable (Unfavorable)
	Budget	Actual	
<u>Revenues</u>			
Taxes	\$ 10,846	\$ 10,846	\$
Intergovernmental Revenues	3,374	3,376	2
Local Sources	103,723	238,711	134,988
<u>Total Revenues</u>	<u>117,943</u>	<u>252,933</u>	<u>134,990</u>
<u>Expenditures</u>			
General Government	66,300	104,020	( 37,720)
Water Supply	44,900	41,311	3,589
Distribution	3,700	4,408	( 708)
New Equipment and Construction	4,200	397	3,803
Capital Outlay	30,000	1,073	28,927
<u>Other Financing Uses</u>			
Operating Transfers Out	19,000	1,734	17,266
<u>Total Expenditures and Other Uses</u>	<u>168,100</u>	<u>152,943</u>	<u>15,157</u>
<u>Excess of Revenues and</u>			
<u>Other Sources Over (Under)</u>			
<u>Expenditures and Other Uses</u>	<u>( 50,157)</u>	<u>99,990</u>	<u>150,147</u>
<u>Fund Balance—January 1</u>	<u>60,414</u>	<u>60,414</u>	
<u>Fund Balance—December 31</u>	<u>\$ 10,257</u>	<u>\$160,404</u>	<u>\$150,147</u>

The notes to the financial statements are an integral part of this statement.



a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

#### D. Basis of Accounting

The accounts of the General and Expendable Trust Funds are maintained and reported on the modified accrual basis of accounting. Under the modified accrual basis of accounting, sources of financial resources and assets are recognized when measurable and available to finance operations during the year. Uses of financial resources and liabilities are recognized when obligations are incurred from receipt of goods and services, when assessments are made by the State or, in the case of judgments and claims against the Precinct, when there is a probability that such judgments and claims will result in liabilities, the amounts of which can be reasonably estimated. Exceptions to this general rule include accumulated unpaid vacation and sick pay.

#### E. Budgetary Accounting

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Precinct's operations. State Statutes require balanced budgets but provide for the use of beginning general fund unreserved fund balance to achieve that end. In 1988, the beginning fund balance was applied as follows:

Unreserved Fund Balance	
Used To Reduce Tax Rate	\$20,157
Beginning Fund Balance—	
Reserved For Encumbrances	<u>30,000</u>
Total Use of Beginning Fund Balance	<u>\$50,157</u>

#### F. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at December 31, 1988 and are carried forward to supplement appropriations of the subsequent year.

The General Fund reserve for encumbrances at December 31, 1988 is detailed as follows:

##### Capital Outlay

For the purpose of construction of connection facilities to accommodate new storage tanks and/or main extensions	<u>\$30,000</u>
------------------------------------------------------------------------------------------------------------------	-----------------

#### G. Cash and Investments

At year end, the carrying amount of the Precinct's deposits was \$55,469 and the bank balance was

\$56,795. All of the bank balance was covered by Federal depository insurance.

State Statutes authorize the Precinct to invest excess funds in the custody of the Treasurer, in obligations of the United States Government, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire, or in certificates of deposit of banks incorporated under the laws of the State of New Hampshire, or in national banks located within this State or the State of Massachusetts. These financial statements report investments in certificates of deposit and savings bank deposits under the caption Cash and Equivalents.

The Precinct is further authorized to invest Trust Funds in obligations of political subdivisions and stocks and bonds, as they are legal for investment by New Hampshire savings banks. Capital Reserve Funds must be kept separate and not intermingled with Trust Funds. Capital Reserve Funds may be invested only in savings bank deposits of New Hampshire banks, or in United States or State of New Hampshire bonds or notes.

#### H. Tax Collections

The Town of Hooksett collects the Precinct property taxes levied and remits to the Precinct on a periodic basis.

#### I. Accumulated Unpaid Vacation and Sick Pay

The Precinct has two full-time employees who are eligible for two weeks vacation time. Sick leave is granted at a rate of 5 days per year, with no accumulation. There was no accumulated vacation leave at December 31, 1988.

#### J. Interfund Transactions

During the course of normal operations, the Precinct has numerous transactions between funds, including expenditures and transfers of resources to provide services and fund capital outlay. The accompanying governmental and fiduciary fund financial statements reflect such transactions as transfers.

#### K. Interfund Receivable and Payable Balances

Individual fund interfund receivable and payable balances at December 31, 1988 were as follows:

Fund	Interfund Receivables	Interfund Payables
General Fund	\$77,102	\$
Trust Funds		77,102
TOTALS	<u>\$77,102</u>	<u>\$77,102</u>

#### L. Total Columns (Memorandum Only) on Combined Statements

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted ac-

counting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### M. Comparative Data

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the government's financial position and operations. However, comparative data have not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

### NOTE 2—LEASE AGREEMENTS

#### A. Land Lease

The Precinct is a party to a 99-year lease with Manchester Sand, Gravel, and Cement Company, Inc., whereby it leases a certain parcel of land, the purpose of which is to provide water services and to erect on this land such structures and appurtenances as may be necessary for this purpose. The lease, entered into on May 1, 1956 and ending on April 30, 2055, was amended on April 7, 1980.

The agreement provided for annual payments of \$400 payable on or before October 1 each year, and is renewable at the option of the lessee for an additional 99 years.

#### B. Water Tank Lease

On November 21, 1973, the Precinct entered into a lease agreement with the Industrial Development Authority, whereby the Authority leases to the Precinct a 100,000 gallon water tank with all related equipment and appurtenances. The lease is for the term of sixteen years, beginning on December 1, 1973 and ending on December 1, 1989, with annual payments of \$4,000 to be paid on a quarterly basis, and includes provisions with option to purchase the water tank.

#### C. Office Lease

The Precinct entered into a lease agreement with Gerard A. Handly on March 11, 1988, for office

space on the lessor's premise. The term runs for three years from March 11, 1988 to March 10, 1991, and monthly rentals are as follows:

First Year	\$185 per month
Second Year	\$200 per month
Third Year	\$215 per month

The Precinct has an option to renew the lease for a term of three years.

### NOTE 3—BOND AUTHORIZATION

The 1975 Precinct meeting appropriated \$60,000 for a new well site and authorized the issuance of notes or bonds to fund the appropriation. At December 31, 1988, no expenditures had been made against the appropriation nor had any of the authorized notes or bonds been issued.

### NOTE 4—CAPITAL RESERVE FUNDS

The Capital Reserve Funds held by the Town of Hooksett Trustees of Trust Funds, in accordance with State Statutes, are for the purpose of new equipment acquisition and amount to \$246,930 at December 31, 1988 as follows:

Purpose	Amount
Capital Reserve Fund	\$193,460
Standpipe Fund	7,984
Mains Repair	45,486
TOTAL	<u>\$246,930</u>

### NOTE 5—LEGAL DEBT MARGIN

According to State Law, Precinct borrowing may not exceed one percent (1%) of the valuation of property based upon the applicable last locally assessed valuation of the municipality as last equalized by the Commissioner of Revenue Administration. At December 31, 1988, the Precinct had an equalized value of \$180,778,836 and a legal debt margin of \$1,807,778.



NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION

Form MS-35



**PRECINCTS**

UNIFORM MUNICIPAL ACCOUNTS  
**FINANCIAL REPORT**

OF THE

.....CENTRAL HOOKSETT WATER.....  
PRECINCT  
IN THE

Town of .....Hooksett.....IN .....Merrimack.....County

FOR THE

Fiscal Year Ended December 31, 1989.

**CERTIFICATE**

— O —

This is to certify that the information contained in this report was taken from official records and is complete and correct to the best of my knowledge and belief.

(Signature of Official furnishing information)  
(Please sign in ink)

Date February 16, 1990.....Treasurer  
(Title)

**When to File:** (R.S.A. 21-J:18)

This report must be filed on or before March 1st

**Where to File:**

Municipal Services Division, Department of Revenue Administration  
P.O. Box 457, Concord, New Hampshire 03301

**GENERAL INSTRUCTION**

Three copies of this report are sent to each precinct. Commissioners and the Treasurer are expected to cooperate in making out this report. When made out, one copy should be returned to the Department of Revenue Administration and one copy should be placed on file among the precinct records. The third copy is for use in preparing the annual printed report for the voters.

## BALANCE SHEET

## ASSETS

## LIABILITIES

Cash on Hand		Bills Owed by Precinct	
a) General Fund	14,625.90		
b.) Petty Cash Surplus	49.72		
Amounts due to Precinct:			
From Town:			
From Others:			
Labor Reimbursement Rec.	2,710.00		
Water Rents Rec.	(303.62)		
United Savings Bank	17,826.23		
CAPITAL RESERVE FUND(contra)			
Fund 1-Water Storage	137,886.30		
Fund 2-New Construction	138,941.45		
Capital Reserve Fund (contra)-		Capital Reserve Fund (contra)	
Fund 3-Replace. Mains	41,946.51		
Bond and Note Fund Cash (contra)-		Unexpended Balance of Bond and	
Fund 4-Relining Stdnpipe	11,470.24	Long Term Note Issues (contra)	
Fund 5-Source Development	82,315.38		
Total Assets	447,468.11	Total Liabilities	
Excess of Liabilities Over		Excess of Assets over	447,468.11
Assets (Net Debt)		Liabilities (Surplus)	
GRAND TOTAL	447,468.11	GRAND TOTAL	447,468.11

Note: Include value of all Precinct Property in Schedule below – Not in the Balance Sheet

## SCHEDULE OF PRECINCT PROPERTY

(List all land, buildings, furniture and apparatus)

DESCRIPTION	VALUE
Pumping Station Land	2,275.91
Water Storage Land	801.10
Water Supply Structure	0.00
Pumping Station Structure	1,331.49
Water Storage Structure	11,464.98
Storage Structure	555.40
Pumping Station Equipment	15,058.21
Mains	158,864.79
Services	1,915.64
Hydrants	12,416.25
Meters	8,674.88
Equipment	2,763.13
Alarm System	2,799.53
Total Valuation	218,921.31



## EXPENDITURES

(Classify by Source)

(Classified by Source)		(Classified by Source)	
Current Revenues		Current maintenance Expenses	
From Taxes		Audit	1,000.00
NH Bus. Profits Tax	5,064.57	Commissioners' Expense	270.00
Precinct Tax	6,844.00	Contr. Purch. of Water	5,676.83
		FICA	4,382.19
		Engineering	14,881.44
		Backflow Prevention	45.44
From fees and Rentals:		New Services	63.15
Hydrant Rents	14,800.00	Water Rents	100.00
Water Rents	136,489.90	Maint. of Hyrants	25.42
Labor Reimbursement	7,252.50	Insurance	17,746.92
		Labor	56,598.12
		Legal	2,567.75
		Maint. of Mains	11.77
		Maint. of Meters	415.56
		Mileage	1,468.53
		Office	2,530.63
		Office Equipment	7,500.00
		Officers' Fees	3,815.00
		Power Purchased	19,126.82
		Maint. of Pump. Sta.	17,040.70
		Office Rent	2,400.00
From Other Sources:		Well Site	4,400.00
Backflow Prevention Test.	3,650.00	Maint. of Services	333.66
New Services	7,202.47	Truck	1,197.55
General Expense Reimb.	62.55	Contract Obligation	2,450.00
NOW Account Interest	1,333.95	Mains	4,857.50
New Meters	4,695.00	Meters	4,810.10
FICA Reimbursement	544.68	Pump. Sta. Equipment	3,203.46
Engineering	14,215.99	General	102.72
Insurance	1,079.85	Numerica	17,000.00
Office	500.00	Source Devlp.-USB	13,632.00
Numerica Account	17,759.34	Petty Cash	(75.51)
Truck	712.40	Payments on Notes	
Contract Obligation	2,450.00	Payments on Bonds	
Source Develop. Grants	42,546.00	Payments to Capital Reserve Fund	
Maint. of Meters	70.00	Interest Paid	
Voided 1988 Check	17,000.00		
Receipts Other Than Current Revenue		Capital Outlay	
Notes Issued During Year		Pump. Sta. Maint.	6,500.00
Bonds Issued During Year			
Withdrawal From Capital Reserve Fund			
Fund 3-Replace. Mains & Equip.	6,500.00		
Total Revenues	290,773.20	Total Expenditures	282,991.75
Fund Balance Beginning of Year	6,844.45	Fund Balance End of Year	14,625.90

# SCHEDULE OF LONG TERM INDEBTEDNESS

As of December 31, 19 \_\_\_\_\_ (1)

1. Long Term Notes Outstanding: (List Each Issue Separately)	Purpose of Issue (2)	Amount	
			• • • • •
			• • • • •
			• • • • •
			• • • • •
			• • • • •
			• • • • •
2. Total Long Term Notes Outstanding		• • • • •	
3. Bonds Outstanding: (List Each Issue Separately)			
			• • • • •
			• • • • •
			• • • • •
			• • • • •
4. Total Bonds Outstanding		• • • • •	
5. Total Long Term Indebtedness — December, 31 19 _____ (Line 2 Plus Line 4)		• • • • •	

(1) The amount of outstanding long term indebtedness must be reported as of the end of the Precinct's fiscal year.

(2) Use code "S" for Sewer Bonds; "W" for Water bonds; "G" for General Purpose Bonds

## RECONCILIATION OF OUTSTANDING LONG TERM INDEBTEDNESS

1. Outstanding Long Term Debt — December 31, 19 _____	• • • • •	
2. New Debt Created During Fiscal Year	• • • • •	• • • • •
a. Long Term Notes Issued		• • • • •
b. Bonds Issued		• • • • •
3. Total (Line 2a and 2b)	• • • • •	
4. Total (Line 1 and 3)	• • • • •	
5. Debt Retirement During Fiscal Year	• • • • •	• • • • •
a. Long Term Notes Paid		• • • • •
b. Bonds Paid		• • • • •
6. Total (Line 5a and 5b)	• • • • •	
7. Outstanding Long Term Debt — December 31, 19 _____ (Line 4 Less Line 6)	• • • • •	• • • • •
	• • • • •	



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# Warrant

## State of New Hampshire

### Hooksett Village Water Precinct

### 1990 Precinct Meeting

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The annual meeting of the Hooksett Village Water Precinct was held at the Precinct Building this date at 4:00 p.m. The polls were open from 2:00 to 4:00 p.m. Appointed Moderator Claire Forest reported the results of the voting as follows:

For Moderator for 1 Year	Claire Forest
For Clerk for 1 Year	Cathy Janosz
For Treasurer for 1 Year	Susan St. Germain
For Commissioner for 5 Years	Leo A. Hebert

The Moderator called the meeting to order and read the warrant. Action on the warrant articles was taken as follows:

#### ARTICLE 5

To see if the Precinct will vote to authorize the Board of Water Commissioners to borrow money in anticipation of the 1990 taxes and water rents, to be repaid therefrom.

Commissioner Peter Farwell moved that Article 5 be accepted as written. Motion seconded by Roger Hebert; passed with a unanimous vote.

#### ARTICLE 6

To see if the Precinct will vote to authorize the Board of Water Commissioners to accept gifts, grants and bequests; and to expend the same for such legitimate purposes of the Precinct as may be specified by the donor. Such gifts, grants or bequests shall provide that said purpose will not require the expenditure of additional Precinct funds; and for such other terms and conditions as the Board of Water Commissioners shall approve.

Commissioner Peter Farwell moved that Article 6 be accepted as written. Motion seconded by Roger Hebert; passed with a unanimous vote.

#### ARTICLE 7

To see if the Precinct will vote to establish a Capital Reserve Fund, under the provisions of RSA 35, for the purpose of funding the purchase of a new Precinct utility truck and to be known as the TRUCK FUND; and to appoint the Board of Water Commissioners of the Hooksett Village Water Precinct as the agent to expend such

funds for such purpose. (Approved by the Budget Committee)

Commissioner Peter Farwell moved that Article 7 be accepted as written. Motion seconded by Roger Hebert; after discussion passed with a unanimous vote.

#### ARTICLE 8

To see if the Precinct will vote to establish a Capital Reserve Fund, under the provisions of RSA 35, for the purpose of funding the design and the purchase or construction of a new Precinct water storage tank and to known as the TANK FUND; and to appoint the Board of Water Commissioners of the Hooksett Village Water Precinct as the agent to expend such fund for said purposes. (Approved by the Budget Committee)

Commissioner Peter Farwell made a motion to accept Article 8 rewritten as follows:

To see if the Precinct will vote to establish a Capital Reserve Fund, under the provisions of RSA 35, for the purpose of funding the purchase or construction of a new Precinct water storage tank and to be known as the TANK FUND; and to appoint the Board of Water Commissioners of the Hooksett Village Water Precinct as the agent to expend such fund for said purposes.

Motion seconded by Roger Hebert; after discussion, passed with a unanimous vote.

#### ARTICLE 9

To see if the Precinct will vote to establish a Capital Reserve Fund, under the provisions of RSA 35, for the purpose of funding the engineering and the procurement and construction necessary for the repair and/or replacement of Precinct water mains and to be known as the WATER MAIN FUND; and to appoint the Board of Water Commissioners of the Hooksett Village Water Precinct as the agent to expend such fund for the said purposes. (Approved by the Budget Committee)

Commissioner Peter Farwell made a motion to accept Article 9 rewritten as follows:

To see if the Precinct will vote to establish a Capital Reserve Fund, under the provisions of RSA 35, for the purpose of funding the procurement and construction nec-

essary for the replacement of Precinct water mains and to be known as the WATER MAIN FUND; and to appoint the Board of Water Commissioners of the Hooksett Village Water Precinct as the agent to expend such fund for the said purposes.

Motion seconded by Roger Hebert; passed with a unanimous vote.

#### ARTICLE 10

To see if the Precinct will vote to abolish the Capital Reserve Fund for the improvement and protection of the Precinct's water supply, established in 1978.

Commissioner Peter Farwell moved that Article 10 be accepted as written. Motion seconded by Roger Hebert; after discussion, passed with a unanimous vote.

#### ARTICLE 11

To see if the Precinct will vote to abolish the Capital Reserve Fund known as the "Capital Improvement and Equipment Repair Fund;" and to appropriate the funds on deposit in said fund, in the approximate amount of \$202,760, to the WATER MAIN FUND. (Approved by the Budget Committee)

Chairman Roger Hebert moved that Article 11 be accepted as written. Motion seconded by Joe Hebert; after explanation by Commissioner Attalla, passed with a unanimous vote.

#### ARTICLE 12

To see if the Precinct will vote to change the purpose of a portion of the funds in the MINING FUND and to appropriate such funds as follows:

- a. To the TRUCK FUND, if established by an affirmative vote on Article 7 of this Warrant, the sum of \$10,000.00,
- b. To the TANK FUND, if established by an affirmative vote on Article 8 of this Warrant, the sum of \$50,000,
- c. To the WATER MAIN FUND, if established by an affirmative vote on Article 9 of this Warrant, the sum of \$41,240; and
- d. To the WATER SOURCE DEVELOPMENT CAPITAL RESERVE FUND, the sum of \$10,000. (Approved by the Budget Committee)

Commissioner Laurel Manning made a motion to accept Article 12 with the first paragraph rewritten as follows:

To see if the Precinct will vote to appropriate such funds as follows from Mining 1989:

Motion seconded by Joe Hebert; after discussion, passed with a unanimous vote.

#### ARTICLE 13

To see if the Precinct will vote to rescind that portion of Article 10 of the 1986 Warrant pertaining to and dealing with the authorization to borrow \$50,000 on the credit of the Precinct.

Chairman Roger Hebert moved that Article 13 be accepted as written. Motion seconded by Joe Hebert; passed with a unanimous vote.

#### ARTICLE 14

To see if the Precinct will vote to authorize the Board of Water Commissioners to withdraw the sum of \$20,000 from the Precinct's WATER MAIN FUND for the purpose of funding the installation of approximately 170 linear feet of 12 inch DI pipe from Riverside Drive to High Street. This is one of the major projects recommended in the Dufresne-Henry "Water System Needs Study." (Approved by the Budget Committee)

Chairman Roger Hebert moved that Article 14 be accepted as written. Motion seconded by Peter Farwell. It was recommended by Commissioner Gary Attalla that this Article be voted down because of the passing of Article 9. This Article was *not* passed.

#### ARTICLE 15

To see if the Precinct will vote to authorize the Board of Water Commissioners to withdraw the sum of \$150,000 from the Precinct's WATER MAIN FUND for the purpose of funding the installation of new water mains on Rosedale, High and Pinnacle Streets from High Street to Birch Hill Drive, or to take any other action thereon. This is one of the major projects recommended in the Dufresne-Henry "Water System Needs Study." (Approved by the Budget Committee)

Commissioner Peter Farwell moved that Article 15 be accepted as written. Motion seconded by Roger Hebert. It was recommended by Commissioner Laurel Manning that this Article be voted down because of the passing of Article 9. This Article was *not* passed.

#### ARTICLE 16

To see if the Precinct will vote to authorize the Board of Water Commissioners to withdraw the sum of \$60,000 from the Precinct's WATER MAIN FUND for the purpose of relocating and replacing the existing main in Route 3A, in conjunction with the State of New Hampshire's reconstruction project on said Highway. (Approved by the Budget Committee)

Chairman Roger Hebert moved that Article 16 be accepted as written. Motion seconded by Peter Farwell. It was recommended by Commissioner Peter Farwell that this Article be voted down because of the passing of Article 9. This Article was *not* passed.

#### ARTICLE 17

To raise such sums of money as may be necessary to defray Precinct charges for the ensuing year and make appropriations of the same.

Chairman Roger Hebert moved that Article 17 be accepted as written. Motion seconded by Joe Hebert; passed with a unanimous vote.



# ARTICLE 18

To transact any other business that may legally come before said Meeting.

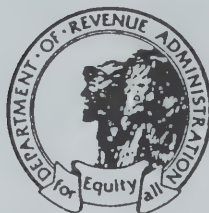
Commissioner Laurel Manning moved that Article 18 be accepted as written. Motion seconded by Gary Attalla; passed with a unanimous vote.

Chairman Roger Hebert moved that the meeting be adjourned. Motion seconded by Peter Farwell.

Submitted by:

Cathy J. Janosz  
Clerk-HVWP

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION



**Budget Form for Precincts and Village Districts in Towns  
Which Have Adopted the Provisions of the Municipal Budget Law  
AND**

**Report of Appropriations Actually Voted**

[COMBINED FORM]

**DISTRIBUTION OF FORMS**

1. BUDGET (RSA 32:7) One signed copy of budget as approved to be forwarded to the Department of Revenue Administration by Chairman of Budget Committee prior to annual or special meeting.
2. REPORT OF VOTE (RSA 32:7) One certified copy of budget with Column 4 of appropriation section completed to be forwarded by Precinct or Village District Clerk to the Department of Revenue Administration within seven days of the annual or special meeting at which the vote was taken.

**CERTIFICATE OF APPROPRIATIONS VOTED**

(To be Completed After Meeting by Precinct or Village District Clerk)

This is to certify that the information contained in Column 4, Appropriations voted at Precinct Meeting, was taken from official records and is complete to the best of my knowledge and belief.

Date: 4-30-90

Cathy J. Jarrow  
(Precinct or Village District Clerk)  
(Please sign in ink)

Precinct or Village District of

HOOKSETT VILLAGE WATER PRECINCT

Located in the Town of

HOOKSETT

County of

MERRIMACK

Date of Annual or Special Meeting

31 MARCH 90



(Precinct or Village District)

APPROPRIATIONS OR EXPENDITURES List Appropriations for Administration and Current Operations on Lines 1 to 29 Below	1 COMMISSIONERS' BUDGET CURRENT YEAR	BUDGET COMMITTEE		4 Appropriation Voted At Precinct Meeti
		2 Recommended By Budget Committee	3 Not Recommended	
1 WATER SUPPLY EXPENSE				
2 General Production Expense	25,901.00	25,901.00		25,901.00
3 Well Testing	2,420.00	2,420.00		2,420.00
4 Pumping Station Maintenance	1,200.00	1,200.00		1,200.00
5 Contract Purchase of Water	1,324.00	1,324.00		1,324.00
6 Power Purchased	16,150.00	16,150.00		16,150.00
7 DISTRIBUTION EXPENSE				
8 Maintenance of Mains	6,000.00	6,000.00		6,000.00
9 Maintenance of Services	2,000.00	2,000.00		2,000.00
10 Maintenance of Standpipe	700.00	700.00		700.00
11 Maintenance of Hydrants	1,500.00	1,500.00		1,500.00
12 Maintenance of Meters	1,500.00	1,500.00		1,500.00
13 GENERAL EXPENSE				
14 Precinct Building	3,000.00	3,000.00		3,000.00
15 Capital Imp. & Equip. Repl. Fund	1.00	1.00		1.00
16 Emergency Fund	1,000.00	1,000.00		1,000.00
17 Labor	65,839.00	65,839.00		65,839.00
18 FICA	5,300.00	5,300.00		5,300.00
19 Office Salaries	7,814.00	7,814.00		7,814.00
20 Officer's Expenses	300.00	300.00		300.00
21 Engineering	5,000.00	5,000.00		5,000.00
22 Legal and Audit	4,000.00	4,000.00		4,000.00
23 Office Supplies	2,028.00	2,028.00		2,028.00
24 Insurance	16,159.00	16,159.00		16,159.00
25 Election Expense	100.00	100.00		100.00
26 Truck Expense	2,400.00	2,400.00		2,400.00
27 NEW CONSTRUCTION AND EQUIPMENT				
28 Test Wells	3,000.00	3,000.00		3,000.00
29 TOTAL SPECIAL WARRANT ARTICLES (page 4, line 61)	341,240.00	341,240.00		314,000.00
30 CONTINGENCY FUND				
31 CAPITAL OUTLAY — Construction				
32 CAPITAL OUTLAY — Equipment				
33 CAPITAL OUTLAY — Other				
34 Meters	2,400.00	2,400.00		2,400.00
35 Equipment	2,400.00	2,400.00		2,400.00
36 Hydrants	2,400.00	2,400.00		2,400.00
37 Principal of Debt				
38 Interest on Debt	1,000.00	1,000.00		1,000.00
39 Capital Reserve Fund — to be raised by taxation				
40 Capital Reserve Fund voted from surplus				
41 TOTAL APPROPRIATIONS OR EXPENDITURES	524,076.00	524,076.00		496,836.00

(line 70)

Total Appropriations actually voted by Precinct or Village District Meeting cannot exceed by more than ten per cent (10%) the Total Appropriations as recommended by Budget Committee (Column 2), less that part of any appropriation item which constitutes fixed charges. Fixed charges shall include appropriations for: (1) Bonds, and all interest and principal payments thereon; (2) Notes, except tax anticipation notes, and all interest and principal payments thereon; (3) Mandatory assessments imposed on district by the county, state or federal governments.

# THE TOWN OF

HOOKSETT

# NEW HAMPSHIRE

SOURCE OF REVENUES AND CREDITS	5	6	Space Below Reserved For:	
	ESTIMATED REVENUE By COMMISSIONERS	ESTIMATED REVENUE By Budget Committee	7 Revisions by Dept. of Rev. Adm. (RSA 52:14-a)	
Surplus Available to Reduce Precinct Taxes	36,407.18	36,407.18		42
Surplus Voted to Offset Cap. Res. Approp.				43
Hydrant Rentals	20,000.00	20,000.00		44
Water Rents	80,000.00	80,000.00		45
Sewer Rents				46
Merchandise Sales and Job Work	250.00	250.00		47
Betterment Assessments for Water				48
Betterment Assessments for Sewer				49
Betterment Assessments for Sidewalks				50
Other Revenues and Credits (list below):				51
				52
Rental of Meter Books	684.00	684.00		53
Filing Fees	5.00	5.00		54
Connection Charges	7,500.00	7,500.00		55
Revenue Sharing	500.00	500.00		56
Revenue from Mining	70,000.00	70,000.00		57
Mining Fund Revenue (1989)	133,304.00	133,304.00		58
				59
				60
				61
				62
				63
				64
				65
				66
				67
				68
				69
Amounts Raised by Issue of Bonds or Notes				70
Withdrawals from Capital Reserve Funds				71
				72
TOTAL REVENUES EXCEPT PRECINCT TAXES	348,650.18	348,650.18		73
AMOUNT TO BE RAISED	Total Appropriations (line 41)			
BY PRECINCT TAXES	minus Total Revenues (line 73)			74
TOTAL REVENUES AND PRECINCT TAXES	(line 73 plus 74)			75

Budget Committee:  
(Please sign in ink)

Date 3/1 19 90

Judith C. Courtman  
Glenn E. Dink  
Tamela L. Dyer  
Marjorie Brown  
Robert E. Messer  
Steven Cole  
Rita M. Boucher



# Auditor's Report on Financial Presentation

To the Members of the Board of Water Commissioners  
Hooksett Village Water Precinct  
Hooksett, New Hampshire

We have audited the accompanying general purpose financial statements of the Hooksett Village Water Precinct as of and for the year ended December 31, 1989, as listed in the table of contents. These financial statements are the responsibility of the Hooksett Village Water Precinct's Commissioners. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used

and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1B, the general purpose financial statements referred to above do not include the General Fixed Asset Group of Accounts, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Asset Account Group is not known.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation, as explained in the above paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Hooksett Village Water Precinct at December 31, 1989, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

May 8, 1990

## EXHIBIT A HOOKSETT VILLAGE WATER PRECINCT Combined Balance Sheet—All Fund Types December 31, 1989

	Governmental Fund Type	Fiduciary Fund Type	Totals (Memorandum Only)	
	General	Capital Reserve	December 31, 1989	December 31, 1988
<b>ASSETS</b>				
Cash and Equivalents	\$235,279	\$258,990	\$494,269	\$ 38,605
Receivables (Net of Allowances for Uncollectibles)				
Water Rents	1,944		1,944	1,519
Intergovernmental	297		297	211,241
Other	34,140		34,140	
Interfund Receivables				34,666
<b>TOTAL ASSETS</b>	<b>\$271,660</b>	<b>\$258,990</b>	<b>\$530,650</b>	<b>\$286,031</b>
<b>LIABILITIES AND EQUITY</b>				
<b>Liabilities</b>				
Accounts Payable	\$ 3,292	\$	\$ 3,292	\$ 441
Payroll Withholdings Payable				9,162
Intergovernmental Payables	53,629		53,629	
Interfund Payables				34,666
Deferred Revenues				230
<b>Total Liabilities</b>	<b>56,921</b>		<b>56,921</b>	<b>44,499</b>
<b>Equity</b>				
<b>Fund Balances</b>				
Reserved For Special Purposes		258,990	258,990	159,491
<b>Unreserved</b>				
Undesignated	214,739		214,739	82,041
<b>Total Equity</b>	<b>214,739</b>	<b>258,990</b>	<b>473,729</b>	<b>241,532</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$271,660</b>	<b>\$258,990</b>	<b>\$530,650</b>	<b>\$286,031</b>

The notes to the financial statements are an integral part of this statement.

EXHIBIT B  
HOOKSETT VILLAGE WATER PRECINCT  
Combined Statement of Revenues, Expenditures and Changes in Fund Balances  
All Governmental Fund Types and Expendable Trust Funds  
For the Fiscal Year Ended December 31, 1989

	Governmental Fund Types		Fiduciary Fund Type	Totals (Memorandum Only)	
	General	Capital Projects	Capital Reserve	December 31, 1989	December 31, 1988
<u>Revenues</u>					
Taxes	\$ 3,879	\$	\$	\$ 3,879	\$117,306
Intergovernmental	1,012			1,012	1,013
Charges For Services	10,250			10,250	
Hydrant Rental	20,000			20,000	20,000
Water Rents	68,681			68,681	58,940
Mining	267,444			267,444	
Miscellaneous	9,521		14,833	24,354	49,830
<u>Other Financing Sources</u>					
Operating Transfers In		34,666	50,000	84,666	36,512
<u>Total Revenues and Other Financing Sources</u>	<u>380,787</u>	<u>34,666</u>	<u>64,833</u>	<u>480,286</u>	<u>283,601</u>
<u>Expenditures</u>					
<u>Current</u>					
General Government	113,710			113,710	89,862
Water Supply	35,212			35,212	33,595
Water Distribution	8,372			8,372	8,909
Capital Outlay	6,129			6,129	11,813
<u>Debt Service</u>					
Interest					735
<u>Other Financing Uses</u>					
Operating Transfers Out	84,666			84,666	36,512
<u>Total Expenditures and Other Financing Uses</u>	<u>248,089</u>			<u>248,089</u>	<u>181,426</u>
<u>Excess of Revenues and Other Financing Sources</u>					
Over Expenditures and Other Financing Uses	132,698	34,666	64,833	232,197	102,175
Fund Balances - January 1	82,041	( 34,666)	194,157	241,532	139,357
<u>Fund Balances - December 31</u>	<u>\$214,739</u>	<u>\$ -0-</u>	<u>\$258,990</u>	<u>\$473,729</u>	<u>\$241,532</u>



EXHIBIT C  
HOOKSETT VILLAGE WATER PRECINCT  
Statement of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual  
General Fund  
For the Fiscal Year Ended December 31, 1989

	Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues</u>			
Taxes	\$ 3,879	\$ 3,879	\$
Intergovernmental	1,012	1,012	
Charges for Services	3,750	10,250	6,500
Hydrant Rental	20,000	20,000	
Water Rents	60,000	68,681	8,681
Mining	100,000	267,444	167,444
Miscellaneous	495	9,521	9,026
<u>Total Revenues</u>	<u>189,136</u>	<u>380,787</u>	<u>191,651</u>
<u>Expenditures</u>			
<u>Current</u>			
General Government	124,360	113,710	10,650
Water Supply	43,495	35,212	8,283
Water Distribution	12,600	8,372	4,228
Capital Outlay	20,991	6,129	14,862
Debt Service			
Interest	1,000		1,000
<u>Other Financing Uses</u>			
Operating Transfers Out	50,000	84,666	( 34,666)
<u>Total Expenditures and Other Financing Uses</u>	<u>252,446</u>	<u>248,089</u>	<u>4,357</u>
<u>Excess (Deficiency) of Revenues Over (Under)</u>			
<u>Expenditures and Other Financing Uses</u>	( 63,310)	132,698	196,008
<u>Fund Balance - January 1</u>	<u>82,041</u>	<u>82,041</u>	
<u>Fund Balance - December 31</u>	<u>\$ 18,731</u>	<u>214,739</u>	<u>\$196,008</u>

HOOKSETT VILLAGE WATER PRECINCT  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1989

NOTE 1—SUMMARY OF SIGNIFICANT  
ACCOUNTING POLICIES

The financial statements of the Hooksett Village Water Precinct have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to the governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

A. Governmental Reporting Entity

For financial reporting purposes, in conformity with the National Council on Governmental Accounting Statement Number 3, "Defining the Governmental

Reporting Entity," the Hooksett Village Water Precinct includes all funds, account groups, agencies, boards, commissions and authorities that are controlled by or dependent on the Precinct's executive or legislative branches. Control by or dependence on the Precinct is determined on the basis of budget adoption, taxing authority, outstanding debt secured by revenues or general obligations of the Precinct, obligation of the Precinct to finance any deficits that may occur, or receipt of significant subsidies from the Precinct.

B. Fund Accounting

The accounts of the Precinct are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, as appropriate. Governmental resources are

allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the Precinct:

#### GOVERNMENTAL FUNDS

**General Fund**—The General Fund is the general operating fund of the Precinct. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

**Capital Projects Funds**—Transactions related to resources obtained and used for the acquisition, construction, or improvement of capital facilities are accounted for in Capital Projects Funds. Such resources are derived principally from proceeds of long-term notes or bonds and from Federal and State grants.

#### FIDUCIARY FUNDS

**Trust Funds**—Trust Funds are used to account for the assets held in trust by the Precinct. The Expendable Trust Funds (which include Capital Reserve Funds) are shown in this fund type.

#### ACCOUNT GROUPS (FIXED ASSETS)

All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the fund making the expenditure. These expenditures are required to be capitalized at historical cost in a General Fixed Asset Group of Accounts for accountability purposes. In accordance with the practices followed by most other municipal entities in the State, the Precinct does not maintain a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

#### C. Basis of Accounting

The accounts of the General, Capital Projects, and Expendable Trust Funds are maintained and reported on the modified accrual basis of accounting.

Under the modified accrual basis of accounting, sources of financial resources and assets are recognized when measurable and available to finance operation during the year. Uses of financial resources and liabilities are recognized when obligations are incurred from receipt of goods and services, when assessments are made by the State or, in the case of judgments and claims against the Precinct, when there is a probability that such judgments and claims will result in liabilities, the amounts of which can be reasonably estimated. Exceptions to this general rule include accumulated unpaid vacation and sick pay.

#### D. Budgetary Accounts

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Precinct's operations. State Statutes require balanced budgets but provide for the use of beginning general fund unreserved fund balance to achieve that end. In 1989, the beginning fund balance was applied as follows:

Unreserved Fund Balance	
Used To Reduce Tax Rate	<u>\$63,310</u>

#### E. Fund Balance

The portion of fund balance which has been legally segregated for a specific future use, or which indicates that that portion is not appropriable for expenditures, is shown as reserved.

##### Reserved for Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at December 31 and are carried forward to supplement appropriations of the subsequent year.

The Precinct has no outstanding encumbrances at December 31, 1989.

##### Other Reserves

Another reserve used by the Precinct is Reserve for Special Purposes (which includes Capital Reserve Fund balances).

#### F. Cash and Investments

At year end, the carrying amount of the Precinct's deposits is \$494,269 and the bank balance is \$494,785. Of the bank balance, \$400,000 was covered by Federal depository insurance and \$94,785 was uninsured.

State Statutes authorize the Precinct to invest excess funds in the custody of the Treasurer in obligations



of the United States Government, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire, in certificates of deposit of banks incorporated under the laws of the State of New Hampshire, or in national banks located within this State or the State of Massachusetts. These financial statements report investments in certificates of deposit and savings bank deposits under the caption Cash and Equivalents.

G. Accumulated Unpaid Vacation and Sick Pay

The Precinct has two full-time employees who are eligible for vacation. The amount of vacation is based on length of service. There is no set policy on sick leave. There was no accumulated vacation leave at December 31, 1989.

H. Tax Collections

The Town of Hooksett collects the Precinct property taxes levied and remits to the Precinct on a periodic basis.

I. Interfund Transactions

During the course of normal operations, the Precinct has some transactions between funds, including expenditures and transfers of resources to provide services and fund capital outlay. The accompanying governmental and fiduciary fund financial statements reflect such transactions as transfers.

J. Total Columns (Memorandum Only) on Combined Statements

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial posi-

tion, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

K. Comparative Data

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the government's financial position and operations. However, comparative data have not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

NOTE 2—CAPITAL RESERVE FUNDS

The Capital Reserve Funds held by the Town of Hooksett Trustees of Trust Funds, in accordance with State statutes, are detailed as follows:

	<u>Expendable</u>
<u>Capital Reserve Funds</u>	
New Equipment Acquisition and Future Improvements To	
Water Supply	\$208,990
New Water Source Development	<u>50,000</u>
Total Capital Reserve Funds	<u>\$258,990</u>

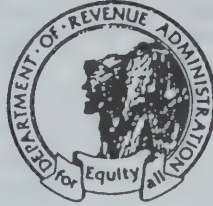
NOTE 3—CAPITAL PROJECTS FUND

Bonds or Notes Authorized—Unissued

Article 10 of the 1986 Precinct Meeting approved an appropriation of \$130,000 for installing a driven well system at Pinnacle Road, including bonds or notes authorized not to exceed \$50,000. This article was rescinded at the Precinct's March 31, 1990 meeting.

NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION

Form MS-35



**PRECINCTS**

UNIFORM MUNICIPAL ACCOUNTS  
**FINANCIAL REPORT**

OF THE

..... Hooksett Village Water .....

PRECINCT  
IN THE

Town of ..... Hooksett ..... IN ..... Merrimack ..... County

FOR THE

Fiscal Year Ended December 31, 19 89

**CERTIFICATE**



This is to certify that the information contained in this report was taken from official records and is complete and correct to the best of my knowledge and belief.

..... Cathy J. Janney .....

(Signature of Official furnishing information)  
(Please sign in ink)

Date ..... 6-18-90 ..... Clerk .....

(Title)

**When to File: (R.S.A. 21-J:18)**

This report must be filed on or before **March 1st**

**Where to File:**

Municipal Services Division, Department of Revenue Administration  
P.O. Box 457, Concord, New Hampshire 03301

**GENERAL INSTRUCTION**

Three copies of this report are sent to each precinct. Commissioners and the Treasurer are expected to cooperate in making out this report. When made out, one copy should be returned to the Department of Revenue Administration and one copy should be placed on file among the precinct records. The third copy is for use in preparing the annual printed report for the voters.



## BALANCE SHEET

## ASSETS

## LIABILITIES

Cash on Hand		Bills Owed by Precinct	
a) General Fund	235,279		
		Accounts Payable	3,292
		Intergovernmental Payables	53,629
Amounts due to Precinct:			
From Town:			
From Others:			
Water Rents	1,944		
Pike Industries Due	34,140		
Hooksett Sewer Precinct	297		
Capital Reserve Fund (contra)	258,990	Capital Reserve Fund (contra)	258,990
Bond and Note Fund Cash (contra)		Unexpended Balance of Bond and	
		Long Term Note Issues (contra)	
Total Assets	530,650	Total Liabilities	315,911
Excess of Liabilities Over		Excess of Assets over	
Assets (Net Debt)		Liabilities (Surplus)	214,739
GRAND TOTAL	530,650	GRAND TOTAL	530,650

Note: Include value of all Precinct Property in Schedule below – Not in the Balance Sheet

## SCHEDULE OF PRECINCT PROPERTY

(List all land, buildings, furniture and apparatus)

[illegible]

## EXPENDITURES

(Classify by Source)

[illegible]



# SCHEDULE OF LONG TERM INDEBTEDNESS

As of December 31, 19 \_\_\_\_\_ (1)

1. Long Term Notes Outstanding: (List Each Issue Separately)	Purpose of Issue (2)	Amount	
			• • • • •
			• • • • •
			• • • • •
			• • • • •
			• • • • •
			• • • • •
			• • • • •
2. Total Long Term Notes Outstanding		• • • • •	
3. Bonds Outstanding: (List Each Issue Separately)			
			• • • • •
			• • • • •
			• • • • •
			• • • • •
4. Total Bonds Outstanding		• • • • •	
5. Total Long Term Indebtedness — December, 31 19 _____ (Line 2 Plus Line 4)		• • • • •	

(1) The amount of outstanding long term indebtedness must be reported as of the end of the Precinct's fiscal year.

(2) Use code "S" for Sewer Bonds; "W" for Water bonds; "G" for General Purpose Bonds

## RECONCILIATION OF OUTSTANDING LONG TERM INDEBTEDNESS

1. Outstanding Long Term Debt — December 31, 19	• • • • •	
2. New Debt Created During Fiscal Year	• • • • •	• • • • •
a. Long Term Notes Issued		• • • • •
b. Bonds Issued		• • • • •
3. Total (Line 2a and 2b)	• • • • •	
4. Total (Line 1 and 3)	• • • • •	
5. Debt Retirement During Fiscal Year	• • • • •	• • • • •
a. Long Term Notes Paid		• • • • •
b. Bonds Paid		• • • • •
6. Total (Line 5a and 5b)	• • • • •	
7. Outstanding Long Term Debt — December 31, 19	• • • • •	• • • • •
(Line 4 Less Line 6)	• • • • •	



Citizen of the Year—James E. Van Vliet



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# Annual Report of the Public Works Department

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The Department of Public Works consists of 17 full time employees and a secretary (part-time), under the direction of the Public Works Supervisor.

General responsibilities include construction, reconstruction, and/or maintenance of roads, drainage facilities, recreational fields, maintenance of cemeteries and rubbish collection. Additionally, winter maintenance of Town roads and facilities i.e., snowplowing, salting, sanding of roads, school drives and parking areas, fire station parking areas and the Town Hall.

Wayne Hemeon, acting foreman, directed the general working activities of the department during the period September 1989 to February 1990. He deserves a special acknowledgment for his supervision relative to snow removal and general construction activities during his tenure. Wayne requested that he be relieved from those responsibilities when the public works supervisor joined the Town. He was guided with the assistance of the Highway Committee, Robert LaBonville Chairman, Joe Wilson and Real LeVasseur. The committee provided advisory assistance with all aspects of the departments activities.

A new foreman, Bruce Mayhew, was appointed and is responsible for overseeing our daily assignments including road work, cemeteries, rubbish collection, and building and vehicle maintenance. He also participates in the long range planning and direction of our major projects and assignments.

Master mechanic Leo Nepveu joined the Town in October 1989 and is responsible for maintenance and repair of equipment. Essentially, all mechanical work is accomplished in the garage since Leo joined the Town.

Maintenance of cemeteries is a demanding assignment, particularly during the spring and summer months. The importance and significance of these grounds is well understood by our people as they strive to keep the areas neat and in a well manicured state.

Rubbish collection is performed in general by men on a daily basis throughout the work week. Their interest is in providing an orderly routine service and caring for private property. They contribute suggestions for improved services including the spring collection of yard cleanings conducted this year which they suggest may be more meaningful in the fall.

The most significant addition and change was the completion of a 20,000 square foot public works office/garage in December 1989. The salt shed was completed in February 1990. These facilities were accomplished under the general management of Merrill Johnson. The buildings are attractive, functional, and completed at a cost well below comparable facilities in the state. Employees of our department accomplished most of the site work and contributed significantly in the finish work on the building.

The Town Of Hooksett in my judgment has one of the finest Public Works facilities in the state of New Hampshire.

The fiscal year ending June 1990 has brought about many changes in the department relative to internal structuring, assignments, and responsibilities.

In November 1989 the Town hired a Public Works Supervisor, James D. McColl to organize and direct the operation and perform other responsibilities of the Department. He reports directly to Terese Beaudry, Town Administrator. In addition to the direct management of the department, Mr. McColl provides the following:

- Supports the Town Council
- Reviews subdivision and site plans for the Planning Board.
- Reviews excavation permits for Zoning Board of Adjustment.
- Conducts field inspections of subdivision and site construction including roads, drainage, parking and related facilities.
- Supports other Departments and Commissions

Several programs have been initiated and are nearing completion to which will assist with management information for the department and in general provide officials of the town with information to guide and base their decisions in specific areas.

- Road Surface Management System: (RSMS) will soon be implemented and will provide a systematic method of evaluating road conditions for each Town road in Hooksett. Additionally the system is a vital asset in estimating budgetary needs, prioritizing road repairs and projecting long range financial considerations. We will enhance RSMS with other considerations and evaluations i.e., traffic patterns, roadway alignment, sight distance, and general safety.
- Fleet Management System is developed to provide an effective means of managing information relative to the operation and maintenance of vehicles and both mobile and stationary equipment. The system will include preventative and scheduled maintenance programs, inventory, and reports of repair costs, conditions, and operational costs. The system will also aid the Department, Town Council, and Planning Board with determinations relative to the Town's Capital Improvement Program.

We anticipate considerable road and drainage work in the next fiscal year which will include asphalt overlay, rebuilding of sections and reclaims of sections in serious failure. The highway crew will perform much of the work in order to extend our repairs to the extent possible.

Respectfully Submitted,  
James D. McColl  
Public Works Supervisor



Public Works/Highway Department Supervisor,  
James D. McColl



Highway Department—(L to R) P. Carrier, R. Innie,  
(Rudy), Foreman; B. Mayhew, L. Nepvue, J. Valley,  
L. Duhaime, D. Desrocher, D. Botsford Sr., E. Haskell,  
(Hacky), J. Letendre, S. Weiss, D. Botsford Jr., B. Dionne,  
A. Foss, and C. Currier



# Annual Report of Hooksett Police Commission

The Police Commission is pleased to report that the Police Department, and the Emergency Communications Department have successfully handled all situations they were confronted with during this historic eighteen month period of transition from Selectmen to Council Administration form of government.

The Police Department once again had to renovate the interior office space to meet the increased demands put upon it by the growth we have all experienced. The slow down in the economy, though putting a financial strain on all of us, also will give the town an opportunity to adjust to the increased demands put on it by larger demands to service the town.

Following are some statistics comparing January to June 1989, to January to June 1990:

	1 to 6/89	1 to 6/90	
Patrol	119,125	125,859	+9.5%
mileage			
Calls for	5,318	6,029	+8.8%
service			
(Requiring a written report)			
Arrests	527	740	+7.1%
Accidents	203	223	+9.1%
Assaults	21	14	-6.7%
Roberries	4	0	-100%
Thefts	171	159	-9.3%
Criminal	113	107	-9.5%
mischief			

For this comparable period the reported thefts and criminal mischief incidents were reduced by the same percentage as our patrol visibility increased.

It is our intention to continue this trend.

John R. Proctor, Chairman  
George H. Lindh  
David P. Bernard

Hooksett Police Commission



Police Chief—James Oliver  
Police Commissioners—John Proctor, David Bernard & George Lindh

# Hooksett Fire Department—1990

1989 was a year of great change within the Hooksett Fire Department. As authorized by the voters of the town at the March '89 meeting, 18 additional fire fighter positions were authorized, as well as a Fire Prevention Officer and a part-time administrative assistant.

The fire fighter positions were necessitated due to the lack of available part-time fire fighters. Six (6) fire fighters were hired in April 1989 and six (6) in September 1989. The last six (6) were tentatively scheduled to be hired in April 1990. Unfortunately, due to economic conditions, the Town Council refused to fund the last six (6) fire fighters, so we are still not up to acceptable manning levels.

With the second group hired in September, we were able to provide night time coverage. You now enjoy 24 hour protection in the town. This night time coverage has proven itself several times since inception as the personnel were on the scene of structure fires and severe medical problems anywhere from five (5) to twelve (12) minutes faster than before. As our long range plans are to eventually relocate the village station, we did not feel it was cost effective to build an addition to it, so night personnel are housed at the south end station. To make room for sleeping quarters, the old office area was renovated and a modular office was purchased to use as office space.

The total calls for the eighteen (18) month period, 1989-1990, numbered 1600 down 2% from 1988. Potential loss from structure fires was \$7,517,000 with an actual loss of \$250,000.

Besides the new fire fighters attending the New Hampshire State Fire Academy, current employees also attended various schools to upgrade their capabilities, not only in fire fighting, but also medically. A total of 3,360 hours by permanent personnel and 1,232 hours by call personnel was spent on training.

In July 1989, Mark Tetreault was hired for the position of Fire Prevention Officer. Mark has had previous full-time experience in Franklin and Bedford and holds a degree in fire protection. He has been very busy reviewing plans for buildings, fire alarm and sprinkler systems, doing inspections and providing fire prevention programs for the schools and general public.

The fire advisory board was a great help to the administrative staff in preparing the budget, getting needed information and being generally useful to the Chief. It should be remembered that the fire department is the largest department in town with 24 full time personnel

and 16 part time and is administered by only one (1) full time chief officer and one (1) 20 hour a week secretary. The decision of the Town Council to abolish this volunteer board will certainly put added strain on the administration. I would like to thank the board for all their past help.

Raymond J. O'Brien, Chief  
HOOKSETT FIRE DEPARTMENT

The Hooksett Fire Department responded to a total of 40 brush fires in the 18 month period. These fires consumed a total of 14 acres. The most common causes of these fires were the trains throwing sparks as they go through town and children playing with matches and fireworks.

A reminder that the fire department requires you to get a permit to burn brush throughout the year. These permits may be obtained at either station seven days a week.

Raymond J. O'Brien, Forest Fire Warden  
HOOKSETT FIRE DEPARTMENT



Fire Department Station #1—(L to R) W. Spear, D. Jore, C. Anderson, D. McElroy, & M. Williams



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# Youth Services Director Report 1990

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The youth services office is designed to primarily serve Hooksett youth who become involved with the Juvenile Justice System and to assist children and families who are having difficulties and are not sure where to go for guidance. Town funded, this office is responsible for working with the Hooksett Police Department, Hooksett schools, Manchester high schools, mental health agencies, the Division for Children & Youth Services and other agencies who provide social services. Additionally, the director assists the Hooksett District Court in the processing of Hooksett youth through the Court system.

In 1989, ninety three new cases were handled by the youth services office. Of these cases, thirty six were delinquent, fifteen were CHINS (children in need of services) and forty two were abuse/neglect.

There are three ways a child can become involved with the Juvenile Court. A child who commits an offense which would be considered a felony or misdemeanor under the criminal code if they were eighteen years of age or older, comes before the Court on a delinquency petition. A child who commits an offense which would be considered a violation if they were eighteen years of age or older, or commits a status offense, comes before the Court on a CHINS petition. A child who has been intentionally injured by other than accidental means, or a child who has been psychologically injured so that said child exhibits symptoms of emotional problems generally recognized to result from consistent mistreatment or neglect, comes before the Court on an abuse/neglect petition. In each case the purpose of the petition is to bring the child to the attention of the Court so the Court can provide the child and or the family with an individual program of counseling, guidance, supervision, treatment and rehabilitation as deemed necessary for his/her physical and mental health.

If any person under the age of eighteen comes under any of the above three categories, a petition is filed with the Court and served to the parents and the court procedures begin. This requires that attorneys be appointed to represent the various parties and that the court hearings be scheduled to include three initial hearings followed by intermittent review hearings. The Youth Services Director serves as an administrator and as a liaison between the Court, the Police Department, attorneys, schools, mental health providers and placement agencies.

Also in 1989, the Youth Services Director was asked by the Merrimack County Commissioner's Office, to be one of seven individuals which comprise what is known as the 5% Incentive Funds Selection Committee. The

three County Commissioners, and three DCYS officials make up the other six of the Committee. It is our job to review proposals submitted from various agencies requesting some of the money which has been set aside for each county in NH. This money is to be used for the prevention of abuse/neglect and for court alternative programs. The total amount to be awarded this year (July 1, 1990 through June 30, 1991) is \$115,579.78. Twelve agencies have submitted requests for portions of this money.

The Youth Services Director was also recently asked to be on the Board of Directors for CASA (Court Appointed Special Advocate) of NH, Inc. This agency specializes in training highly qualified volunteers to enable them to be appointed by the Courts. The volunteer's job, once appointed, is to be the voice of the child(ren) involved in abuse/neglect court proceedings. This helps to ensure that the child is heard and that their best interest is made known to the Court. Unlike court appointed counsel, there is no cost involved.

This past year, the Youth Services Director and other town officials worked closely with the NH Job Training Council and eventually received a grant to run the "Hooksett On-Trac Program." This program is designed to assist twenty youth, over the course of a year, aged sixteen to twenty one, who have quit school and are unemployed. The program was very successful and we have received approval for funding for the 1990 program which will begin June 25, 1990. In the coming year we are expanding the program to include a fifteen hour drug and alcohol intervention program; a fifteen hour first aid CPR course and a fifteen hour volunteer community service component. A large part of the program involves the Job Training Specialist, Pat Connolly, finding jobs for the youths once they have completed a certain number of hours of training. Were it not for the support of our business community, the program would not have been as successful. Equally as important, was the support of the Advisory Board, who gave their time and energy to help make it a productive year.

This office is also available as a resource for community members who have questions, concerns or who require information regarding services available for children, the family unit or additional social programs which are available to citizens.

Respectfully submitted,  
Marie Goddard  
Youth Services Director

# Community Action Program

SERVICES	UNITS OF SERVICE	# OF HOUSEHOLDS/ PERSONS	VALUE
CONGREGATE MEALS—All senior citizens are welcome to our congregate meal site for nutritious hot meals, social/recreational activities, and field trips. Value—\$4.46 per meal.	422 Meals	16 Persons	\$1,882.12
MEALS-ON-WHEELS—Provides the delivery of nutritionally-balanced hot meals to homebound elderly or adult residents five days per week. Value—\$4.67 per meal.	3,879 Meals	21 Persons	\$18,114.93
SENIOR COMPANION PROGRAM—Provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions include mileage, weekly stipend (\$3.85 per unit). Value to visitees is compared to similar private services (\$4.50 per unit/hour).	4,820 Volunteer Hours	5 Persons	\$18,557.00 (volunteer)
	936 Visitee Hours	6 Persons	\$4,212.00 (visitees)
FUEL ASSISTANCE—Income eligible households, particularly the elderly, are assisted with energy costs during the heating season. The average assistance per household was \$432.73.	152 Applications	150 Households	\$64,909.35
WEATHERIZATION—Improves the energy efficiency of income eligible households. Supplemental Program also includes furnace replacement, water heater replacement and roof repair. Value includes materials and labor costs. \$1,268.00 average support costs.	8 Homes	8 Homes	\$12,949.57 (materials) \$10,144.00 (support costs)
WOMEN, INFANTS AND CHILDREN—Provides specific foods to supplement daily diet of pregnant or nursing women as well as children under 5. Participants receive medical/nutritional screening, counseling and education. Value includes monetary value of vouchers and clinical services. \$35.00 per unit.	410 Voucher Packets	410 Persons	\$14,350.00
COMMODITY SUPPLEMENTAL FOOD PROGRAM—is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Food is distributed from our Concord warehouse. Value \$35.00 per unit.	107 Food Packages	35 Persons	\$3,745.00

\*(An individual may not be enrolled in both the WIC Program and CSFP, but a family may have members on both programs.)



HEAD START—This child development program serves children before they enter public school. Provides classroom and in-home learning services for both children and their families. Value—\$3,297.00 per child, per year.	2 Children	2 Households	\$6,594.00
USDA COMMODITY FOODS—Distribution of Federal Surplus Foods to income eligible people through scheduled mass distributions.	83 Butter	112 Households	\$116.20
Value of Butter—\$1.40/1 lb. block	79 Corn Meal	169 Persons	\$ 46.61
Value of Corn Meal—\$.59/5 lb. bag	88 Flour		\$ 60.72
Value of Flour—\$.69/5 lb. bag	88 Pork		\$183.92
Value of Pork—\$2.09/29 oz. can	88 Canned Beans		\$ 26.40
Value of Canned Beans—\$.30/1 lb. can	180 Egg Mix		\$104.40
Value of Egg Mix—\$.58/6 oz. bag	80 Peanut Butter		\$134.40
Value of Peanut Butter—\$1.68/2 lb. cans	80 Raisins		\$ 60.00
Value of Raisins—\$.75/1 lb. box	81 Honey		\$ 99.63
Value of Honey—\$1.23/1.5 lb. bottles			
EMERGENCY FOOD PANTRIES—Provides up to three days of food for people facing temporary food crisis. Value—\$2.50 per meal.	3,506	492	\$8,765.00
INFORMATION AND REFERRAL—CAP provides utility, landlord/tenant, legal and health counseling, as well as referrals for housing, transportation and other concerns to anyone in need. Value of service varies from client to client.	3,620	3,620	—
		TOTAL:	\$165,055.25

# Annual Report of the Code Enforcement Officer

The Building Department, like the rest of the Town, has progressed throughout the last 18 months with the assistance of our new Council form of government and Town Administrator, Terese Beaudry.

The Department has experienced changes that are beneficial to the customer, such as a new computer program for building permits, plan reviews and tracking; as well as the development of new forms that have streamlined the approval process. Through study and training, I have received my National Certification and will continue to strive for excellence in the building profession for you, the citizens of Hooksett.

The economy has affected the residential growth of the community, but I have found that many home owners have elected to renovate or add to their existing homes. The commercial growth has slowed, but a steady influx of activity of projects such as SCI, Midas Muffler, Dartmouth Bank, Elk's Club addition, American Legion, N.H. Oncology and Hematology Center, Mobil Station, etc. have certainly aided in the increase to our tax base. Endeavors like the five-story dormitory for N.H. College, Recycle/Compost Operation, Webster Square Elderly Housing, Kentucky Fried Chicken, Express Lube, Auto Mall, etc. will provide additional help next year.

I would like to take this opportunity to thank some of the people that have made this past year successful. First, Margaret, without whom the Department couldn't have functioned; Mary Anne Maksalla, Health Officer,

who inherited a massive responsibility; Mark Tetreault, Fire Inspector, whose assistance has been so valuable; Police Chief Oliver and his Department, who are always ready to help; Fire Chief O'Brien and his Department for their support; to the rest of the Staff at Town Hall and especially to you, the residents of Hooksett for allowing me to serve you.

I look forward to many years of service to the Town. My office is always open and please feel free to stop or call to ask questions or just to visit to get information. We are here for you.

The following is a breakdown of the activity for the last 18 months.

New Construction Residential	63
New Construction Commercial	13
Additions/Alterations Residential	201
Additions/Alterations Commercial	78
Electrical	328
Plumbing	141
Permanent Signs	87
Portable Signs	156
Driveway	52
Total Fees Collected (18 months)	\$78,436

Respectfully submitted,  
Kenneth W. Andrews, CBO, MI  
Code Enforcement Officer



Building Inspector/Code Enforcement Officer—  
Ken Andrews



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# Annual Report, Hooksett Zoning Board of Adjustment

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The Zoning Board of Adjustment consists of 5 members and 3 alternate members. Under RSA 673:3 & 673:6, members and alternates are appointed by Town Council.

Presently the Zoning Board consists of the following members: Chairwoman, Joan Holleran, Vice Chairman, Russ Poirier, Ken Burgess, Conrad Croteau, Janice Kenney, Warren Harvey, Bill McDonald and Jeanne Lyon.

The Zoning Board of Adjustment meets on the second Tuesday of each month at 7:00 p.m. in the Municipal Building Courtroom.

General powers of the Zoning Board are authorized under RSA 674:33 and include hearing issues for variances, special exceptions and appeals to Administrative Decisions.

During the period of January 1989 to June 1990, the Board held a total of 56 public hearings, 35 petitions were approved, 12 were denied and 9 were withdrawn.

In December of 1989, William Carroll, the Chairman, submitted to the Board his resignation. Generated because of a promotion at his place of employment. The members of the Zoning Board would like to publically commend Bill for his 15+ years of service to the Town of Hooksett. He served long and well with thoughtful consideration of each issue. He provided a good model by his compliance not only to the Statutes but also the Zoning Ordinance.

The year 1989 also saw the end of service of a long time member, Alpha Chevette. A Board member for several years and a wonderful asset to the Board, Alpha left to be of service in another capacity as Treasurer to the Knights of Columbus. We miss the presence of both, but the Town is fortunate to have other citizens step forward to serve.



Zoning Board of Adjustments—(L to R) B. McDonald, J. Kenney, Chrwn; J. Holleran, K. Burgess, J. Lyon, C. Croteau. Absent: R. Poirier, W. Harvey

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# Hooksett Planning Board Annual Report

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The Planning Board had an exceptionally active year. A considerable amount of workshops were held to revise the Master Plan. Based on the Master Plan adoption, the Board spent numerous hours rewriting the entire Zoning Ordinance, which will be presented to the voters in a series of public hearings beginning in August. The Board intends to present a final form of the Zoning Ordinance to the voters in November.

As a result of the Boards work on the Hooksett Master Plan and the significant public involvement of the development of that plan, the Board feels that the proposed Zoning Ordinance, reflects how the community wants to develop.



Planning Board—(L to R) Town Administrator; T. Beaudry, Chrmn; R. Marshall, T. Peterson, M. Johnson, R. Nolet. Far Right: M. Quirion, Secretary and L. Caron, Caron Engineering. Absent: W. Lyon, G. Gagnon, J. Turbyne, L. Stack, J. Wilson.

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## ARTICLE 1

### PREAMBLE

Pursuant to the authority conferred by RSA Chapters 672 - 677 and for the purpose of promoting the health, safety, morals, prosperity, convenience of the general welfare as well as efficiency and economy in the process of development of the inhabitants of the incorporated Town of Hooksett, New Hampshire, by securing safety from fire, panic and other dangers, providing adequate area between buildings and various rights-of-way, by preserving the rural charm now attached to our town, the promotion of good civic design and arrangements, wise and efficient expenditure of public funds, and the adequate provision of public utilities and other public requirements and by other means, now therefore the following Ordinance is hereby enacted by the voters of the Town of Hooksett, New Hampshire, in official Town Meeting convened (1957 - original authorization).

## ARTICLE 2

### DISTRICTS

For the purpose of this Ordinance, the Town of Hooksett is divided into districts as illustrated, in general, on the Zoning Map filed with the Town Clerk and dated November \_\_, 1990 as amended and including the following: 1) Low Density Residential District, 2) Medium Density Residential District, 3) High Density Residential District, 4) Commercial District, 5) Industrial District, 6) Mixed Use District 1, 7) Mixed Use District 2, 8) Mixed Use District 3, 9) Mixed Use District 4, 10) Mixed Use District 5, 11) Wetlands Conservation District, 12) Groundwater Resource Conservation Districts and 13) Special Flood Hazard Areas as illustrated on the Flood Insurance Rate Maps. Specific definitions of districts 1) through 10) above are found in Article 21 of this ordinance. Districts 11) through 13) are overlay maps of all zoning districts and copies of these overlays are available at the Municipal Building for public use. All other descriptions, maps, etc., shall be considered general in nature and for information only.

## ARTICLE 3

### GENERAL PROVISIONS

- A. No permits in any district for any Non-Residential or multi-family uses, nor any change or expansion of use, or construction shall be issued prior to site plan approval by the Planning Board per N.H. RSA 674:43 and 674:44 and as detailed in the Non-Residential Site Plan Review Regulations of the Town of Hooksett as adopted and amended. (3/88)

- B. No junk as defined in Article 20 shall be maintained in any district. No junkyard as defined in Article 20 shall be maintained in any district, except as a non-conforming use subject to the provisions of Article 24.
- C. No owner or occupant of land in any district shall permit fire or other ruins, or unsightly conditions to be left, but shall remove or fill the same to ground level within one (1) year. No owner of land in any district shall permit cellar holes, wells or other dangerous conditions to be left, but shall remove or fill the same to ground level within six (6) months.
- D. The removal of sod, loam, clay, sand, gravel, or other natural or inorganic material from any premises in any district is allowed in instances when such removal is 1) incidental to the lawful construction or alteration of a building or structure, or the lawful construction of a way (including driveway), on the portion of the premises where removal occurs; or 2) incidental to the agricultural activities, normal landscaping or minor topographical adjustments. Otherwise, the removal of such materials, or any of them, from any premises, in any district, is prohibited unless authorized by special permit issued by the Board of Adjustment in accordance with the provisions of the Town of Hooksett Sand and Gravel Ordinance. No permit shall be required to move soil, or any natural inorganic material, within the confines of one's property. Excavation regulations may be found in the Town of Hooksett " Sand and Gravel Ordinance."
- E. Sanitary Protection
1. No cesspool, septic tank, or sewage disposal area shall be constructed or maintained less than seventy-five (75) feet from the edge of a public water body and/or a well, and must be at least twenty-five (25) feet from the property line.
  2. No waste or sewage shall be permitted to run free into a public water body or be discharged in any way that may be offensive or detrimental to the health of others. All such waste shall be conveyed away underground through the use of an accepted sanitary system or in such a way that it will not be offensive or detrimental to health.
  3. All dwellings and sanitary systems shall be constructed and maintained in accordance with standards set and enforced by the N.H. State Department of Health and by the Water Supply and Pollution Control Division of the N.H. Department of Environmental Services.
  4. No private sewage treatment facility shall be constructed or maintained for treating wastes from more than twelve (12) dwelling units.
- F. No building or land shall hereafter be used or occupied, and



no building or part thereof shall be erected, moved, or altered except in conformity with these regulations and the Floodplain Development Ordinance.

- G. Any use that may be obnoxious or injurious by reason of the production or emission of odor, dust, smoke, refuse matter, fumes, noise, vibrations, or similar conditions, or that are dangerous to the comfort, peace, enjoyment, health or safety of the community or lending to its disturbance or annoyance are prohibited.
- H. All streets, driveways, or other connections to an existing public right-of-way shall be made only after obtaining approval for such connection from the Planning Board and shall provide for adequate drainage, both for the new connection and the existing right-of-way and all such new connections must be approved by the Town Road Agent or such Engineer as the Planning Board shall designate.
- I. A lot in any Residential District may contain only one structure used for dwelling purposes.
- J. No person shall park or occupy any travel trailer or motor home on the premises of any occupied dwelling or on any lot which is not part of the premises of any occupied dwelling except as provided herein:
  - a. The parking of one (1) travel trailer or motor home in a private garage building or in a yard is permitted within the Low and Medium Density Residential districts providing said travel trailer or motor home is not occupied and the travel trailer or motor home belongs to the owner or lessee of the land on which it is parked.
  - b. Any property owner or lessee may accomodate one (1) travel trailer or motor home of a non-paying guest in his yard within the Low and Medium Density Residential districts for a period not exceeding 30 days in any one year.
- K. All building lots shall have frontage on a publicly approved street of Class I - V. Frontage along a limited access highway and frontage along any other public highway over which the control of access does not rest with the Town of Hooksett or the State of New Hampshire, and Class VI highways, shall not be deemed to meet the frontage requirements set forth in this Ordinance. Frontage along private roads, conforming to the definition in Article 20, shall meet the frontage requirements for only those lots owned by the party(ies) controlling access to those private roads.
- L. Whenever the requirements of this Ordinance conflict with the requirements of any other lawfully adopted rules, regulations, or ordinance, the most restrictive or higher standard shall apply. Whenever any part of this Ordinance is in conflict with another part of this Ordinance, the provision with the

most restrictive or higher standard shall apply.

#### ARTICLE 4

##### LOW DENSITY RESIDENTIAL DISTRICT

A building may be erected or used, and a lot may be used or occupied for any of the following purposes and in accordance with the following provisions:

###### A. Permitted Uses

1. Single family dwellings. Clustering of single family dwellings may be allowed in this district under the provisions of Article 8.
2. Churches, synagogues, parish houses, day nurseries, kindergartens, and grounds for games and sports except those carried on primarily for gain.
3. All general farming and forestry activities.
4. Subdivisions exclusively for manufactured housing. Clustering of manufactured housing may be allowed in this District under the provisions of Article 8
5. Home Occupations
  - a. Residences may be used to house uses by the owner or tenant as offices for doctors, engineers, architects, lawyers or other recognized profession or home occupation such as hairdressers, barber shops, dress makers, manufacturing of craft products for sale or manufacturing of food products except that the number of persons employed at any one (1) location shall not number more than (4) persons including the owner or tenant. The owner or tenant must occupy the house as their primary residence.
  - b. The occupation shall be carried on principally by the owner or tenant.
  - c. The use shall be carried on strictly within the primary residential structure and must be subordinate to the primary residential use. In no event shall more than 500 square feet be used for a home occupation.
  - d. There shall be no display of goods or wares visible from the street with the exception of farm products.
  - e. The buildings or premises occupied shall not be considered objectionable or detrimental to the residential character of the neighborhood because of the



exterior appearance, emission of odors, gas, smoke, dust noise, electrical disturbance or any other way. It shall include no feature of design not customarily in buildings for residential use.

f. Not more than one (1) commercial vehicle in connection with such home occupation shall be stored on the premises. All parking areas shall be effectively screened from abutting and facing residential property by either a four (4) foot solid fence or a dense planting of evergreen material that are at least three (3) feet in height at the time of planting.

g. Home occupations are prohibited in cluster housing developments.

#### B. Uses Permitted by Special Exception

1. Public utility facilities
2. Neighborhood convenience stores, exclusive of gasoline dispensing, of not more than 3000 square feet

#### C. Required Lot Area

1. The lot area for all lots in this district shall not be less than 87,120 square feet (2 acres) and the frontage of such lots shall not be less than 200 feet
2. Lots used for neighborhood convenience stores, in this District, shall be not less than two (2) acres and the frontage of such lots shall be not less than 200 feet.

#### D. Percentage of Lot Coverage

1. All buildings, including accessory buildings, shall not in the aggregate cover more than thirty (30) percent of the area of the lot.
2. No building shall be in excess of thirty-five (35) feet in height.

#### E. Yards Required

1. There shall be a front yard on each lot which shall be not less than thirty-five (35) feet in depth measured from the edge of the public right-of-way to the foundation of the structure exclusive of steps.
2. On each interior lot, side yards shall be provided in an aggregate minimum width of fifty (50) feet with a minimum of twenty (20) feet for any side yard measured from the adjoining lot line to the foundation of the structure.
3. On each corner lot there shall be a side yard abutting the street having a width of not less than thirty (30) feet

measured from the edge of the public right-of-way to the foundation of the structure.

4. There shall be a rear yard on each lot the depth of which shall not be less than twenty-five (25) feet, measured from the adjoining lot line to the foundation of the structure.
  5. On any lot, a detached private garage may be erected and maintained only with building setbacks in accordance with Sections 1, 2 and 3 of this item. An accessory use structure may be erected and maintained providing it meets the side and rear setbacks in Section 2 and 4 above and is no closer than sixty (60) feet to the street line.
- F. Property and goods displayed for sale shall not be positioned within any public right-of-way.

## ARTICLE 5

### MEDIUM DENSITY RESIDENTIAL DISTRICT

A building may be erected, altered or used, and a lot may be used or occupied for any of the following purposes and in accordance with the following provisions:

#### A. Permitted Uses

1. Single family dwellings. Clustering of single family dwellings may be allowed under the provisions of Article 8.
2. Two family dwellings provided they are served by municipal water and municipal sewer. Clustering of two family dwellings may be allowed under the provisions of Article 8.
3. Multi-family dwellings provided they are served by municipal water and municipal sewer. Clustering of multi-family dwellings shall be allowed under the provisions of Article 8.
4. Churches, synagogues, parish houses, day nurseries, nursing homes (for long term patient care), kindergardens, and grounds for games and sports except those carried on primarily for profit.
5. Subdivisions exclusively for manufactured housing. Clustering of manufactured housing may be allowed in this District under the provision of Article 8.
6. Home Occupations
  - a. Residences may be used to house uses by the owner or tenant as offices for doctors, engineers, architects, lawyers or other recognized profession or home occupation such as hairdressers, barber shops, dress



makers, manufacturing of craft products for sale or manufacturing of food products except that the number of persons employed at any one (1) location shall not number more than (4) persons including the owner or tenant. The owner or tenant must occupy the house as their primary residence.

- b. The occupation shall be carried on principally by the owner or tenant.
- c. The use shall be carried on strictly within the primary residential structure and must be subordinate to the primary residential use. In no event shall more than 500 square feet be used for a home occupation.
- d. There shall be no display of goods or wares visible from the street with the exception of farm products.
- e. The buildings or premises occupied shall not be considered objectionable or detrimental to the residential character of the neighborhood because of the exterior appearance, emission of odors, gas, smoke, dust noise, electrical disturbance or any other way. It shall include no feature of design not customarily in buildings for residential use.
- f. Not more than one (1) commercial vehicle used in connection with such home occupation shall be stored on the premises. All parking areas shall be effectively screened from abutting and facing residential property by either a four (4) foot solid fence or a dense planting of evergreen material that are at least three (3) feet in height at the time of planting.
- g. Home occupations are prohibited in multi-family dwellings.

## 7. Conversion of Existing Buildings

Any dwelling, including attached accessory structures, which exists on March 12, 1985 may be converted to not more than six (6) dwelling units provided it meets the following conditions:

- a. The converted building shall be serviced by both municipal water and sewer systems.
- b. The lot area for the converted dwelling shall not be less than 30,000 square feet and the lot frontage shall not be less than 150 feet.
- c. A minimum of two (2) parking spaces shall be provided for each dwelling unit. No parking shall be allowed in the required front yard. All parking shall be shown on a site plan approved by the Planning Board

- d. A minimum of 750 square feet of floor area exclusive of common areas, shall be provided for each unit.
- e. Neither the lot coverage nor the floor area of the existing dwelling shall be increased more than ten (10) percent

B. Uses Permitted by Special Exception

- 1. Public utility facilities
- 2. Neighborhood convenience stores, exclusive of gasoline dispensing, of not more than 3000 square feet.
- 3. Housing for the elderly and/or handicapped. Also see Article 7.

C. Required Lot Area

1. Single Family Dwelling

- a. When served by municipal water and municipal sewer, the lot area shall not be less than 12,000 square feet and the frontage of such lot shall not be less than 100 feet.
- b. The lot area when served by either municipal water or municipal sewer shall not be less than 22,500 square feet and the frontage of such lots shall not be less than 150 feet.
- c. When served by neither municipal water or municipal sewer the lot area shall not be less than 44,000 square feet and the frontage shall not be less than 150 feet.

2. Two Family Dwellings (Duplex)

- a. Must be served by municipal water and municipal sewer.
- b. The lot area shall not be less than 24,000 square feet and the frontage shall not be less than 100 feet.

3. Multi-Family Dwellings

- a. Must be served by municipal water and municipal sewer.
- b. The density cannot exceed four (4) units per acre
- c. The frontage of lots used for multi family dwellings may not be less than 100 feet

- 4. Lots used for neighborhood convenience stores, in this District, shall be not less than two (2) acres and the frontage of such lots shall not be less than 200 feet.

D. Percentage of Lot Coverage



1. All buildings, including accessory buildings, shall not in the aggregate cover more than thirty (30) percent of the area of the lot.
2. No building shall be in excess of thirty-five (35) feet in height.

#### E. Yards Required

1. There shall be a front yard on each lot which shall be not less than thirty-five (35) feet in depth measured from the edge of the public right-of-way to the foundation of the structure exclusive of steps.
2. On each interior lot under Sections C.1.a, 2 and 3 each side yards shall have a minimum width of fifteen (15) feet. In all other cases in this Section, side yards shall be provided in an aggregate minimum width of fifty (50) feet with a minimum of twenty feet for any side yard. All side yards shall be measured from the adjoining lot line to the foundation of the structure.
3. On each corner lot there shall be a side yard abutting the street having a width of not less than twenty-five (25) feet measured from the edge of the public right-of-way to the foundation of the structure.
4. There shall be a rear yard on each lot the depth of which shall not be less than twenty-five (25) feet, measured from the adjoining lot line to the foundation of the structure.
5. On any lot, a detached private garage may be erected and maintained only with building setbacks in accordance with Sections 1, 2 and 3 of this item. An accessory use structure may be erected and maintained providing it meets the side and rear setbacks in Section 2 and 4 above and is no closer than sixty (60) feet to the street line.

- F. Property and goods displayed for sale shall not be positioned within any public right-of-way.

## ARTICLE 6

### HIGH DENSITY RESIDENTIAL DISTRICT

A building may be erected, altered or used and a lot may be used or occupied for the following purposes, and in accordance with the following provisions:

#### A. Uses Permitted

1. Multi-family housing. Clustering of multi-family dwellings may be allowed under the provisions of Article 8.

2. Churches, synagogues, parish houses, convents, hospitals, sanatoriums, day nurseries, nursing homes, kindergardens, and grounds for games and sports except those carried on primarily for gain.
3. Schools, and institutions of higher education.
4. Conversion of Existing Dwellings

Any dwelling, including attached accessory structures, which exists on March 12, 1985 may be converted to not more than six (6) dwelling units provided it meets the following conditions:

- a. The converted building shall be serviced by both municipal water and sewer systems.
- b. The lot area for the converted dwelling shall not be less than 30,000 square feet and the lot frontage shall not be less than 150 feet.
- c. A minimum of two (2) parking spaces shall be provided for each dwelling unit. No parking shall be allowed in the required front yard. All parking shall be shown on a site plan approved by the Planning Board
- d. A minimum of 750 square feet of floor area exclusive of common areas, shall be provided for each unit.
- e. Neither the lot coverage nor the floor area of the existing dwelling shall be increased more than ten (10) percent

B. Uses by Special Exception

1. Housing for the elderly and/or handicapped

C. Lot Area and Municipal Services Requirements

1. All lots must be serviced by municipal water and sewer.
2. The density shall not exceed eighteen units per acre.
3. The frontage of all lots shall not be less than 150 feet.

D. Percentage of Lot Coverage

1. Ten (10) percent of the lot area must be reserved for greenspace.
2. No building shall be in excess of thirty-five (35) feet in height.



## E. Yards Required

1. There shall be a front yard on each lot which shall be not less than twenty-five (25) feet in depth measured from the edge of the public right-of-way to the foundation of the structure exclusive of steps.
2. On each interior lot, side yards shall be provided in an aggregate minimum width of thirty (30) feet with a minimum of fifteen (15) feet for any one side yard measured from the adjoining lot line to the foundation of the structure.
3. On each corner lot there shall be a side yard abutting the street having a width of not less than twenty-five (25) feet measured from the edge of the public right-of-way to the foundation of the structure.
4. There shall be a rear yard on each lot the depth of which shall not be less than ten (10) feet measured from the adjoining lot line to the foundation of the structure.
5. On any lot, in any side yard not abutting a street or in a rear yard, a detached private garage or other accessory use structure may be erected and maintained, provided it is not closer to the rear or side lot line than four (4) feet or closer to the street line than seventy-five (75) feet, measured from the adjoining lot line to the foundation of the structure.

## ARTICLE 7

### ELDERLY AND/OR HANDICAPPED HOUSING

#### A. Purpose

It is declared to be in the public interest and for the general welfare of the Town of Hooksett to permit the development of housing facilities specifically suited to address the needs of the elderly and/or handicapped.

For the purposes of this section, the terms elderly and handicapped are defined as follows:

1. Elderly - any individual or head of household being 62 years of age or older.
2. Handicapped - any adult having an impairment which is expected to be of long, continued and indefinite duration, is a substantial impairment to his or her ability to live independently, and is of a nature that such ability could be improved by more suitable housing conditions.

It is therefore the purpose of this section to establish

provisions under which elderly and/or handicapped housing developments may be authorized as a Special Exception use in the medium and high density Residential Districts.

## B. Specifications

In addition to the provisions of Article 22, Section 4 of this Ordinance, an application for a Special Exception must satisfy the following provisions:

### 1. General

- a. Any site on which it is proposed to develop elderly and/or handicapped facilities shall be considered with respect to shopping services, such as food, clothing and medical supplies and to public transportation.
- b. When considering an application for a Special Exception concerning an elderly and/or handicapped housing development under this section, the Zoning Board of Adjustment shall invite an opinion from the Planning Board relative to the appropriateness of the proposed location for such development.
- c. Any proposed elderly and/or handicapped housing development for which a Special Exception has been granted under this section by the Zoning Board of Adjustment shall also be subject to non-residential site plan review regulations administered by the Planning Board.
- d. With respect to these requirements, the Zoning Board of Adjustment and the Planning Board are encouraged to conduct their respective hearings jointly, whenever possible, in an effort to prevent the imposition of conflicting conditions. To this end, the applicant hereunder is encouraged to communicate his interests to both Boards informally prior to submitting a formal application for a Special Exception.
- e. Where the requirements of this section are in conflict with other requirements of the Hooksett Zoning Ordinance, the provisions of this section shall take precedence.
- f. The applicant must present a plan demonstrating how the proposed elderly housing project satisfies the needs of those individuals who will come to be located in the housing.
- g. The applicant must present certification demonstrating compliance with all applicable State and Federal laws.



## 2. Area. Frontage, Yard, Height and Lot Coverage Requirement

The following shall be considered the minimum requirements for elderly and/or handicapped housing developments proposed under this section:

- a. Lot Area - The minimum lot area shall be four (4) acres.
- b. Frontage - The minimum lot frontage upon a publicly approved street shall be 200 feet.
- c. Yards
  - 1) There shall be a front yard on each lot the depth of which shall be not less than fifty (50) feet when measured from the nearest edge of any public right-of-way.
  - 2) Side and rear yards shall be provided as follows:
    - a) Twenty (20) feet from the lot line or fifty (50) feet from existing structures on adjacent lots, whichever is greater, or
    - b) Twenty-five (25) feet from the lot line when adjacent lots are vacant at the time that the application for a Special Exception is submitted to the Zoning Board of Adjustment.
- d. Height Limitation - The height of any building shall not exceed thirty-five (35) feet.
- e Lot Coverage - Total building coverage shall not exceed fifty (50) percent of the total lot area.

## 3. Density Limitations

The following limits relative to dwelling unit and population densities shall apply:

- a. The Zoning Board of Adjustment may allow a density of fifteen (15) dwelling units per acre overall for a single development. Soil conditions, slope, the suitability of the land for such construction, or its location may dictate less than the maximum density.
- b. Any building having more than one (1) story shall have elevator service or at grade access to each floor.
- c. Not more than two (2) persons shall use, as a regular place of abode, any dwelling unit having only one (1) bedroom
- d. Not more than four (4) persons shall use, as a regular place of abode, any dwelling unit.

- e. The maximum number of bedrooms shall not exceed two (2) per dwelling unit; and
- f. Within any elderly housing development, a minimum of ten (10) percent of the dwelling units shall be reserved for the handicapped.

#### 4. Parking

Off street parking shall be provided as follows:

- a. There shall be a minimum of three (3) parking spaces for every four (4) dwelling units.
- b. The site plan shall show a designated area for additional parking to be provided on the basis of one (1) space for every four (4) dwelling units. Said area shall be constructed by the development's owner at such time as it is deemed by the Planning Board to be necessary.
- c. In addition to these off-street parking requirements, other appropriate provisions of Article 10, Section D of this Ordinance, and others as may be required as a result of the site plan review process shall apply.

#### 5. Water and Sewerage Services

All elderly and/or handicapped housing developments shall be serviced by both public water and public sewerage systems.

#### 6. Building Separation

Where there will be more than one (1) building on a lot, they shall have a minimum horizontal separation of thirty-five (35) feet. Topography or other characteristics of the site or the development which might affect the use of emergency equipment between buildings may dictate a greater separation.

#### 7. Commercial Services

The Board of Adjustment may allow small retail and service establishments, which are essential to the needs of the elderly and/or handicapped, to be constructed as a part of the development.

### ARTICLE 8

#### CLUSTER HOUSING

##### A. GENERAL PROVISIONS

##### 1. Objective



The Cluster Residential Development is intended to enable and encourage greater flexibility in the design of residential subdivisions than would otherwise be possible following conventional subdivision practices. Pursuant to cluster residential development, housing can be developed in such a manner to promote the most appropriate use of the land; to facilitate the most appropriate and efficient provision of public services; to promote open space conservation; and to protect the natural and scenic attributes of the land; all in accordance with the goals and objectives of the adopted Master Plan.

## 2. Where Allowed

The provisions of this Article shall apply to only the low and medium density residential districts.

## B. Regulations Governing Cluster Residential Development

1. Cluster developments shall not be required to conform to the minimum frontage, setback, and lot sizes required in the Zoning Ordinance, but shall be so designed and constructed as to achieve the purposes of cluster development set forth in (1) above.
2. Permitted Uses. Cluster Residential Developments shall be restricted to residential uses which are the same as permitted within the district for which clustering is proposed.
3. Water and Sewerage Service. All dwelling units shall be connected to the municipal water system, (Hooksett Village Water Precinct, Central Hooksett Water Precinct or Manchester Water Precinct, etc.) within whose franchise area the proposed development is located, and to the municipal sewerage system operated by the Town of Hooksett.
4. Minimum Tract Area. The minimum tract area shall contain at least fifteen (15) acres.
5. Permitted Density. The maximum number of dwelling units allowed shall not exceed the number determined as a result of reducing the entire tract area by 15% for streets and utilities and then dividing the remainder of useable area, excluding very poorly drained soils and existing water bodies by the minimum lot size for the zoning district in which the development is proposed.
6. Utilities. All utilities, including electric and telephone lines, shall be installed underground, at the discretion of the Planning Board.
7. Height Limitations. No structure shall exceed 35 feet.
8. Bedroom Limitations. The maximum number of bedrooms per

dwelling unit shall not exceed three (3).

9. Home Business Prohibitions. All home occupations are specifically prohibited within cluster developments. Licensed day care facilities shall not be permitted within a cluster development with the exception that community recreation facilities within the cluster may be used for day care exclusively for residents of the cluster development.
10. Compliance with Local Regulations. All cluster residential development proposals shall comply with all applicable provisions of this Ordinance; the Subdivision and Non-Residential Site Plan Review Regulations; and other pertinent ordinances, regulations and other policies of the Town of Hooksett, to the extent those other regulations and policies are not superceded by this Ordinance.

#### C. General Design Requirements

1. All roads shall be designed and constructed in accordance with the Town Road Standards as outlined in the Hooksett Subdivision Regulations.
2. Water and sewerage facilities shall be designed and installed in accordance with local and State standards, and be located within the rights-of-way of the internal street system where practicable, or in designated utility easements. The design and layout of such facilities must have prior written approval of appropriate local and State authorities. "As built" drawings (record Plans) shall be provided to the appropriate local authorities within thirty (30) days of the acceptance of the facility. Such facilities shall be installed at the expense of the developer. The Planning Board shall demarcate the point at which the Town public utility system ends and the private utility system of the Homeowners Association and/or Condominium Association begins
3. At least 25% of the total tract area, exclusive of the area required for streets and utilities, shall be set aside as common land covenanted to be maintained as permanent "open space" in private or cooperative ownership, as shall be designated by the cluster development applicant. Any public dedication of common land shall be on a voluntary basis and in no event may be imposed on an applicant. Any proposal for public dedication of common land in a cluster development shall be subject to acceptance by the Town of Hooksett. Parking areas, vehicle access areas and buffer zones shall not be considered as "open space". No more than 50% of the open space area shall be comprised of very poorly drained soils and existing water bodies (as identified by an independent wetland consultant paid for by the developer). At least 50% of the required open space must be of comparable quality to the land being developed.



Open space may include, but shall not be limited to, wetlands, steep slopes, scenic vistas, agricultural lands and areas of ledge outcroppings. For the purpose of this Ordinance, open space shall mean land managed by a Condominium Association, Homeowner's Association, Conservation Trust, or the like for the benefit of the homeowner's in the development as a whole. All agreements, deed restrictions, organizational provisions, documents and the like created for the purpose of managing said open space (common land) shall be subject to Planning Board approval. Open space areas shall be distributed throughout the development as part of a unified open space system which will serve to unify the development visually and functionally.

4. Open space areas shall be easily accessible to pedestrians. The Planning Board is empowered to require pedestrian walks which shall interconnect all dwelling units and open space areas.
5. Natural surface drainage channels shall be either incorporated into the overall site design or shall be preserved as part of the required open space. All disturbed surfaces shall be treated to prevent erosion.
6. Architectural styles which are compatible with the natural amenities and topography of the site will be encouraged.
7. Lot, buildings, streets, parking areas and cluster units shall be designed and arranged to: minimize alteration of the natural site features to be preserved; relate to surrounding properties; improve the view from and view of buildings; lessen the area devoted to motor vehicle access; and avoid the adverse effects of noise, shadows, lights and traffic on residents of the development.
8. Diversity and originality in lot layout and individual building design shall be encouraged to achieve the best possible relationship between the development and the land.

#### D. External and Internal Design Standards

1. Requirements Applicable to the External Boundaries of the Tract:
  - a. The minimum frontage on a State or Town maintained road of Class V designation, or better, shall be 100 feet in the aggregate which may consist of no more than two (2) 50-foot rights-of-way serving as access to the development.
  - b. A buffer zone having a minimum depth of 100 feet shall be provided between any proposed structure within the development and the perimeter of the tract. The buffer zone shall be comprised of a vegetated area with

composition that will provide an adequate screen subject to the approval of the Planning Board.

- c. No dwellings, accessory structures, service roads or parking areas shall be permitted within the designated buffer zone. The only exception to this will be access roads described in Section 4 a (1) above.

E. Requirements Applicable to Internal Design Features in the Case of Free Standing Lots (fee simple lots).

1. The minimum lot area per dwelling unit shall be no less than 50% of the lot area required for a conventional lot.
2. The road frontage for individual building lots within clusters shall be negotiated between the Planning Board and the developer in the interest of encouraging flexibility in site design but will be no less than 50 feet with the exception that it can be no less than 30 feet on a cul-de-sac.
3. The following minimum standards shall govern building setbacks

Front yard	30 feet
Side and rear yards	15 feet

4. Parking will be allowed only on the approved driveway or approved off-street parking spaces. No recreational vehicles or trailers will be allowed to be parked in any front yard.
5. Two (2) off-street parking spaces (not including a garage) shall be provided for each dwelling unit.
6. The minimum distance between structures shall be 30 feet.
7. Any changes to the approved residential site plan must be approved by the Planning Board.

F. Cluster Residential Management Requirements

1. Any and all open space lands within the cluster residential development tract shall be held in common ownership by the dwelling unit owners.
2. The applicant or developer shall provide for and establish a mandatory home association or other legal entity under the laws of the State of New Hampshire. The Homeowner's Association may have the authority, through the unit owners to manage the common open space areas but, each unit owner in a cluster development will be required to have an undivided interest in the whole of the common area. Fee title will be in the unit owners and not in the Association. The articles of the association or



incorporation of such an entity must be approved, in writing, by the Planning Board prior to development approval and after legal review by the Board's counsel. The cost of such review shall be borne by the applicant or developer. Any proposed changes in such article of association or incorporation shall require the prior written approval of the Planning Board. This requirement shall be written into the articles of association or incorporation.

3. Membership in such home association shall be mandatory for cluster subdivision property owners and made a required covenant in all deeds issued or passed. The association shall provide voting and use rights in the open space area(s) when applicable and may charge dues or levy assessments to cover expenses which may include tax liabilities of common areas, and for the maintenance of such common areas, open space areas, improvements, rights-of-way, utilities, etc. Such organizations shall be responsible for the perpetuation, maintenance, and function of all common lands, uses and facilities.
4. All lands and improvements shall be described and identified as to location, size, use and control in a restrictive covenant. These restrictive covenants shall be written so as to run with the land and become a part of the deed of each lot or dwelling unit within the development.
5. Such restrictive covenants and the association shall continue in effect so as to control the availability of facilities for their intended function, and to protect the development from additional unplanned densities and use. Such association shall not be dissolved, nor shall such association dispose of any common, open space or land by sale or otherwise, except to an organization or association conceived and organized to maintain such areas, without prior written consent of the Planning Board.
6. No lands in common open space shall be denuded, defaced or otherwise disturbed in any amount at any time without the prior written approval of the Planning Board.
7. Any open space land shall be put under conservation easements or conservation covenants as prepared by the Hooksett Planning Board (see form HPB Form 1 and subsequent amendments).

#### G. Current Use Limitation

1. For purposes of this cluster residential development option, the common land areas, open space areas and natural areas in an approved development are considered to be a part of the residential use of such development and shall not be considered to be "open space land"; "farmland"; "forest land"; "wetlands"; "recreation land "; "floodplain

land"; or "wild land" within the meaning of RSA 79-A.

2. The Planning Board shall require, as a condition for approval of a cluster residential development, that all deeds transferring any interest in the real property included in said development are acknowledged to be part of the residential use and do not qualify for "current use" real estate tax appraisal and assessment under Chapter 79-A.



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removal of rocks, minerals, gravel, sand, topsoil or other similar materials on the property.

H. There shall be no activities, actions or uses detrimental or adverse to water conservation, erosion control, soil conservation, fish and wildlife habitat.

I. There shall be no dumping or burial of materials then known to be environmentally hazardous.

J. No tree with a diameter of six inches or more shall be cut or felled.

2. BENEFITS, BURDENS AND ACCESS

A. The burden of this easement conveyed hereby shall run with the land and shall be enforceable against all future owners and tenants in perpetuity.

B. The grantees shall have reasonable access to the property and all its parts for such inspections as it deems necessary to determine compliance and to enforce the covenants of this easement and exercise the rights hereby conveyed.

3. BREACH OF EASEMENT

A. When a breach of this easement comes to the attention of the grantee, it shall notify the then owner of the property in writing of such breach, delivered in-hand or by certified mail, return receipt requested.

B. Said owner shall have thirty days after the receipt of such notice to undertake those actions, including restoration, which are reasonably calculated to swiftly cure the conditions constituting said breach and to notify the grantee thereof.

IN WITNESS WHEREOF, \_\_\_\_\_ has hereunto set  
its/his/her hand and seal this \_\_\_\_ day of \_\_\_\_\_, 19\_\_

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Grantor  
Title:

STATE OF NEW HAMPSHIRE  
COUNTY OF

Personally appeared \_\_\_\_\_ and \_\_\_\_\_  
who acknowledge the following to be its/his/her voluntary act and deed

\_\_\_\_\_  
Notary Public/Justice of the Peace



## ARTICLE 9

### MANUFACTURED HOUSING PARKS

#### A. General Provisions

1. Manufactured housing occupied as a dwelling in the Town of Hooksett may be located in a licensed Manufactured Housing Park, except as provided in A.2, A.3 and B.1
2. The provisions of this section shall not apply to the continued use and occupancy of any manufactured housing unit used as a dwelling as of the date of the passage of this section (3/82), nor to a manufactured housing unit hereafter acquired as a replacement by the owner of a manufactured housing unit so used. Provided, however, that if a manufactured housing unit occupied as a dwelling as of said date shall be moved from its present location, the subsequent use of such manufactured housing unit must comply with the provisions of A.1 or B.1 of this section.

#### B. Manufactured Housing Parks

1. Manufactured Housing Parks may be located in a Commercial District and in no other districts in Town, provided they meet the requirements of this section. The minimum lot area to qualify for the establishment of a manufactured housing park is fifteen (15) acres.

#### 2. Water Supply and Fire Protection

- a. Each manufactured housing park shall have an adequate supply of pure water furnished through a pipe distribution system connected directly with a Town water main so arranged as to make a water connection available at each manufactured housing unit or manufactured housing unit space. The service connection from the Town water supply shall be a minimum of six (6) inches and there shall be connected therewith a fire hydrant centrally located and easily accessible within said park. Manufactured housing parks are prohibited in all areas not supplied with Town water.
- b. Each manufactured housing park shall have a sewage disposal system so arranged that there will be a sewer connection available at each manufactured housing unit space and such sewage disposal system shall be connected to a Town sewer or to a septic tank or other approved treatment device of adequate size and properly installed.
- c. In all cases where Town sewer facilities are not available, approval of the septic tank arrangement or other device must be obtained from the Code Enforcement Officer and the Health Officer. All manufactured housing

units located in the park must be connected to such systems.

### 3. Waste and Garbage Disposal

There shall be provided for each unit a substantial fly-tight metal garbage depository from which all garbage and rubbish shall be removed or disposed of by the owner of the park not less frequently than twice weekly.

### 4. Entrance and Street Requirements

- a. Manufactured housing parks shall be 200 feet distant from the nearest dwelling, at least one hundred (100) feet from the edge of the nearest public right-of-way and have an entrance fifty (50) feet in width.
- b. Each manufactured housing unit space shall contain a minimum of 10,000 square feet and shall have a frontage of not less than one hundred (100) feet on a roadway of not less than fifty (50) feet right-of-way. Such spaces shall be clearly defined and manufactured housing units shall be so parked as to comply with the front yard, side and back yard requirements for residents in the Residential district.
- c. In all manufactured housing parks, roadways shall be well drained, gravelled, hardsurfaced or paved and maintained in good condition and be lighted at night.
- d. Driveway access shall be provided to each manufactured housing unit space. Each access shall be continuous, shall connect with a street or highway, and shall have a minimum width of twenty (20) feet.
- e. Areas shall be provided for the parking of motor vehicles. Such areas shall provide enough spaces to accommodate two vehicles per unit.

### 5. Management

Each manufactured housing park shall have an office building in which there shall be a person in attendance who is in charge of the park.

It shall be the duty of such person in charge of the park to maintain at all times a register of all persons occupying manufactured housing units in said park, showing for each, the name and address, license number of all trailers and automobiles and the date of entrance and departure, to maintain the park in a clean, orderly and sanitary condition at all times, prevent the running loose of dogs.



## 6. Permits Required

The construction of a manufactured housing park shall require a permit under the Non-Residential Site Plan Review Regulations. Application for permits will be accompanied, in addition to the information required by the regulations, by detailed plans of the water service and sewage disposal system contemplated as well as a detailed plan showing the location and size of each manufactured housing unit space and, where Town sewerage is not available, results of percolation tests made by a State Registered Engineer, together with evidence of approval of the Town Council as to the design of the contemplated septic tank and treatment device. All such applications shall be accompanied by a permit bond of \$1,000.00 to guarantee compliance with the terms of this Ordinance.

This Ordinance shall not apply to manufactured housing sales lots in which unoccupied units are parked for purposes of inspection and sale.

## 7. Non-Conforming Use

Any non-conforming use of and for the accommodation of manufactured housing unitss at the date this Ordinance becomes effective may continue in the present use, except that the addition of additional units or home spaces to, or enlargement of, manufactured housing parks in existence on that date must be in conformance with this Ordinance.

## 8. Licenses

No manufactured housinge park, whether newly constructed or presently existing, shall be operated after the date of passage of this amendement until it shall first have been licensed to operate by the Town Council.

Application for licenses shall be made annually and shall show the name and address of the owner of the park, the number of units presently located there, the number of spaces available and other such information as the Town Council may require. The first such application shall be accompanied by a plan of the Park drawn to scale, showing the location of streets, unit spaces, drainage, sanitary and water facilities and all renewal applications shall be accompanied by informations as to any changes in the original plan, or at the discretion of the Town Council, a new plan when such changes are numerous.

## ARTICLE 10

### COMMERCIAL DISTRICTS

A. A building may be erected, altered or used, and a lot may be used or occupied for any of the following purposes and in accordance with the following provisions:

1. Lodging houses, hotels, inns, motels, tourists court cabins, including such retail businesses within these permitted buildings as are conducted for the convenience of the residents or guests shall be permitted.
2. Shops and other retail establishments.
3. Garages, parking lots, and filling stations excluding motor vehicle body shops with the exception of those motor vehicle body shops which are an integral part of a franchised motor vehicle dealership.
4. Business offices.
5. Theatres, halls, clubs, amusement centers, and private recreational facilities.
6. Greenhouse, florist shop.
7. Convalescent homes, assisted living facilities or nursing home providing long term custodial care for the aged or infirm.
8. Undertaking establishments.
9. Hospitals
- 10 . Wholesale establishments.
11. Manufactured Housing Parks in accord with the provisions of Article 9, Section B.
12. Essential public utilities may be allowed as a Special Exception provided the installation of same does not create a nuisance or hazard to adjoining property.
13. Restaurants
14. Private schools, library, day nursery, kindergarden, day care centers, trade or professional school.

B. Yards Required

1. There shall be a front yard on each lot which shall not be less than fifty (50) feet in depth measured from the edge of the public right-of-way to the edge of the foundation of



the structure.

2. Each side yard shall be not less than twenty-five (25) feet measured from the adjoining lot line to the foundation of the structure.
3. There shall be a rear yard on each lot the depth of which shall not be less than twenty (20) feet measured from the adjoining lot line to the foundation of the structure.
4. On each corner lot there shall be a side yard abutting the street having a width not less than thirty-five (35) feet measured from the public right of way to the foundation of the structure.

#### C. Percentage of Lot Coverage

1. Not more than seventy-five (75) percent of the area of any lot shall be occupied by buildings.
2. No building shall be in excess of thirty-five (35) feet in height.

#### D. Lot Area and Municipal Water and Sewer System Requirements

1. When served by a municipal water supply or the municipal sewer system, the lot area, shall not be less than 22,500 square feet for each use and the frontage of such lots shall not be less than 150 feet.
2. When served by neither a municipal water supply nor the municipal sewer system the lot area shall not be less than 44,000 square feet for each use and the frontage of such lots shall not be less than 200 feet.

E. Property and goods displayed for sale shall not be positioned within any public right-of-way.

F. All proposed buildings within the Commercial District shall be subject to site plan review by the Planning Board prior to the issuance of a building permit. Any change in use or increase in the intensity of use shall also be subject to site plan review. Such review must take place within thirty (30) days from the submittal of a completed application for a building permit by the property owner.

#### G. Parking Requirements

Parking within the Commercial District shall be in conformance with the requirements of Article 17

#### H. Buffer Zones

Whenever a Commercial lot abuts a Residential lot, a buffer shall be provided subject to the approval of the Planning

Board. The buffer shall be not less than twenty-five (25) in width and shall be planted with a dense screen of shrubbery and trees not less than six (6) feet in height at the time of planting. The screen shall be at least fifteen (15) feet in width and shall be maintained suitably by the owner. In order to maintain a dense screen year round, at least fifty (50) percent of the plantings shall be evergreens. Existing natural growth may be included as part of the screen. No parking or roadway shall be located within any part of the buffer. With the approval of the Planning Board, a suitable combination of other elements may be incorporated within the buffer.

- I. All development within the Commercial District must also comply with the Town of Hooksett Non Residential Site Plan Review Regulations.

## ARTICLE 11

### INDUSTRIAL DISTRICT

#### A. Industrial Parks

All industrial establishments located in the Hooksett Industrial Park shall abide by the protective covenants standards of the New Hampshire Industrial Development Authority.

#### B. Other Industrial Areas

All other industrial establishments located in Industrial Districts I-1 through I-6 shall comply with the following requirements:

##### 1. Permitted Uses

- a. Industry, non-nuisance as defined in Article 20.
- b. Truck and/or freight terminals
- c. Warehouses in excess of 25,000 square feet
- d. Auto body shops

##### 2. Special Exceptions

- a. Commercial uses

##### 3. Lot area and Frontage

The lot area shall be not less than 87,120 square feet for each lot use and frontage of such lots not be less than 200 feet.



#### 4. Setbacks

Any building in this district shall be located at least fifty (50) feet from the edge of any public right-of-way and not less than twenty-five (25) feet each side and rear boundary line abutting non-residential districts and one hundred (100) feet abutting Residential districts.

On each corner lot there shall be a side yard abutting the street having a width of not less than fifty (50) measured from the edge of the public right-of-way to the foundation of the structure.

#### 5. Percentage of Lot Coverage

Not more than seventy-five (75) percent of the area of any lot shall be occupied by buildings, except when authorized as a Special Exception by the Board of Adjustment.

#### 6. Parking

As appropriate, the provisions of Article 17 shall govern parking facilities.

#### 7. Building Height

No building shall exceed thirty-five (35) feet in height.

C. Property and goods displayed for sale shall not be positioned within any public right-of-way.

#### D. Buffer Zones

Whenever an Industrial district lot abuts a Residential lot a buffer shall be provided subject to the approval of the Planning Board. The buffer shall be not less than twenty-five (25) feet in width and shall be planted with a dense screen of shrubbery and trees not less than six (6) feet in height at the time of planting. The screen shall be at least fifteen (15) feet in width and shall be maintained suitably by the owner. In order to maintain a dense screen year round, at least fifty (50) percent of the plantings shall consist of evergreens. Existing natural growth may be included as part of the buffer. With the approval of the Planning Board, a suitable combination of other elements may be incorporated within the buffer.

E. All development within the Industrial District must also comply with the Non-Residential Site Plan Review Regulations.

## ARTICLE 12

### MIXED USE DISTRICT 1

A building may be erected, altered or used, and a lot may be used or occupied for any of the following purposes and in accordance with the following provisions

#### A. Uses permitted

1. Retail store
2. Personal services business
3. Business and professional offices
4. Research and/or testing laboratories
5. Hotels, motels
6. Restaurant, exclusive of drive-up
7. Indoor movie theatres
8. Banks
9. Parks and recreational facilities
10. Accessory use

#### B. Uses permitted by Special Exception

1. Public utility facilities

#### C. Lot Area Required

The lot area shall be not less than 44,000 square feet for each use and the frontage of such lots shall not be less than 200 feet.

#### D. Yards required

1. There shall be a front yard on each lot which shall not be less than thirty-five (35) feet in depth measured from the edge of the public right-of-way to the foundation of the structure.
2. Each side yard shall be not less than twenty-five (25) feet measured from the adjoining lot line to the foundation of the structure.
3. There shall be a rear yard on each lot, the depth of which shall not be less than twenty (20) feet measured from the adjoining lot line to the foundation of the structure.
4. On each corner lot there shall be a side yard abutting the street having a width of not less than twenty-five (25) feet measured from the edge of the public right of way to the foundation of the structure.

#### E. Percentage of lot coverage

Not more than 75 percent of the area of any lot shall be occupied by buildings, except when authorized as a Special



Exception by the Zoning Board of Adjustment.

F. Parking

When applicable, the provisions of Article 17 shall apply.

G. Buffer Zone

A natural vegetation buffer zone of seventy-five (75) feet shall be maintained between any abutting residential district or State highway. As a part of this buffer, a dense screen at least fifteen (15) feet in width shall be maintained suitably by the owner. In order to maintain a dense screen year round, at least fifty (50) percent of the planting shall be evergreens. Existing material growth may be included as part of the buffer. With the approval of the Planning Board, a suitable combination of other elements may be incorporated within the buffer

H. Height

No building shall be in excess of thirty-five (35) feet in height.

ARTICLE 13

MIXED USE DISTRICT 2

A building may be erected, altered or used and a lot may be used or occupied for any of the following purposes and in accordance with the following provisions:

A. Uses permitted

1. Business and/or professional offices
2. Research and/or testing laboratories
3. Personal service business
4. Parks and recreation facilities
5. Accessory use

B. Uses permitted by Special Exception

1. Public utility facilities
2. Education facilities
3. Hospitals

C. Lot area required

The lot area shall be not less than 44,000 square feet for each use and the frontage of such lots shall not be less than 250 feet.

#### D. Yards required

1. There shall be a front yard on each lot which shall not be less than seventy-five (75) feet in depth measured from the edge of the public right-of-way to the foundation of the structure.
2. Each side yard shall be not less than fifty (50) feet measured from the adjoining lot line to the foundation of the structure.
3. There shall be a rear yard on each lot, the depth of which shall not be less than forty (40) feet measured from the adjoining lot line to the foundation of the structure.
4. On each corner lot there shall be a side yard abutting the street having a width of not less than twenty-five (25) feet measured from the public right of way to the foundation of the structure

#### E. Percentage of lot coverage

Not more than fifty (50) percent of the area of any lot shall be occupied by buildings.

#### F. Parking

When applicable, the provisions of Article 17 shall apply.

#### G. Buffer Zone

A natural vegetation buffer of seventy-five (75) feet shall be maintained between any abutting Residential District or State highway. As a part of this buffer, a dense screen of at least fifteen (15) feet in width shall be maintained suitably by the owner. In order to maintain a dense screen year round, at least fifty (50) percent of the plantings shall consist of evergreens. Existing natural growth may be included as part of the buffer. With the approval of the Planning Board a suitable combination of other elements may be incorporated within the buffer

#### H. Height

No building shall be in excess of thirty-five (35) feet in height.

### ARTICLE 14

#### MIXED USE DISTRICT 3

A building may be erected, altered or used, and a lot may be used or occupied for any of the following purposes and in accordance with the following provisions:



#### A. Uses Permitted

1. Retail store
2. Personal service business
3. Business and/or professional offices
4. Research and/or testing laboratory
5. Hotels, motels
6. Restaurants exclusive of drive-up
7. Indoor movie theatres
8. Banks
9. Parks and recreational facilities
10. Accessory use

#### B. Uses permitted by Special Exception

1. Motor fuel dispensing stations
2. Public utility facilities
3. Outdoor sales and services excluding motor vehicle, camper, boat etc., sales
4. Warehousing
5. Industry, non-nuisance (as defined in Article 21)

#### C. Lot area required

The lot area shall be not less than 87,120 square feet for each use and the frontage shall be not less than 200 feet.

#### D. Yards Required

1. There shall be a front yard on each lot which shall not be less than thirty-five (35) feet in depth measured from the edge of the public right-of-way to the foundation of the structure.
2. Each side yard shall be not less than twenty-five (25) feet measured from the adjoining lot line to the foundation of the structure.
3. There shall be a rear yard on each lot the depth of which shall not be less than twenty (20) feet measured from the adjoining lot line to the foundation of the structure.
4. On each corner lot there shall be a side yard abutting the street having a width of not less than twenty-five (25) feet measured from the edge of the public right of way to the foundation of the structure.

#### E. Percentage of Lot Coverage

Not more than seventy-five (75) percent of the area of any lot shall be occupied by buildings, except when authorized as a Special Exception by the Board of Adjustment.

#### F. Parking

When applicable, the provisions of Article 17 shall apply.

#### G. Buffer Zone

A natural vegetation buffer zone of seventy-five (75) feet shall be maintained between any abutting Residential District or State highway. As a part of the buffer, a dense screen at least fifteen (15) feet in width shall be maintained suitably by the owner. In order to maintain a dense screen year round, at least fifty (50) percent of the planting shall consist of evergreens. Existing natural growth may be included as part of the buffer. With the approval of the Planning Board, a suitable combination of other elements may be incorporated within the buffer.

#### H. Height

No building shall be in excess of thirty-five (35) feet in height.

### ARTICLE 15

#### MIXED USE DISTRICT 4

A building may be erected, altered or used, and a lot may be used or occupied for any of the following purposes and in accordance with the following provisions:

##### A. Uses Permitted

1. Retail store
2. Personal service business
3. Business and/or professional offices
4. Research and/or testing laboratory
5. Hotels, motels
6. Restaurants exclusive of drive-up
7. Indoor movie theatres
8. Banks
9. Educational facilities
10. Hospitals

##### B. Uses permitted by Special Exception

1. Public utility facilities
2. Industry, non-nuisance (as defined in Article 21)

##### C. Lot area required

The lot area shall be not less than 87,120 square feet for each use and the frontage shall be not less than 200 feet.



#### D. Yards Required

1. There shall be a front yard on each lot which shall not be less than 35 feet in depth measured from the edge of the public right-of-way to the foundation of the structure.
2. Each side yard shall be not less than 25 feet measured from the adjoining lot line to the foundation of the structure.
3. There shall be a rear yard on each lot the depth of which shall not be less than 20 feet measured to the adjoining lot line to the foundation of the structure.
4. On each corner lot there shall be a side yard abutting the street having a width of twenty-five (25) feet measured from the edge of the public right of way to the foundation of the structure.

#### E. Percentage of Lot Coverage

Not more than 75 percent of the area of any lot shall be occupied by buildings.

#### F. Parking

When applicable, the provisions of Article 17 shall apply.

#### G. Buffer Zone

A natural vegetation buffer zone of 75 feet shall be maintained between any abutting Residential District. As a part of the buffer, a dense screen at least fifteen (15) feet in width shall be maintained suitably by the owner. In order to maintain a dense screen year round, at least fifty (50) percent of the plantings shall consist of evergreens. Existing natural growth may be included as part of the buffer. With the approval of the Planning Board, a suitable combination of other elements may be incorporated within the buffer.

#### H. Height

No building shall be in excess of thirty-five (35) feet in height.

### ARTICLE 16

#### MULTI USE DISTRICT 5

##### A. Statement of Intent

The purpose of the Mixed Use District 5 (MUD 5) is to promote efficient use of land, provide for flexible design and development, allow various densities and land uses, and integrate the surrounding community, while respecting the

natural features and scenic beauty of the land. This shall be accomplished by permitting a wide range of densities and uses to be developed in accordance with a "MUD 5 Master Plan", which shall include the proposed location and phasing of the various uses and densities.

For purposes of the Mixed Use District 5 (MUD 5) the following definitions shall apply:

1. Applicant - one who submits a Mixed Use District 5 Master Plan for land held in common ownership at the time of the initial Mixed Use District 5 Master Plan submission.
2. Developer - one who proposes to subdivide land and/or to develop an approved subdivision in accordance with an approved Mixed Use District 5 Master Plan.
3. Village Center - any area of development which is primarily designed, situated or constructed in such manner as to integrate any number and type of commercial, residential and public uses, thereby creating a focal point for the community in order to serve certain personal, business, financial, public, health and religious needs of the residents in a single cohesive location, emphasizing traditional New England architectural design, and which is commonly referred to as "Main Street" or "Downtown" so-called.
4. Net Useable Acreage - shall be defined as the gross area (total number of acres), commonly owned, within the District, minus very poorly drained soils, marshes, open water, roadways and associated rights-of-way, and easements which prohibit development.
5. Common Open Areas - shall refer to any tract of land intended to be used in common primarily by residents within an individual subdivision, and shall include the area designated as "open" in any clustered subdivision.
6. Designated Conservation Areas - shall refer to areas designated by the applicant or developer that shall permanently remain in their natural state and may include one or a combination of the following: open water, wetlands, marsh, unique or endangered wildlife habitats, wildlife corridors, archeological sites and cemeteries. Any alteration of land or drainage, shall be solely for the benefit of wildlife habitats and natural resource protection.

#### B. Four General Use Categories of Development

All development within this District shall be classified as one of the following general use types: (a) industrial, (b) commercial, (c) residential, or (d) public use. The uses and densities allowed within each of these four categories are



more fully defined in Sections G and H.

1. Industrial

Not more than fifty (50) percent nor less than ten (10) percent of the net usable acreage, shall be developed for industrial use.

2. Commercial

Not more than twenty-five (25) percent nor less than five (5) percent of the net usable acreage shall be developed for commercial use

3. Residential

Not more than seventy-five (75) percent, nor less than fifty (50) percent of the net usable acreage shall be developed for residential use.

4. Public Use

The applicant shall from time to time dedicate such amounts of net usable acreage for public use as is determined pursuant to Section D, but in no event shall such dedication(s) exceed ten (10) percent of the total net usable acreage.

C. Open Space

A minimum of thirty (30) percent of the gross area (total number of acres) within the District shall be retained as Open Space. Open Space may include common open areas, perimeter open space, buffers between various uses or densities, open public use land, private or public recreation areas, easements which prohibit development, very poorly drained soils, marsh, open water, historic sites or other features which will enhance the value of the site, reduce adverse impacts and otherwise be an asset to the community.

For purposes of this Article, the term "open space" shall exclude open area in the private yards of residential units.

Designated open space, common open space and designated conservation areas shall be protected by assurances, acceptable to the Planning Board that preserve and maintain the open character of such land in perpetuity.

D. Public Use

The applicant and/or individual developers shall from time to time furnish to the Town a deed or deeds, in consideration, of the benefits conferred by the approval of the Master Plan by the Planning Board and the burdens imposed by the development of the Master Plan, conveying certain amounts of land for

public use, in accordance with the Multi Use District 5 Master Plan and/or as reasonably required by the Planning Board as sites for additional public services occasioned by the development of the various subdivisions within the District. The land shall be selected by the applicant and/or developer, but must be suitable from the standpoint of size, location, topography, and to the public purpose for which it is to be used.

The amount of land required to satisfy the requirements of this Section shall be one and one half (1.5) net usable acres per 100 approved dwelling units or one (1) net usable acre per thirty (30) net usable acres of approved industrial or commercial uses.

The total amount of net usable acreage dedicated for public use shall not exceed ten (10) percent of the total net usable acreage in the District irrespective of whether it is dedicated by the applicant or developers.

The public use obligation imposed upon the applicant or developer and the timing as to the transfer of title of required parcels shall be satisfied in whole or in part by written agreement between the applicant or developer and the Planning Board. Failure of the applicant or developer to comply with the requirements of this Section shall be grounds for withholding approval of any pending or future subdivision plan. Any public use land contribution made by the applicant or developer after the effective date of the ordinance shall be credited toward the requirements of this Section.

For the purpose of this section, land dedicated for public streets, including local and collector roadways as defined in the Hooksett Subdivision Regulations shall not be classified as Public Use land or counted as such. However, one half of the net usable acreage required for any multi-lane arterial roadway shall be classified as Public Use land for the purpose of this section and counted as such.

In the event that the State of New Hampshire, Merrimack County or the Town of Hooksett shall directly or indirectly establish any type of impact fee law, ordinance, rule, regulation, by-law or any other measure requiring either the applicant or developer to make any contribution to the State, County or Town in relation to existing or proposed development or subdivision, the fair market value of certain public use land dedicated pursuant to this section shall be offset against any such contributions. For the purpose of this paragraph, only the following types of dedicated public use lands shall offset impact fee contributions: municipal parks and playgrounds, and land for schools or other municipal buildings and facilities, specifically excluding any public use lands dedicated for streets, roadways, sidewalks and their associated rights-of-way.



## E. Mixed Use District 5 Master Plan

Before any subdivision is allowed within this District the applicant shall submit three (3) copies of a Mixed Use District 5 Master Plan.

1. Purpose. The purpose and design of the Mixed Use District 5 Master Plan shall establish a sense of community, by integrating the proposed mixed uses and infrastructure of the District with existing municipal development, utilities and services.
2. Procedure. The Mixed Use District 5 Master Plan shall be construed as a planning instrument to be utilized by the applicant and the Planning Board. The Planning Board must approve the Mixed Use District 5 Master Plan, before the applicant or any developer may subdivide any parcel within the District. Said approval shall not be unreasonably withheld provided the applicant has followed the parameters outlined by the provisions of this Ordinance applicable to the Mixed Use District 5.

The Mixed Use District 5 Master Plan shall be kept on file with the Planning Board, and all subdivisions shall generally follow the uses, densities, locations and phasing contained therein. The Planning Board may allow deviation from the Mixed Use District 5 Master Plan during the subdivision and/or non-residential site plan approval process when it deems it to be in the best interest of the community and consistent with the overall purpose of this District.

3. Format. The Mixed Use District 5 Master Plan shall be prepared by a licensed surveyor, engineer, architect, landscape architect, or planner. A scale of one inch equals 300 feet may be used so that the entire parcel can be shown on one piece of paper. The Mixed Use District 5 Master Plan shall include:
  - a. An insert map at a scale of not less than one inch to one mile, showing property in relation to surrounding roads, subdivisions or major landmarks.
  - b. A north arrow.
  - c. The location of existing property lines, very poorly drained soils, marsh, open water, existing roads and utilities which are within or adjoin the property, easements which prohibit development , and abutting uses.
  - d. The approximate boundaries of each section, by category of general use and density, the approximate location of proposed major streets and rights-of-way and other infrastructure requirements including water, sewer, and

other utilities; the approximate location of recreation areas and open space, and areas proposed for dedication to public use. Open space shall be located so as to enhance the living environment of the proposed development. Generally, this shall mean that open space shall be distributed throughout the site and not aggregated in large areas that provide little or no benefit to the individual uses or the development at large.

Each section of the Mixed Use District 5 Master Plan shall be designated as follows:

- 1) Industrial use
- 2) Commercial use
- 3) Low Density Residential
- 4) Medium Density I Residential
- 5) Medium Density II Residential
- 6) High Density Residential
- 7) Village Center Area
- 8) Quarry/Sand and Gravel Use and Related Uses
- 9) Public Use
- 10) Open Space Use, including proposed Designated Conservation Areas

e. The Mixed Use District 5 Master Plan, along with the accompanying text and tables, shall contain the following information:

- 1) The gross or total number of acres within the district
- 2) The use of each section or area.
- 3) Approximate phasing
- 4) The approximate square feet of floor space for commercial and industrial areas, and the approximate number of dwelling units and densities for residential areas; and
- 5) The approximate total acreage and the approximate net useable acreage of each use.

f. Proposed language acceptable to the Planning Board on the guarantees and assurances to be provided for the maintenance of open space, common areas, recreation areas, sidewalks, parking, private streets, and other privately-owned, but common facilities.

4. Substantial Revisions. For purposes of this subsection, "substantial revisions" shall be determined by the Planning Board. Substantial revision of an approved Multi Use District 5 Master Plan may occur in two ways:

a. The applicant may from time to time come before the



Planning Board with a proposed substantial revision of the Mixed Use District 5 Master Plan. In the event that the applicant shall convey in excess of fifty (50) percent of its title and interest in the total number of acres owned by it at the time of the original submission of a Mixed Use District V Master Plan, to any one person or entity, such person or entity, shall be deemed to be the applicant for purposes of this subsection 4.

b. If the applicant or a developer proposes a subdivision which substantially and materially differs from the existing Mixed Use District 5 Master Plan, the Planning Board may require the applicant to revise the Mixed Use District 5 Master Plan before approving such a subdivision.

5. Mixed Use District 5 Master Plan-Administrative Review Fee Submittal of a Mixed Use District 5 Master Plan and any subsequent substantial revision proposed by the applicant shall be accompanied by a \$500.00 fee which shall be in addition to all other administrative review fees associated with the review process.

#### F. Community Impact Statement.

The subdivision of any parcel of land within the Mixed Use District 5 Master Plan shall require that the developer submit a Community Impact Statement which shall describe the probable effects of the proposed subdivision upon the community. The Community Impact Statement for each subdivision shall additionally address the cumulative community impact of the subdivision combined with all other approved subdivisions within the MUD 5 zoning district. Further, the developer of any subdivision which is still under construction or incomplete five (5) years from the date of its original municipal subdivision approval shall resubmit a Community Impact Statement to the Planning Board. At a minimum, each Community Impact Statement shall address the following topics:

1. Adequacy of existing public infrastructure and services required by the subdivision. Analysis shall be made of sewer, water, schools, fire stations and other major locally-financed facilities.
2. Additional on-site and off-site public facilities or services which would be required as a result of the subdivision.
3. Traffic to be generated by the project; the existing and projected capacity of surrounding roads and specific road improvements necessary.
4. Fiscal impact of the proposed project on the municipal capital and operating budgets, such as estimated tax revenues to be generated, versus the cost of public

improvements to be financed by the local or state government.

5. Impact of construction and permanent changes in land use upon surrounding property, such as aesthetics and stormwater drainage.
6. Employment opportunities to be generated by the subdivision.

#### G. Uses

All uses in the Mixed Use District 5 Master Plan shall be classified in one of the four general use categories listed in Section B, including but not limited to, the following allowed uses:

##### 1. Industrial Uses

- a. Industry, and Manufacturing non-nuisance as defined in Article 21
- b. Office/Technology Park
- c. Truck and/or freight terminals
- d. Warehouses in excess of 100,000 square feet
- e. Auto body shops

##### 2. Commercial Uses

- a. Neighborhood convenience stores as defined in Article 21.
- b. Lodging houses, hotels, inns, motels, tourists court cabins including such retail businesses within these permitted buildings as are conducted for the convenience of the residents or guests.
- c. Shops and other retail establishments
- d. Garages, parking lots, and filling stations, excluding motor vehicle body shops, with the exception of those motor vehicle body shops which are an integral part of a franchised, motor vehicle dealership.
- e. Business and professional offices, banks
- f. Theaters, halls, clubs, amusement centers, and private recreational facilities
- g. Greenhouse, florist shop
- h. Undertaking establishments



- i. Wholesale establishments and warehouses
- j. Restaurants
- k. Drive-ups
- l. Privately operated child daycare, adult daycare, day nurseries and kindergartens
- m. Nursing homes (for long term patient care, residential treatment and rehabilitation facilities).
- n. Hospitals, sanitariums, convents, non-residential health centers
- o. Institutions of higher education
- p. Non-municipal elementary and secondary schools
- q. Any other uses similar to the commercial uses permitted in this section, which fit the spirit and character of the area for which they are proposed.

### 3. Residential Uses

- a. Single family dwellings. Clustering of single family dwellings shall be allowed under the provision of Article 8.
- b. Two family dwellings, provided they are served by municipal water and municipal sewer. Clustering of two family dwellings shall be allowed under the provisions of Article 8.
- c. Multi-family dwellings, provided they are served by municipal water and municipal sewer. Clustering of multi-family dwellings shall be allowed under the provisions of Article 8.
- d. Housing for the elderly and/or handicapped including but not limited to the following:
  - 1) Shared Housing Residence as defined by the State of New Hampshire.
  - 2) Community Residences as defined by the State of New Hampshire.
  - 3) Sheltered Care Residence as defined by the State of New Hampshire.
  - 4) Congregate Housing
  - 5) Manufactured Housing Parks in accord with the provisions of Article 9, and subdivisions for

manufactured housing, provided that the total amount of land for said uses shall not, in the aggregate, exceed ten (10) percent of the total net usable acres.

- 6) Any other uses similar to the residential uses permitted in this section which fit the spirit and character of the area for which they are proposed.

#### 4. Public Use

- a. Municipally operated recreational and community center buildings
- b. Municipal buildings and municipal schools
- c. Municipal parks, playgrounds and other municipal uses
- d. Churches, synagogues and parish houses
- e. Any other uses similar to the public uses permitted in this section which fit the spirit and character of the area for which they are built.

#### 5. Other Uses

- a. Essential Public Utilities.

Essential public utilities may be allowed by special exception provided that the installation of same does not create a nuisance or hazard to adjoining property and uses and further provided that such facilities are designed such that they are architecturally compatible with the neighborhood, or are adequately screened by existing or proposed vegetation. Any such utility shall be classified as either an industrial or commercial use as determined in the discretion of the Planning Board.

- b. Home Occupation

Home occupations shall be allowed in any Low and Medium I residential density areas within MUD 5 in accordance with the provisions of Article 4.

#### H. Densities and General Design Requirements

##### 1. Industrial

Industrial uses shall be included in the MUD 5 District as required in Section B. They shall be located in well planned industrial areas and so designated on the MUD 5 District Master Plan. All industrial uses shall be serviced by municipal water and municipal sewer systems. Industrial development shall conform to the minimum requirements for industrial development as outlined in Article 11, Sections B, subsections 4-7, C, D, and E of the



zoning ordinance. Industrial activities shall be of such a nature and conducted so that the effect of noise, dust, light, or odor shall not extend beyond the limits of the industrial area. Building height limitations may be increased to seventy-five (75) feet by special exception provided that the Hooksett Fire Chief has specifically approved any proposed building over thirty-five feet for fire safety.

## 2. Commercial

Commercial uses shall be included in the MUD 5 District as required in Section B. They shall be located in well planned commercial areas, except where integrated into residential areas, such as Village Center areas in accordance with the MUD 5 Master Plan. Commercial development shall conform to the minimum requirements for commercial development as outlined in Article 10, Sections B through D, and F through H of the zoning ordinance. Clustering of commercial buildings may be allowed where such groupings are consistent with the safety of the users of the development and are further consistent with the overall intent of this Article. The size and scale of commercial uses shall be compatible with the surrounding uses. Building height limitations may be increased to seventy-five (75) feet by special exception, provided that the Hooksett Fire Chief has specifically approved any building over thirty-five (35) feet for fire safety. Parking requirements may be satisfied for commercial uses in the design of Village Center area(s), through the utilization of municipal or private parking lots or garages, and pedestrian ways.

For purposes of creating so-called "downtown" areas, up to 100% lot coverage and zero minimum setbacks may be allowed for land designated as Village Center area(s) in accordance with the MUD 5 Master Plan.

## 3. Residential

### a. Four Residential Densities

The number of dwelling units which may be constructed, shall be determined by the number of net usable acres available for residential use, as outlined in Section B, and the types of residential development included. Residential development areas in the MUD 5 shall include four (4) density types:

- 1) Low Density - Not more than sixty (60), nor less than ten (10) percent of the net usable acreage dedicated to residential use, shall be Low Density, so as not to exceed one unit per 87,120 square feet. Low Density residential areas are restricted to single family detached dwellings and their accessory uses.

- 2) Medium Density I - Not more than sixty (60), nor less than ten (10) percent of the net usable acreage dedicated to residential use, shall be Medium Density I, so as not to exceed one unit per 12,000 square feet in areas where the unit is served by municipal water and municipal sewer; not to exceed one unit per 22,500 square feet in areas where the units are served by municipal water or municipal sewer; and not to exceed one unit per 44,000 square feet in areas where no municipal water or municipal sewer are available. All dwelling units, except single family detached dwellings, must be serviced by both municipal water and municipal sewer.
- 3) Medium Density II - Not more than sixty (60), nor less than ten (10) percent of the net usable acreage dedicated to residential use, shall be Medium Density II, so as not to exceed eight (8) units per acre. All dwelling units within the Medium Density II area shall be serviced by municipal water and municipal sewer. Medium Density II may be used to assist the applicant and the Planning Board to more effectively integrate varying residential uses and to more efficiently design Village Center area(s).
- 4) High Density - Not more than ten (10) percent of the net usable acreage dedicated to residential use, shall be High Density, so as not to exceed eighteen (18) units per acre. All dwelling units within the High Density area shall be serviced by municipal water and municipal sewer. High Density may be used to assist the applicant and the Planning Board to more effectively integrate varying residential uses and to more efficiently design a Village Center area.

The actual density and number of units will be determined in accordance with the MUD 5 Master Plan, but subject to the limitations contained herein.

b. Height, Lot Coverage, Yard Requirements

All dwelling units constructed in the MUD 5 District shall conform to the building height limitations and maximum lot coverage and yard requirements, as hereinbelow specified for corresponding uses and zones.

Low Density - Sections D, E and F of Article 4: Low Density Residential District;

Medium Density I - Sections D, E and F of Article 5: Medium Density Residential District;

Medium Density II - Sections D, E and F of Article 5: Medium Density Residential District;

High Density - Sections D, E and F of Article 6: High



Density Residential District; and

Elderly/Handicapped Housing - Sections A, B.1, B.2.c, d and e, B. 3-7 of Article 7: Elderly and/or Handicapped Housing.

Building height limitations may be increased to seventy-five feet by special exception, provided that the Hooksett Fire Chief has specifically approved any proposed building over thirty-five (35) feet for fire safety. For the purposes of creating a so-called "downtown" area, up to 100% lot coverage and zero minimum setbacks shall be allowed for land designated as Village Center area(s) in accordance with the MUD 5 Master Plan

#### 4. Public Use

The densities and general design requirements for public use land shall be the same as those required for commercial under Section H, 2 herein

#### 5. Frontage Requirements for MUD 5

Every fee simple lot, shall have frontage on a state or town maintained road of Class V designation or better. Frontage shall be a minimum of 100 feet. Frontage requirements may be satisfied by providing two (2) fifty (50) foot rights-of-way serving to access the lot. Zero lot line subdivisions or subdivisions in which the land under a structure is owned in fee by the owner of the structure while the land surrounding the structure and the underlying land is owned in common by an association of the landowners will be allowed. The minimum frontage required for the zero lot line subdivision as a whole will be the same as any other fee simple lot. No frontage will be required for the land under structures within the zero lot line subdivision even though those parcels will be held in different ownership.

#### I. Types of Ownership

1. The following types of ownership shall be allowed in MUD 5

a. All fee simple type ownerships

b. Condominium

c. Land lease

d. Use easements

e. Zero lot line subdivision with fee simple

f. Multiple buildings on one lot when not restricted by any

other subsection of this Article

g. Cooperative ownership

J. Parking Requirements

Where applicable, the requirements of Article 17 shall apply.

K. Quarry/Sand and Gravel Use and Related Uses

Quarry and sand and gravel operation uses within the MUD 5, shall be allowed pursuant to applicable state law and local ordinances. The following related uses shall be permitted in MUD 5: concrete batching, concrete block manufacturing, other concrete manufacturing, asphalt manufacturing, and related open storage, and wholesale or retail distribution and sales of the foregoing. As a result of the transitional nature of such land use, land which is no longer put to such uses, may be phased into other allowed uses in accordance with the MUD 5 Master Plan, and prior thereto, shall not be subject to the provisions of this Article, except that the total number of acres shall be used in the calculation of "net usable acreage".

L. West Side Prohibition and Limitation

Notwithstanding the other provisions of this Article, for any portion of the MUD 5 District that lies west of U.S. Route 3, residential use or development shall be prohibited, and commercial use or development shall be limited to twenty-five (25) percent of the net usable acreage west of U.S. Route 3.

ARTICLE 17

PARKING STANDARDS

A. Parking

Off street parking shall be provided, as follows, for any new construction, enlargement, extension, increase in density, or increase in intensity of use:

1. Lodging house, hotel, motel or similar building, one space for each lodging, sleeping or dormitory unit. A place of public accommodation, such as a restaurant, hall or similar facility if provided at a hotel or motel shall, in addition, meet the requirements specified in Part 2.
2. For theatres or other places of assembly for which the proposed number of seats can be determined, one (1) parking space shall be provided for each three seats. Each two (2) linear feet of bench space shall be considered as one (1) seat. For other community center, commercial recreation



entertainment facilities, private club or lodge, restaurant, cafe or night club for which the proposed number of seats cannot be determined, one (1) parking space shall be provided for each sixty (60) square feet of gross floor area.

3. Public or private school, library, day nursery, kindergarden, day care center, trade or professional school, one space for every 600 square feet of gross floor area.
4. Convalescent homes, assisted living facilities or nursing homes providing long term custodial care for the aged or infirm shall meet the following standards:
  - a. One (1) space for each staff doctor, plus two (2) extra spaces for visiting doctors;
  - b. One (1) space for each member of the staff on day duty;
  - c. One (1) space for each five (5) beds, and
  - d. Two (2) spaces for service vehicles.
5. Office, retail establishments, and service businesses shall provide one (1) space for each 200 square feet of gross floor area on the first floor of a building and one (1) space for each 400 square feet of gross floor area thereafter for all floors used for office, retail or service business.
6. Covered malls and similar uses shall provide one parking space for each 200 square feet of gross leasable floor area of the entire group of buildings. Exception: When the " common areas " of malls are specifically restricted to no use for sales, displays, kiosks, presentations, etc., the square footage of the " common area " shall not be included in the calculations. Restrooms, storage areas and mechanical rooms shall not be considered " common areas ."
7. Wholesale establishments shall provide one (1) space for each 200 square feet of gross floor area for mercantile areas and one (1) space for every 600 square feet of gross floor area used for storage space or other uses.
8. Automotive service stations shall provide a minimum of five (5) parking space, but at least one (1) space per gasoline pump plus two spaces per service bay exclusive of spaces provided in service areas. Self service stations having no service bay(s) shall only be required to have sufficient spaces for their employees, plus two additional spaces.
9. Drive-up fast food restaurants and other similar establishments which provide goods primarily to be consumed in private vehicles on the premises shall provide a minimum for twenty-five (25) parking spaces. Additional spaces

must be provided for employees.

10. Hospitals shall have the following parking requirements:
  - a. One (1) space for each staff doctor. For the purposes of this section, Staff Doctor shall mean any physician listed in an annual report or State certification documents, whether or not they are " full time ".
  - b. Five (5) additional spaces for visiting doctors
  - c. One (1) space for each day shift employee
  - d. One (1) space for each bed, based on designed capacity.
11. When a principal use of a lot is not enclosed in a building, the portion so used shall be considered as the gross floor area for calculating parking requirements. Where the area outside of a building is not clearly determinable, the Planning Board shall determine the area equivalent to gross floor area.
12. For uses not listed, parking requirements shall be for the closest similar use as determined by the Planning Board.
13. When units or measurements determining the number of required parking spaces result in a requirement of fractional space, any fraction over one-half shall require one (1) parking space.
14. The parking spaces required for uses in this District shall be on the same lot as the use they are intended to serve or, when practical difficulties as determined by the Planning Board prevent their establishment on the same lot, they may be established, with the approval of the Planning Board, no further than 300 feet from the premises to which they are appurtenant.
15. Where required parking spaces are provided away from the lot on which the use, other structure or lot they are intended to serve is located, such spaces shall be in the same possession, either by deed or long term lease, as the property occupied by the use, structure or lot to which the parking spaces are accessory in which case, the owner of said lot shall be bound by a notarized letter of record in the office of the Town Council and recorded in the Merrimack County Registry of Deeds requiring the owner, his heirs and assigns to maintain the required number of parking spaces.
16. In the case of a mixed or joint use, the total requirements for the number of parking spaces shall be the requirements of the various uses committed separately and the parking spaces for one use shall not be considered as providing the required parking spaces for any other use.



17. Every parking space and access driveways thereto shall be surfaced with a durable and dustless material which shall meet the approval of the Planning Board and shall be graded and drained so as to dispose of all surface water accumulation in an approved manner.
18. All parking areas within ten (10) feet of any property line may, at the discretion of the Planning Board, be required to have a curb or substantial bumper not less than four (4) feet from lot lines for property protection.
19. Any fixture used to illuminate any parking area shall be so arranged as to direct the light away from the street and away from adjoining premises used for residential purposes.
20. Parking areas shall be so designed that backing or maneuvering can be safely and adequately accomplished on the premises.
21. Parking shall be constructed in accordance with a site plan approved by the Planning Board.

## ARTICLE 18

### WETLANDS CONSERVATION DISTRICT

#### A. Wetlands Conservation District Defined

The Wetlands Conservation District shall consist of those areas designated as having "Poorly Drained" and "Very Poorly Drained" soils and "marshes" by the U.S. Department of Agriculture, Soil Conservation Service as described and delineated in the "Inventory of Soil Erosion and Agricultural Waste in Merrimack County with Wet Soils Delineation" dated 1979 prepared for the Town of Hooksett by the Merrimack County Conservation District, and as shown on the Wetlands Map, Town of Hooksett dated November, 1984.

#### B. Purpose

It is the purpose of these provisions to protect the public health, safety and general welfare of current and prospective residents of the Town by regulating the use of land areas within the Town of Hooksett which have been and may, in the future, be found to be wetlands as herein defined. These provisions are, therefore intended to:

1. Prevent, on naturally occurring wetlands, the development of structures and the establishment of uses which will contribute to the pollution and/or contamination of surface and groundwater by virtue of the discharge of sewage or toxic substances;
2. Prevent damage to or significant change in the flood protection abilities of natural wetlands;
3. Protect unique and unusual natural areas;
4. Protect wildlife habitats;
5. Maintain important ecological balances;
6. Prevent the needless expenditure of public funds for purposes of providing and/or maintaining essential services and/or facilities that might be required as a result of the misuse or abuse of wetlands; and
7. Encourage such uses as can be safely, appropriately, and harmoniously conducted in wetlands.

#### C. Limitation

The limits of the Wetlands Conservation District shall embrace all areas one (1) acre or more in size (or less if contiguous to surface waters such as lakes, ponds, rivers, or streams), and include, but not necessarily be limited to, all such areas as defined and delineated as much on the Wetlands Map, Town of



Hooksett.

#### D. Determination of Applicability

Where it is alleged that an area has been incorrectly delineated as a wetland on the aforementioned maps, or that an area not so designated meets the criteria for wetlands designation, the Planning Board shall determine whether these provisions apply. The Planning Board shall make its judgement only after a determination as to the correctness of the Wetlands Map has been made, on the basis of on-site investigation or other suitable research conducted by a qualified soil scientist. Evidence for this determination shall be accepted only in written form.

#### E. Permitted Uses

Uses permitted within the Wetlands Conservation District shall be limited to those that do not require the erection or construction of any structures or buildings, and will not alter the natural surface configuration by the addition of fill or by dredging. Such uses might include the following:

1. Forestry or tree farming using the best management practices to protect streams and standing water from pollution and sedimentation;
2. Agriculture according to recommended soil conservation practices, including the protection of wetlands from pollution by fertilizers, pesticides, and herbicides;
3. Wildlife refuges;
4. Parks, conservation areas, and nature trails;
5. Open spaces as required or permitted by this ordinance, the Subdivision Regulations, and the Non-residential Site Plan Review Regulations of the Town of Hooksett;
6. Recreational pursuits consistent with the purposes described in part B of this Article.

#### F. Special Exceptions

1. Special Exceptions to the restrictions of permitted uses of wetlands may be granted by the Zoning Board of Adjustment only after public notice and hearing in accordance with the provisions of New Hampshire R.S.A. Chapter 676:7, and only for such purposes and uses as hereinafter described:
  - a. Streets, roads, access ways, and utility rights-of-way or easements, including power lines, if so located and constructed as to minimize detrimental impact on designated wetlands;

b. Water impoundments;

c. Uses not otherwise permitted, only if it can be shown that such proposed uses are not in conflict with part B of this Article.

2. Prior to rendering a decision on an application for a special exception, the Zoning Board of Adjustment shall request from the Planning Board an opinion relative the consistency of the proposed action with the goals and objectives of the adopted Master Plan.

The Planning Board shall be afforded thirty (30) days within which to return its opinion to the Zoning Board of Adjustment. No request for a special exception may be granted where, in the opinion of the Planning Board, the proposed action is blatantly inconsistent with the goals and objectives of the Master Plan.

#### G. Soil Series and Land Types

For purposes of delineating wetland areas, soils series and land types commonly associated with wetlands, as described and delineated in the "Inventory of Soil Erosion and Agricultural Waste in Merrimack County with Soils Delineation", 1979, and as shown on the Wetlands Map, Hooksett, N.H. include the following:

##### 1. Poorly Drained Soils

AgA	Au Gres fine sandy loam
AgB	
AuB	Au Gres loamy sand
Lm	Limerick silt loam
RbA	Ridgebury loam
RbB	
RdA	Ridgebury and Whitman very stony loam
RdB	
Ru	Rumney fine sandy loam

##### 2. Very Poorly Drained Soils

Mn	Mixed alluvial land
Mp	Muck and peat
Sa	Saco silt loam
Sc	Scarboro fine sandy loam

##### 3. Marsh

Mh

#### H. Special Provisions

##### 1. Minimum Lot Sizes

For purposes of subdivision, wetlands may be used for the



calculation of lot size according to the following:

- a. Areas designated as "poorly drained" may be utilized to fulfill a maximum of twenty-five percent (25%) of the minimum lot size required for the district in which the lot is located. Provided that the remaining lot (i.e. 75% of the minimum) is sufficient in size and configuration to adequately provide for all required utilities such as sewage disposal and water supply; for on site septic tank and leach fields this shall include both a primary and a secondary leach field location (i.e. two approved leach field locations).

## 2. Relationship Between State and Local Regulations

Where both State and local regulations are applicable, the more stringent regulation shall take effect. If the State regulation addresses an issue not included in the local regulation, or if the local regulation addresses an issue not included in the State regulation, that regulation shall automatically apply.

## 3. Soil Type

When a lot has more than one soil type, the predominant soil type will be controlling.

# ARTICLE 19

## GROUNDWATER RESOURCE CONSERVATION DISTRICT

### A. Authority and Purpose.

Pursuant to the authority granted under RSA 674:21, the Town of Hooksett hereby adopts the following regulations. The purpose of these regulations is, in the interest of public health, safety and general welfare, to protect, preserve and maintain existing and potential groundwater supply and groundwater recharge areas within known aquifers from adverse development, land use practices or depletion.

This is to be accomplished by regulating land uses which would contribute polluted water to designated aquifers identified as being needed for present and future public and private water supply.

### B. District Defined

The Groundwater Conservation Resource District shall encompass those areas which have been designated as having high and medium potential to yield groundwater as shown on the Town of Hooksett Groundwater Conservation District map which is on file with the Planning Board. The basis for said map is the map titled "Availability of Ground Water in the Lower

Merrimack River Basin, Southern New Hampshire" which was prepared by the U.S. Geological Survey in cooperation with the New Hampshire Water Resources Board and dated 1977 which is on file with the U.S. Geological Survey office in Concord.

The Town of Hooksett Groundwater Conservation District map is hereby adopted by reference as a zoning overlay district within which additional standards apply to the underlying zoning classification. In all cases where the standards for this district conflict with those of the underlying district, the more restrictive requirement(s) shall apply.

#### C. Incorrectly Designated Zones

When the actual boundary of the Groundwater Resource Conservation District is disputed by any owner or abuttor affected by said boundary, the Planning Board, at the owner/abuttor's expense and request, may engage the services of a professional geologist or hydrologist to determine more accurately the precise boundary of said District. The Planning Board shall have the authority to make the final determination as to the location of the disputed boundary.

#### D. Prohibited Uses

The following uses shall not be permitted within the Groundwater Resource Conservation District:

1. Disposal of solid waste other than brush or stumps (clarification: brush and stump dumps require State permits)
2. Subsurface storage of petroleum and refined petroleum products and chemicals.
3. Disposal of liquid or leachable wastes, except from residential, commercial or industrial systems which discharge human sanitary wastes only.
4. Industrial uses which discharge contact type process waters on site. Non-contact cooling water discharge is permitted.
5. Outdoor unenclosed or uncovered storage of road salt.
6. Dumping of snow containing de-icing chemicals if the snow is brought in from outside the Groundwater Resource Conservation District.
7. Commercial animal feedlots.
8. Excavation of sand or gravel, except where conducted in accordance with a permit issued pursuant to RSA 155-E and the Town of Hooksett Sand and Gravel Ordinance, or except when incidental to a permitted use.
9. Disposal, processing or recycling of hazardous or toxic materials.



10. Automotive service or repair shops.
11. Junk and salvage yards.
12. Bulk storage of toxic material for resale or distribution.

#### E. Permitted Uses

Any use permitted in the underlying district shall be permitted within the Groundwater Resource Conservation District except those which are expressly prohibited in Section D, above, with the following additional limitations:

1. No more than 50 percent of any lot shall be rendered impervious by buildings and pavement.
2. Petroleum product, chemicals, road salt, and other materials which have the potential for contaminating groundwater shall be stored within a fully enclosed structure designed to contain any spill within the structure.
3. In the case of any sand or gravel excavation permitted in accordance with RSA 155-E and the Town of Hooksett Sand and Gravel Ordinance, or with respect to any earth removal as being incidental to any permitted use, such excavation or removal shall not be carried out within eight (8) vertical feet of the seasonal high water table.
4. Storm drainage facilities shall be designed so that normal infiltration to groundwater is retained.

#### F. Special Exceptions

Any use which may be allowed by Special Exception in the underlying zoning district must be found by the Zoning Board of Adjustment, in written findings of fact, that all of the following are true:

1. The proposed use will not have a detrimental effect on the quality of the groundwater contained in the aquifer by directly contributing to pollution or by increasing the long term susceptibility of the aquifer to potential pollutants.
2. The proposed use will not cause a significant reduction in the long term volume of water contained in the aquifer, or in the storage capacity of the aquifer.
3. The proposed use will discharge no wastewater on site other than that which is permitted under the provisions of this Article, and
4. The proposed use complies with all other applicable sections of this Article.

The Zoning Board of Adjustment may require that the applicant for a special exception provide data or reports prepared by a professional engineer or qualified groundwater consultant to assess potential damage to the aquifer that may result from the proposed use. The Zoning Board of Adjustment may engage such professional assistance as it requires to adequately evaluate such reports and to evaluate, in general, the proposed use in light of the above criteria. Costs for any of the above mentioned services shall be paid by the applicant.

Prior to rendering a decision on an application for a special exception, the Zoning Board of Adjustment shall request from the Planning Board and the Conservation Commission opinions as to whether the proposed use is consistent with the purpose of this Article.

#### G. Definitions

For the purpose of this Article, the following terms shall have the meanings given herein:

**Animal Feedlot:** A commercial agricultural establishment consisting of confined feeding areas and related structures used for the raising of livestock.

**Aquifer:** Aquifer means a geologic formation, group of formations, or part of a formation that is capable of yielding quantities of groundwater usable for municipal or private water supply.

**Groundwater:** Water in the subsurface zone at or below the water table.

**Hazardous or Toxic Materials and Waste:** Waste material which may pose a present or potential hazard to human health or the environment when improperly stored, transported or disposed of or otherwise managed. Examples of hazardous wastes include: toxic (poisonous) wastes; flammable wastes (paint, varnish removers, solvents and oils); reactive wastes; and corrosive wastes (acids).

**Leachable Wastes:** Waste materials, including solid wastes, sludge and agricultural wastes that are capable of releasing contaminants to the surrounding environment.

**Sludge:** Residual materials produced by water, and sewage treatment processes and domestic septic tanks.

**Solid Waste:** Any discarded or abandoned material including refuse, putrescible material, septage, or sludge as defined by New Hampshire Solid Waste Rules He-P 1901.03. Solid waste includes solid, liquid, semi-solid, or certain gaseous waste material resulting from residential, industrial, commercial, mining and agricultural operations and from community activities.



## H. Non-conforming Uses

Any non-conforming use may continue and may be maintained, repaired and improved, unless such use is determined to be an imminent hazard to public health and safety by the Town Council Health Officer or Code Enforcement Officer. No non-conforming use may be expanded, changed to another non-conforming use, or renewed after it has been discontinued for a period of twelve (12) months or more.

## I. Site Plan Review

All development proposals, other than single family and two-family construction, shall be subject to review in accordance with the provisions of the Non-residential Site Plan Review Regulations administered by the Planning Board.

# ARTICLE 20

## SIGNS

### A. Permit Required.

No sign shall be permitted in the Town of Hooksett except in accordance with this ordinance. No sign other than those specified in Section XVI, G of this Article shall be erected or placed, nor shall any existing sign be altered in structure or material, relocated or replaced, in the Town without issuance of a permit by the Code Enforcement Officer after he has satisfied himself that the sign will meet all the requirements of this Article. Application for a sign permit shall include plan, sketches, photographs and written information adequate to clearly identify the size, materials, message and location of the sign.

### B. Signs shall be classified and described in one of the following manners.

1. Standing sign: A sign which is erected on its own structural supports, independent and separate from any other Sign Standard, building etc.
2. Wall Sign: A Sign attached to the vertical face of the building and shall include the entire area surrounding the sign or covered by the sign.
3. Roof Sign: A sign attached to a sloping roof but in no case projecting above the highest point of the roof on which it is attached.
4. Portable Sign : Any sign not permanently set in the ground or attached to a building or other structure.
5. Temporary Sign: Any sign allowed for a specified period of

time.

#### C. Location of Signs

1. No part of any sign shall be located in or over the public right-of-way except for traffic control devices and directional signs authorized by the Town or State agencies.
2. No sign in a non-residential district shall be located within twenty-five (25) feet of a residential boundary.
3. Outdoor advertising signs or structures designated for any other purpose than to direct attention to a use contained on the premises where such sign or structure is located, are not permitted in any district. Existing legally authorized, installed and maintained off-premises signs shall only be relocated or replaced in accordance with this Article.
4. No sign or signs shall be located or placed where they will interfere with safe sight distance, traffic flow, pedestrian traffic, views or vistas, or any aspect of public safety.

#### D. Sign Movement and Illumination

1. No sign shall move or create an illusion of movement through shimmering or rippling. Nor shall any sign contain parts which move except those parts unrelated to advertising and which indicate only date, time, and temperature. No strings of flags or streamers or banners shall be permitted with the exception of State or National governmental flags and those excepted under Section, H.2c. One (1) flag, with measurements no greater than three (3) feet by five (5) feet, with the word "OPEN" printed on the flag will be allowed for each business.
2. No sign shall be intermittently illuminated nor of a travelling, tracing or sequential light type. No sign shall contain or be illuminated by animated or flashing lighting except those parts which indicate only, date, time, and temperature.
3. No sign or related lighting fixture shall be so placed as to create a hazard to vehicles travelling within the public right-of-way, nor so as to be a nuisance to any abutting residence.

#### E. Signs Permitted in Residential District

1. The following signs shall be permitted by right:
  - a. Two advertising signs not greater than six (6) square feet each, identifying a permitted use.



b. One sign not greater than twenty (20) square feet identifying a legally maintained, non-conforming use.

c. Those signs so designated in Section XVI, G of this ordinance.

2. No signs in these districts shall be placed within five (5) feet of a property line, nor exceed eight (8) feet in height above the surrounding ground surface to the top of the sign, nor shall any part project above the lowest point of the nearest roof line.

F. Signs Permitted in the Commercial, Industrial, and Multi-Use Districts.

1. The following signs shall be permitted by right:

a. Every establishment shall be allowed standing signs not to exceed 50 square feet in total area. For the purposes of this section, establishment shall mean, a group of stores, plazas, industrial parks, shopping centers, etc. located on commonly owned parcels of land or contiguously used parcels of land with either single or multiple tenants and/or places of business.

b. Every place of business shall be allowed a wall sign or signs, whose total area does not exceed 15% of the wall area on which they are located.

c. Every place of business shall be allowed window signs. The size of the permanent window signs shall be included in the "Wall Sign" calculations.

d. Every place of business shall be allowed a roof sign or signs. Such signs shall be included in the "wall sign" calculations of the wall over which they are located.

e. Those signs so designated in Section, G of this ordinance.

2. No sign shall exceed twenty-five (25) feet in height from the surrounding ground surface to the top of the sign, nor shall any part of any affixed or hanging sign project above the highest point of the nearest roof.

3. In addition to the signs allowed above, any group of four (4) or more stores on one (1) parcel of land shall be allowed a sign identifying the occupants of the premises. Said sign shall be in addition to any other signs allowed by this section and shall be located on private property with no minimum setback and shall not exceed thirty-five (35) feet in height and one hundred (100) square feet in area.

4. In addition to other signs allowed herein, when a group of

six (6) or more businesses are contained within a "complex" one "directory sign" shall be allowed. Such sign shall be only large enough to accomodate a directional listing only for the tenants or owners. Each business shall be allowed to place one (1) sign, not to exceed one square foot in area, which shall be directional in nature only, upon a "Directory Sign". Such Directory Sign shall be located no closer than one hundred (100) feet to any property line and shall not exceed eight (8) feet in total height from the ground to the upper-most projection.

5. Any "shopping center" or "covered mall building" which contains more than 100,000 square feet of gross floor area and four (4) or more businesses shall be allowed one (1) sign which may be 250 square feet in area. This sign shall be placed on private property with no minimum setback and shall not exceed thirty-five feet in height. This sign shall be placed so as not to interfere with "safe sight distances" nor to create any other interference to the general or traveling public. This sign shall be in addition to any other signs allowed by this section.

#### G. Temporary, Portable and Political Signs

##### 1. Signs for sale or lease of the property:

- a. A maximum of two (2) signs with a total area of five (5) square feet in a residential district or thirty-two (32) square feet in a non-residential district shall be allowed by right.
- b. No permit is required for these signs.
- c. The signs must relate to the sale or lease of the lot on which they are placed and must be removed upon the sale or lease of such property.

##### 2. Portable Signs

- a. A portable sign shall be defined as any sign not permanently set in the ground or attached to a building
- b. Portable signs shall be allowed only in non-residential districts.
- c. Only one (1) portable sign shall be allowed on a lot at a given time, and no lot shall have portable signs placed upon it for more than a total of ninety (90) days per calendar year. However, an additional fifteen (15) days per yaer shall be granted for each additioanl business on the same lot. In no case shall the total time period exceed 180 days.
- d. Portable signs shall not exceed thirty-two (32) square feet in area.



- e. No portable sign shall be placed without a permit. A new permit shall be required and, a new fee charged, for each different sign and for each thirty (30) day period for the same sign. Each portable sign application shall specify the date of placement and the date of removal. A sign shall be physically removed from the premises at the end of each permit period.

### 3. Political signs

- a. Political signs not to exceed six (6) square feet in area in residential districts nor twelve (12) square feet in area in non-residential districts are permitted no sooner than thirty (30) days prior to a primary, regular or special election and must be removed within forty-eight (48) hours after the polls close.
- b. No permit is required for these signs, but they must conform with all requirements of Sections C, E-2, and F-2 of this Article

## H. Signs for Special Events and Non-Profit Organizations

### 1. Non-Profit Events

- a. Temporary signs for public, neighborhood, or institutional events occurring within the Town shall be allowed by right for a period not to exceed twenty (20) days.
- b. The signs shall be placed only in non-residential districts and shall be limited to thirty-two (32) square feet in area per lot on which a sign is placed, except that two additional signs not exceeding six (6) square feet may be placed on a site if the event is to occur in a residential district.
- c. A permit shall be required for each sign and shall state the dates of placement and removal. The date of placement shall not precede the event by more than ten (10) days and the date of removal shall be the last day of the event.
- f. No fee shall be charged for these permits.

### 2. Special Sale and Promotional Events

- a. Portable signs in accordance with Section, G-2 will be allowed.
- b. Temporary signs may be placed on the inside of glass in building fronts to promote special sale events. No permit is required for this type of sign, but the area shall be limited to one-third ( $1/3$ ) of the glass area, and shall remain for ten (10) days only.

c. The temporary placement of streamers, banners, and flags will be allowed for a period not to exceed ten (10) days for a given special event. A permit will be required and an application fee charged in accordance with Section K. The application shall state the day of placement and the day of removal.

d. Temporary signs for yard sales or other personal or neighborhood profit making events shall meet the requirements of items H, 1.a., b. and c. above, except that the sign shall only be placed for a period of three (3) days.

#### I. Construction Requirements

The materials and construction of any sign shall be in accordance with the Hooksett Building Code and/or such other requirements as the Code Enforcement Officer shall dictate. All signs and their supporting structures shall be maintained in a safe, neat and legible condition or may be ordered removed by the Code Enforcement Officer. A separate electrical permit shall be required for the installation and connection of electrically powered components which are part of any sign erected. No sign shall be painted directly onto any building, wall or roof, or onto any fence or similar structure. No sign shall be affixed to any tree, utility pole, rock or other similar object. (3/88)

#### J. Existing Signs

All signs that are legally in existence at the time of adoption of this Article and its amendments may continue for the life of the sign or the life of the activity, business, event, etc. shown on the signs, which ever is shorter in period of time. Any change in activity, ownership, or content/context of the premises on which any sign is located shall deem the sign invalid. Such sign or signs can be replaced only with a conforming sign or signs regardless of how the original sign was approved or erected. A new and separate permit will be required to change, alter, add or otherwise modify any signs within the Town of Hooksett. Nothing in this section shall be construed to prohibit the normal maintenance and upkeep of legally existing and conforming signs, in so far as they retain their existing size, configuration, etc.

#### K. Fees

The fee for each sign permit shall include a ten dollar (\$10.00) application fee plus fifty cents (\$0.50) for each square foot of sign area in excess of ten(10) square feet. The square footage charge shall not apply to permits issued under Section, H.2.c.

No fee shall be charged for those signs specifically exempted



in Sections, G1, G3, and H1 above.

## ARTICLE 21

### DEFINITIONS

For the purpose of this ordinance, certain terms are defined as provided in this section.

Accessory Building - means a building subordinate to the main building on a lot used for purposes customarily incidental to those of the main building.

Building Height - The distance measured from the average finish grade along the street side of a building to the main level of the highest gable or slope of a pitched roof and the highest roof beam for a flat or mansard roof. Ornamental projections such as a cupola's weathervane, etc., and chimneys, antennae, et., shall not be included in the height measurement. However, useable or potentially habitable structures like roof decks, cupola's, silos, mezzanines, etc., shall be included in the height calculations.

Dwelling - A private or publically owned, permanently fixed structure containing a dwelling unit or dwelling units. The terms one-family, two-family, or multi family dwelling unit shall not include hotel, motel, lodging house, hospital, membership club, trailer or dormitory.

Dwelling, Multi-family - An apartment house, condominium or building containing three or more dwelling units but in no event more than twelve.

Dwelling, Two-family - A building containing two dwelling units constructed on a single lot

Dwelling Unit - One or more living or sleeping rooms arranged for the use of one or more individuals living as a single housekeeping unit; with cooking, living, sanitary and sleeping facilities.

Gross Floor Area - The total square footage of all areas of all floors contained within the "footprint" of any building. For parking calculations see Article 17.

Frontage - The distance along the lot line dividing a lot from either (a) a public highway, except limited access highways as defined by RSA 230:44 and Class VI highways; or (b) a road shown on an approved and recorded subdivision plan.

Home Produce and Products - Means and includes everything of an agricultural nature grown, produced, conditioned or otherwise carried on the property of the resident, also such articles as are manufactured or altered by members of the household of the

bonafide resident of any property.

Industry, Non-nuisance - Any Industry which is not detrimental to the environment in which it is located by reasons of emission of smoke, noise, odor, dust, vibration or excessive light, will not be obnoxious or injurious to adjoining property or ground water and will not generate excessive traffic with its attendant hazards.

Additionally, all such industries must comply with the following:

1. The requirements of 42 U.S.C. 7401 (Clean Air Act) and all subsequent amendments
2. All recommendations for noise levels as established by the U.S. Environmental Protection Agency.
3. The requirements of the N.H. Air Resources Agency Implementation Plan.
4. The requirements for noise and safety established by the Occupational Safety and Health Agency. and
5. The Town of Hooksett Sewer Commission regulations.

Specifically excluded are operations which manufacture caustic materials, ammunition or explosives and activities which process or re-process similar discarded or waste materials which are the by-products of other business or industries.

Junk - Means any old metals, old bottles, cotton, woolen or other mill waste, unfinished mill yarns, old paper or rubber products, discarded lumber, one or more unregistered vehicles or old iron, metal, glass, paper, cordage, or other waste or discarded or second-hand materials or parts which have been a part or intended to be a part of any motor vehicle, discarded machinery or scrap metal and any second hand articles the accumulation of which is detrimental or injurious to the neighborhood. (Town Ballot, March 1975)

Junk shall not include unregistered motor vehicles and the parts thereof which are in the process of being restored, or are being used in a restoration project, provided that such vehicles, parts and restoration activities are confined within a fully enclosed structure, and provided further, that the vehicles and parts are owned by the resident of the property on which they are legally maintained.

Junkyard - Means any area, lot, land, parcel, building or structure, or part thereof, used for the storage, collection, processing, purchase, sale, or abandonment of junk.

Lot - An area or parcel of land or any part thereof, not including water area, in common ownership, designated on a plan filed with the administrator of this ordinance by its owner or



owners as a separate lot. For purposes of this ordinance, a lot may or may not have boundaries identical with those recorded in the county courthouse.

Lot Line - A line dividing one lot from another.

Manufactured Housing - Any structure, transportable, in one or more sections which, in the traveling mode, is eight (8) body feet or more in width and forty (40) body feet or more in length, or when erected on site, is 320 square feet or more in area and which is built on a permanent chassis and designed to be used as a dwelling, with or without a permanent foundation when connected to required utilities which include plumbing, heating and electrical systems contained therein. All manufactured housing must meet the requirements and specifications of the Department of Housing and Urban Development. All manufactured housing located within subdivisions for manufactured housing must be placed on a full foundation. Manufactured housing as defined shall not include presite built housing as defined in RSA 674:31-a

Mall - A mall is a roofed over common pedestrian area serving more than one tenant located within a covered mall building

Mall Building, Covered - A building enclosing a number of tenants and occupancies such as retail stores, drinking and dining establishments, entertainment and amusement facilities, offices and other similar uses wherein two (2) or more tenants have a main entrance into one (1) or more malls.

Neighborhood - Shall mean an area 1,000 feet in radius

Neighborhood Convenience Store - A retail establishment having a gross floor area of not more than 3000 square feet serving such products as groceries, baked goods, beverages, newspapers/magazines, sundries and similar items but, specifically excluding the sale of motor vehicle fuels, kerosene and similar petroleum products.

Non-Conforming Building or Structure - A non-conforming building or structure is a building or structure, the size, dimensions or location of which, fails to conform to the present regulations of the district in which the building or structure is located.

Non-Conforming Use - A non-conforming use is a use of any land building or structure which does not conform to the present requirements of the zoning district.

Private Right-of-Way - Private rights-of-way may be approved by the Hooksett Planning Board and shall include rights-of-way which are not less than fifty (50) feet in width and which are in a location approved by the proper town authorities, so that they could, by compliance with the Town ordinances regarding new streets and extensions of existing streets become a public street at some time in the future.

Publicly Approved Street - The term publicly approved street shall mean any street maintained on a year round basis by the State of New Hampshire or the Town of Hooksett, or any street shown on an approved subdivision plat signed by the Town of Hooksett Planning Board.

Public Right-of-Way - Means and includes all town, State and Federal highways and roads, which are dedicated to public use or laid out by, or deeded to, a government agency, including all of the land so dedicated, deeded or laid out for said highway or road and not limited to the traveled way or paved surface only.

Sign - Any device, surface, logo, color scheme, pattern, object or feature; designed, erected, affixed, painted, illuminated, manufactured, lettered or maintained for the purpose of communicating a message.

Story - That portion of a building included between the upper surface of a floor and the upper surface of the floor, or roof next above. That portion of a building under a sloping roof shall be considered a story when the cubic contents of the useable area exceed 49 % of the story next below.

Story, First - The lowermost story which is at or above finish grade for at least 50% of the total length of the perimeter of the building.

Structure - A combination of materials assembled at a fixed location to give support, or shelter, such as a building.

Subdivision - The division of the lot, tract or parcel of land into two (2) or more lots, plats, sites or other division of land for the purpose, whether immediate or future, of sale, rent, lease, condominium conveyance or building development. It includes resubdivision, and when appropriate to the context, relates to the process of subdivision or to the land or territory subdivided. The division of a parcel of land held in common and subsequently divided into parts among the owners shall be deemed a subdivision.

Tourist Home - Means any place consisting of a room or group of rooms located on one premises where transient accommodations for sleeping or living purposes are provided for a price.

Travel Trailer - A vehicular, portable, non-self propelled structure built on a chassis, designed to be used as a temporary dwelling for travel, recreational and vacation uses having a body width not exceeding eight (8) feet and a body length not exceeding forty (40) feet

Use - The purpose for which a structure or lot is arranged, designed or intended to be used, occupied or maintained.

Use, Principal - The main or primary purpose for which a structure, or lot is designed, arranged, or intended or for which



it may be used, occupied or maintained under the Ordinance.

#### Yards

1. Front Yard - A space extending for the full width of a lot between the extreme front line of a building and the nearest side of the right-of-way.
2. Rear Yard - A space extending for the full width of a lot between the extreme rear of a building and the rear lot line.
3. Side Yard - A space extending from the extreme side line of a building to the adjoining lot line or the nearest side of the right-of-way on a corner lot.

# ARTICLE 22

## BOUNDARY DEFINITIONS

All Tax Map and Lot Numbers following are as shown on the Town of Hooksett Tax Maps dated as indicated.

### A. Low Density Residential District

TAX MAP #	DATE	LOT #
3	6/30/88	12 through 16, p/o 4-1 and p/o 4-33 through p/o 4-36
4	6/30/88	1 through 7, 9 through 13, 17 through 37, p/o 3-15, p/o 15-5 through 15-8 and p/o 15-11
7	6/30/88	19 through 25, p/o 7-23, p/o 12-1 and p/o 12-9
12	6/28/88	1 through 8, 11 through 23, 84-19, 84-20, p/o 16-13, p/o 16-15, p/o 16-53, p/o 12-1, p/o 12-8, p/o 13-54, p/o 16-84-22, p/o 17-1, and p/o 17-2
13	6/28/88	52 through 56, p/o 12-8, p/o 12-11, p/o 17-2 and p/o 17-5
14	8/04/89	p/o 19-14
15	6/28/88	1 through 8, 10, 11, 13, 14-1 through 14-18, 15 through 22, 23-1 through 23-4, 24 through 34, 35-1 through 35-6, 36 through 41, 42-1 through 42-17, 43 through 50, 50-1, 51 through 59, 59-1, 60 through 74, 75-1 through 75-3, 76 through 78, 79-1, 79-2, 80, 80-1 through 80-5, 81 through 85, 87 through 90, 92, 95 through 98, p/o 3-26, p/o 4-5, p/o 4-12, p/o 4-22, p/o 4-28 through p/o 4-30, p/o 19-14, p/o 20-2, p/o 21-1-1, p/o 21-7 through p/o 21-9 and p/o 21-11
16	8/26/88	1, 2, 4, 6 through 24, 21-10, 24-1 through 24-11, 25 through 53, 53-1, 54 through 58, 59-1, 59-2, 60, 60-1, 60-2, 61, 62, 62-1, 62-2, 21-1 through 21-9, 64 through 67, 68-1 through 68-8, 69 through 74, 75-1 through 75-8, 76, 77-12 through 77-24, 78 through 82, 84-21 through 84-28, 85, p/o 12-13, p/o 12-15, p/o 12-17, p/o 12-18, p/o 12-84-19, p/o 12-84-20, p/o 22-4, p/o 77-9, p/o 77-10, p/o 77-11, p/o 77-20, p/o 77-23, p/o 77-24, p/o 16-78, p/o 17-49-1, p/o 17-49-2, p/o 17-50, p/o 17-60, and p/o 17-60-3
17	6/27/88	1 through 6, 9, 38 through 48, 49-1, 49-2, 50, 51-1 through 51-4, 51, 52 through 54, 54-1, 54-9, 54-10, 55-1 through 55-10, 56 through 60, 60-3, 60-4, 61 through 66, p/o 13-53, p/o 16-53, p/o 16-60, p/o 17-60-2, p/o 23-1, p/o 23-2, p/o 23-4, and p/o 23-5
19	8/04/88	14 and p/o 20-1
20	8/07/88	1, 1-1 through 1-12, 1-14 through 1-18, 2, 3, 6 through 8, 11 through 14, 28 through 32, 34 through 42, p/o 19-14, p/o 21-1, p/o 21-2, p/o 21-10, p/o 21-14, p/o 21-15, and p/o 21-47
21	9/13/89	1, 1-1, 2 through 11, 13 through 16, 47, p/o 15-82,



TAX      DATE  
MAP #

LOT #

			p/o 15-83, p/o 20-2, p/o 20-3, p/o 20-6, p/o 20-7, and p/o 26-3
22	8/26/88	1,	2, 4 through 25, 27 through 32, 33-1 through 33-3, 34 through 42, 44, 46-1 through 46-7, 46-9 through 46-17, 16-77, 16-77-1 through 16-77-8, 16-77-25 through 16-77-34, p/o 16-65 p/o 16-76, p/o 16-77-9 through 16-77-11, p/o 16-77-20, p/o 16-77-21, p/o 16-77-23, p/o 16-77-24, p/o 16-78, p/o 23-1, p/o 23-11, p/o 23-12, p/o 27-2 through 27-5, p/o 27-8, p/o 27-46-7, p/o 27-46-8, and p/o 27-46-36
23	6/21/88	1	through 13, p/o 16-60, p/o 17-40, p/o 17-41, p/o 17-45, p/o 17-47, p/o 17-48, p/o 17-49-1, p/o 22-10 through p/o 22-14, p/o 22-24, p/o 22-25, p/o 22-42, p/o 27-8, p/o 27-9, p/o 28-6 through p/o 28-9, and p/o 28-13
26	9/13/89	3,	p/o 20-7, p/o 20-8, p/o 21-15, and p/o 21-16
27	8/04/89	1	through 5, 7 through 12, 14-1 through 14-5, 15 through 23, 46-8, 46-18 through 46-36, p/o 13, p/o 22-34, p/o 22-37 through p/o 22-39, p/o 22-41, p/o 22-46-9, p/o 22-46-17, p/o 23-8, p/o 27-21, p/o 27-22, p/o 28-1, p/o 28-2, p/o 28-39-1, and p/o 28-39-2
28	8/04/89	1	through 14, 19-1, 19-2, 20 through 38, p/o 23-5, p/o 27-9, p/o 27-11 through p/o 27-13, p/o 27-14-1 through p/o 27-14-5, p/o 27-15, p/o 39-1, and p/o 39-2
37	9/13/89	11	through 42 and p/o 28-17

B. Medium Density Residential

1	9/20/89	13	through 35, 37, 38, and p/o 2-1 through p/o 2-4
2	9/08/89	1,	1-1, 1-2, 2 through 10, 10-1, 11, 15, 16, 20, 21, 22-1 through 22-10, 23 through 31, 33-1 through 33-18, and p/o 6-1 through p/o 6-5
5	9/27/89	10	through 41, 43 through 45, 47, 52, 52-1, 60 through 84, 86 through 114, 114-1, 114-2, 115 through 118, 116-1, 120, 121, p/o 1-33, p/o 2-20, p/o 1-34, p/o 6-113, p/o 6-117, p/o 7-1, p/o 7-3 through p/o 7-5 and p/o 8-19 through p/o 8-25
6	9/20/89	1	through 5, 24 through 113, 117, 118, p/o 2-21, p/o 2-22-1, p/o 2-22-7, p/o 5-11 and p/o 9-3
7	6/30/88	1	through 16, 17-1, 17-2, 18, p/o 5-111, p/o 7-18, p/o 10-1, p/o 10-2 and p/o 10-82
8	6/30/88	1	through 35, 40 through 47, 48-1, 48-2, 49 through 81, 81A, 82 through 96, p/o 5-43, p/o 5-66, p/o 5-68, p/o 5-69, p/o 5-72, p/o 5-73, p/o 5-75, p/o 7-11, p/o 7-12, p/o 9-35 through p/o 9-37, p/o 10-39, p/o 10-40, p/o 10-58, p/o 10-62, and p/o 10-63

TAX MAP #	DATE	LOT #
9	6/28/88	1 through 20, 23 through 33, 35 through 71, p/o 5-39, p/o 5-40, p/o 6-27, p/o 6-29, p/o 6-30, p/o 6-33, p/o 6-34, p/o 6-39, p/o 6-40, p/o 6-43 through p/o 6-46, p/o 6-50 and p/o 8-41
10	6/28/88	1 through 31, 35 through 58, 60 through 77, 79 through 83, p/o 7-18, p/o 7-12 through p/o 7-16, p/o 8-41, p/o 8-42, p/o 8-84, p/o 8-86 through p/o 8-88, p/o 13-3, and p/o 13-4
11	6/28/88	1 through 35, 36 through 82, 36-1, 36-2, 67-1 through 67-3, p/o 13-5, p/o 13-8, p/o 13-11, p/o 13-12 and p/o 13-14
13	6/28/88	3 through 37, 42-1 through 42-16, 42-18 through 42-25, 42-27 through 42-46, 48, p/o 10-62, and p/o 10-75
14	8/04/89	14, 14-1 through 14-3, 20 through 22, 24 through 32, 18-11, p/o 18-49, p/o 19-12, and p/o 19-13
17	6/27/88	11, 12, 17-1 through 17-17, 18 through 32, p/o 10-62, p/o 13-48, p/o 18-5, p/o 18-6 and p/o 24-4
18	9/20/89	4-1-1 through 4-1-6, 5, 6, 10-2, p/o 14-14-1, p/o 14-14, p/o 17-28, p/o 17-30, and p/o 17-31
19	8/04/90	5 through 7, 10 through 13, 17, 19-9, 25-18-31 through 25-18-34, 25-18-43 through 25-18-45, 25-18-47 through 25-18-60, 25-18-64 through 25-18-79, 33, p/o 14-14, p/o 18-35 through p/o 18-38, p/o 18-41, p/o 18-45, p/o 25-17, p/o 25-22, and p/o 26-127
20	8/07/88	15 through 24, 26, 27, 33, p/o 19-13, and p/o 26-2
21	9/13/89	17 through 32, 34-1 through 34-19, 35, 35-1, 36, 37, 39 through 46, 48, p/o 26-44, p/o 26-45, p/o 26-64, p/o 26-65, p/o 26-76, p/o 26-131, p/o 26-132, p/o 26-140, and p/o 36-49 through p/o 36-61
23	6/21/88	p/o 24-59
24	9/18/89	4 through 28, 41, 41-1 through 41-3, 42 through 57, 59, p/o 17-31, p/o 18-6, p/o 29-22, p/o 29-25 and p/o 29-26
25	8/30/89	16, 17, 18-4 through 18-28, 18-30, 18-35 through 18-40, 18-46, 18-61 through 18-63, 22 through 39, p/o 19-11, p/o 26-117, p/o 26-118, p/o 26-121 through p/o 26-125, p/o 26-127, p/o 31-10, p/o 31-14, p/o 31-15, and p/o 41
26	9/13/89	1, 2, 4 through 30, 30-1, 31 through 140, p/o 19-13, p/o 20-19 through p/o 21-21, p/o 21-25, p/o 21-29, p/o 21-36, p/o 21-39, p/o 21-42, p/o 21-43, p/o 21-48, p/o 25-2, p/o 25-24 through p/o 25-29, p/o 31-15, p/o 32-1 through p/o 32-5, p/o 32-8 through p/o 32-11, p/o 32-13, p/o 36-9, p/o 36-18-1, p/o 36-20, and p/o 36-62
28	8/04/89	15 through 17, 37-53-1A, 37-53-5, 37-53-6, p/o 37-53-7, p/o 37-53-19, and p/o 37-53-20
29	9/20/89	1 through 4, 6 through 24, 26, 25-1, 25-2, 29 through 31, 49 through 63, p/o 24-52 and p/o 24-55



TAX MAP #	DATE	LOT #
30	6/20/89	27 through 36, 37-1, 37-2, 38-1, 38-2, 39 through 56, and p/o 33-6 through p/o 33-11
31	8/07/89	6 through 8, 11 through 28, 11-5 through 11-14, 35 through 52, 53-1 through 53-5, 54 through 90, p/o 25-39, p/o 32-1, p/o 32-23, p/o 32-26, p/o 32-22, p/o 34-8, p/o 34-9, p/o 34-11-4, p/o 34-10, p/o 34-13, and p/o 35-1
32	6/20/88	1 through 26, p/o 26-83, p/o 26-117, p/o 31-22, p/o 31-23, p/o 31-24, p/o 32-1, p/o 35-4, p/o 36-1, and p/o 36-1-3
33	9/20/89	4 through 66, 72, p/o 30-30, p/o 30-32 through p/o 30-36, and p/o 30-47 through p/o 30-50
34	6/20/88	5 through 10, 11-1 through 11-4, 11-15 through 11-18, 12 through 15, 17 through 19, 40-53 through 40-72, p/o 31-96, p/o 39-40-45, p/o 39-40-46, and p/o 39-40-47 through p/o 39-40-52
35	9/13/89	1, 4, 6, p/o 31-32-2, p/o 31-32-3, p/o 32-25, p/o 32-26, p/o 34-13 through p/o 34-15, p/o 34-40-63, p/o 34-40-66, p/o 34-40-67, p/o 34-40-69 through p/o 34-40-71, p/o 36-2, p/o 39-40-45, p/o 39-40-46, and p/o 40-40-32 through p/o 40-40-44
36	8/12/88	1-1 through 1-4, 2 through 11, 13 through 15, 17, 18, 18-1, 18-2, 19, 20, 20-1, 21 through 32, 32-1 through 32-20, 33 through 39, 40-1, 40-2, 46 through 63, p/o 21-34-17, p/o 21-34-18, p/o 21-35-1, p/o 21-45, p/o 24-42, p/o 26-82, p/o 26-83, p/o 32-13, p/o 35-4, p/o 35-6, p/o 36-137, p/o 43-22, p/o 43-22-10 through p/o 43-22-14, and p/o 43-57
37	9/13/89	1, 46 through 51, 51-1 through 51-3, 52, 53-1, 53-2, 53-2A, 53-3, 53-3A, 53-4, 53-8 through 53-18, 53-21 through 53-23, p/o 53-7, p/o 53-19 and p/o 53-20
38	9/20/89	10-1 through 10-9, 13-1, 15 through 18, 20, 21, 23 through 31, 31-1, 32, 33, 42, p/o 38-22, p/o 41-79 through p/o 41-81, p/o 44-3, and p/o 44-17 through p/o 44-21
39	6/13/88	7 through 12, 14, 15, 16-1 through 16-9, 17 through 25, 40-1 through 40-8, 40-45 through 40-51, p/o 34-19, p/o 40-24, p/o 40-26, p/o 40-40-9, p/o 40-40-11, p/o 40-40-44, and p/o 41-32 through p/o 41-34
40	9/08/89	1-1 through 1-7, 2, 3, 5 through 8, 8-1 through 8-11, 9 through 22, 23-1, 23-2, 24, 24-1 through 24-10, 26, 40-9 through 40-41, p/o 39-12, p/o 39-14, p/o 39-40-8, p/o 40-42 through p/o 40-45, p/o 42-1 through p/o 42-3, p/o 43-46, p/o 43-53-1, and p/o 43-53-2
41	9/14/89	19 through 33, 45 through 47, 47-1, 48 through 52, 59 through 65, 79 through 82, p/o 38-10-8, p/o 38-20, p/o 38-21, p/o 39-25, p/o 44-34,

TAX      DATE  
MAP #

LOT #

			p/o 44-35, p/o 45-2 through p/o 45-5, p/o 45-6, p/o 45-7-1, p/o 45-7-2, and p/o 45-8
42	6/13/88	1	through 18, 25-1 through 25-10, 48-76-5 through 48-76-9, p/o 40-12, p/o 40-16, p/o 41-45 through p/o 41-47, p/o 41-47-1, p/o 43-46, p/o 43-56, p/o 48-9, p/o 48-10, p/o 48-19, p/o 48-76, p/o 48-76-2, p/o 48-76-4, and p/o 48-76-10
43	9/08/89	6,	6-1, 7-1 through 7-4, 14, 22, 22-1 through 22-19, 22-19A, 22-20 through 22-38, 22-32-A, 23, 29, 34, 35, 36-1, 38 through 47, 52, 53-1, 53-2, 55, 56, 57, p/o 36-32-8, p/o 36-32-9, p/o 36-27, p/o 36-31, p/o 40-11, p/o 42-13, p/o 48-19, and p/o 48-22
44	9/20/89	2	through 15, 16-1, 16-2, 17 through 30, 32 through 36, 41 through 49, 51 through 61, p/o 38-21 through p/o 38-30, p/o 38-31-1, p/o 41-79, p/o 46-1, and p/o 46-3
45	9/13/89	2	through 6, 7-1, 7-2, 8 through 31, 31-1, 33, 33-1 through 33-5, 33-12 through 33-14, 32-1, 32, 34 through 71, 73 through 75, 77, 78, 79, 82 through 86, 101 through 125, p/o 41-47-1, p/o 46-46, p/o 47-1 through p/o 47-6, p/o 47-14, and p/o 47-15
46	9/08/89	1	through 28, 32, 33-1, 33-2, 34 through 36, 45 and 46
47	9/13/89	1	through 36, p/o 45-35, p/o 45-36, p/o 45-39, p/o 45-40, p/o 45-43 through p/o 45-45, p/o 45-69, and p/o 45-70
48	9/13/89	1	through 25, 25-2, 26, 28 through 60, 61-1, 61-2, 62 through 74, 75-1 through 75-36, 76, 76-1 through 76-4, 76-6, 76-7, 76-10, p/o 41-47-1, p/o 42-17, p/o 42-18, p/o 43-36-1 through p/o 43-36-4, p/o 43-34, p/o 43-35, p/o 45-10, p/o 47-22, p/o 45-27 through p/o 45-30, p/o 45-34, p/o 47-35, p/o 47-6, p/o 47-7, p/o 45-35-5 through p/o 45-35-12, p/o 47-23, p/o 47-32, p/o 48-76-5, p/o 48-76-8, p/o 48-76-9, p/o 49-57 through p/o 49-59
49	9/13/89	14	through 38, 57 through 59, p/o 43-34 through p/o 43-36, p/o 48-25, p/o 48-26 and p/o 57

D. High Density Residential

5	9/27/89	4, 58, 59 and 85
29	9/20/89	28, 69 and 70
39	8/13/88	26 through 30
40	9/08/89	p/o 41-34
41	9/14/89	34 through 42, 42-1, 43, 44, and p/o 39-26



TAX      DATE  
MAP #

LOT #

42      6/13/88      19 through 24, p/o 41-34, p/o 41-35, p/o 41-36 and  
p/o 41-37

E. Commercial District

2      9/08/89      12 and 13  
3      6/30/88      p/o 6-7-1 and p/o 6-10  
6      9/20/89      6, 6-1 through 6-5, 7, 7-1, 8 through 11, 15 through  
21, 114 through 116, 116-1, and 116-2  
7      6/30/88      p/o 10-78 and p/o 13-1  
8      6/30/88      38 and 39  
10      6/28/88      78, p/o 13-1 and p/o 13-2  
13      6/28/88      1, 2, 38 through 41, 42-26, 43, 45, 46, 46-1, 47,  
47-0, 49, 50, 50-1, 51, 57 through 63, p/o 10-78,  
p/o 17-7 and p/o 46  
14      8/04/89      16, 18 and 19  
17      6/27/88      7, 7-1, 10, 13 through 16, 33 through 37, p/o 13-50,  
p/o 13-51, and p/o 24-1  
18      9/20/89      1 through 3, 3A, 3B, 8, 9, 11-1, 11-3, 11-5, 12  
through 23, 23-1, 24 through 39, p/o 10-62,  
p/o 13-46, and p/o 13-47  
23      6/21/88      p/o 24-1 and p/o 24-3-3  
24      9/18/89      1, 2, 3-1, 3-2, 29-1, 29-2, 30, 38, 38-1, 39, 40, 58,  
and p/o 17-33  
25      8/30/89      10 through 15, 18-1 through 18-3, 18-3B, 19 through  
21, 40-1, 40-2, 42, 42-1, 44 through 46, 48  
through 60, 62 through 67, 69 through 76, 78, 79,  
83, p/o 30-63, p/o 31-1, p/o 31-2, p/o 31-9 and  
p/o 41  
30      6/20/88      1, 2, 3, 6 through 26, 59 through 62, 30-63,  
p/o 25-69, p/o 31-1 through p/o 31-3, p/o 31-95  
and p/o 31-96  
31      8/07/89      1 through 5, 9, 10, 29 through 31, 32-1 through 32-3,  
34, 91 through 95, 95-1, 96, p/o 30-6, p/o 30-7,  
p/o 30-9, p/o 30-25, p/o 30-26, and p/o 34-4  
32      6/20/88      p/o 35-2, p/o 31-29, p/o 31-31 and p/o 31-32-3  
33      9/20/89      p/o 31-95, p/o 34-1, p/o 34-30, and p/o 34-31  
34      6/20/88      1 through 4, 20 through 31, 33, p/o 31-95, and  
p/o 39-1  
35      9/13/89      2, 3, 5, 7, and p/o 36-41  
36      8/12/88      34, 41, 42-1 through 42-7, 43, 44, 45-1, 45-2,  
p/o 35-7, p/o 36-34, p/o 43-1 through p/o 43-4,  
and p/o 43-15  
38      9/20/89      8, 9, 11 through 13 and p/o 39-1  
39      6/13/88      1 through 5, 32 through 36, 38, 39, p/o 34-21,  
p/o 34-23 and p/o 41-8  
41      9/14/89      1 through 8, 10 through 18, 39-33-1, 53 through 58,  
66 through 77, 85-1, 85-2, 86 through 89, 91  
through 95, p/o 38-8, p/o 38-9, p/o 39-33,  
p/o 39-34, p/o 44-37, p/o 45-1, p/o 45-141, and  
p/o 45-142

TAX MAP #	DATE	LOT #
43	9/08/89	1 through 5, 15 through 21, 24 through 28, 30, 32, 33, 33-1 through 33-3, 37, 37-1, 48 through 50, 54, p/o 36-42-1, and p/o 36-43
44	9/20/89	33, 37 through 39, 43, and p/o 44-37
45	9/13/89	1, 72, 76, 80, 81, 87 through 100, and 126 through 143
46	9/08/89	29 through 31, 39, 40 and 47
49	9/13/89	p/o 43-30, p/o 43-33, p/o 43-33-1 and p/o 43-33-2

#### F. Industrial District

1	9/20/89	1 through 9, p/o 5-9 and p/o 5-119
5	9/27/89	1 through 3, 5 through 9, 42, 46, 48 through 51, 53 through 57, 119, p/o 1-1, p/o 1-2, p/o 1-3, p/o 1-6, and p/o 8-36
8	6/30/88	36 and 37
12	6/28/88	p/o 13-69 and p/o 13-71
13	6/28/88	64, 66, 67-1, 69 through 72
15	6/28/88	86, 86-1 and 86-2
18	9/20/89	4, 7, 40 through 47, 47-1, 48, p/o 10-62, p/o 24-34, p/o 24-35, p/o 24-35-2 and p/o 24-35-3
20	8/07/88	p/o 15-86
21	9/13/89	p/o 15-86, p/o 15-86-1 and p/o 15-86-2
24	9/18/89	34, 35, 35-2, 35-3, and p/o 25-80
25	8/30/89	1 through 9, 80, p/o 18-41, p/o 18-42, p/o 24-34, and p/o 24-35
43	9/08/89	p/o 49-1-1 and p/o 49-4
49	9/13/89	1-1, 1-2, 1-4 through 1-9, 2, 4 through 9, 10-2, 10-3, 11 through 13, 39 through 43, 44-1, 44-2, 45, 47 through 56, and p/o 49-57

#### G. Mixed Use District #1

6	9/20/89	23, p/o 9-21 and p/o 9-22
9	6/28/88	21, 22, 34, 34-0, 34-1, and 72
11	6/28/88	p/o 9-34-1

#### H. Mixed Use District #2

3	6/30/88	30 and p/o 14-1
14	8/04/89	1

#### I. Mixed Use District #3

29	9/20/89	64 through 68, 71 through 74, 76-1, 76-2, 76-4, 76-5, p/o 37-2, and p/o 38-43
37	9/13/89	2-1 through 2-3, 3 through 6, 8 through 10, and 43 through 45



TAX      DATE  
MAP #

LOT #

J. Mixed Use District #4

29	9/20/89	32 through 39, 42 through 44, 48, 78, 80, p/o 30-57, p/o 33-67, p/o 33-68, p/o 33-69, and p/o 38-1
30	6/20/88	p/o 33-2 and p/o 33-3
33	9/20/89	1 through 3, 67 through 71, p/o 29-35, p/o 33-2, and p/o 33-3
38	9/20/89	1 through 7, 34 through 38, 38-1, 39 through 41, 44, p/o 33-67, and p/o 41-95
39	6/13/88	p/o 38-5 and p/o 38-6

K. Mixed Use District #5

2	9/08/89	18, 19 and 32
3	6/30/89	1 through 11, 17 through 29, 31, p/o 6-7, p/o 6-12, p/o 6-13, p/o 14-2, p/o 14-5, p/o 14-6, and p/o 15-91
4	6/30/88	p/o 15-91
6	9/20/89	7, 12 through 14, 22, p/o 2-18, p/o 2-19, p/o 2-32, p/o 3-31, p/o 3-24, and p/o 3-26 through p/o 3-28
14	8/04/89	2 through 10, 12, 13, p/o 15-91 and p/o 19-9
15	6/28/90	91, p/o 14-6, p/o 14-7, and p/o 14-12
18	9/20/89	p/o 19-1, p/o 19-4, p/o 24-33, and p/o 24-36
19	8/04/89	1, 2, 4, 8, 16, p/o 14-12, p/o 14-13, and p/o 19-9
24	9/18/89	31 through 33, 36, 37, and p/o 10-62
25	8/30/89	p/o 19-4 and p/o 24-36
29	9/20/89	p/o 24-36 and p/o 24-37
30	6/20/88	58 and p/o 24-36

## ARTICLE 23

### BOARD OF ADJUSTMENT

#### A. Membership

There shall be a Board of Adjustment consisting of five members and up to five (5) alternates as are authorized by RSA 673:3 and 673:6 (hereafter referred to as "the Board").

#### B. Appointment

Upon passage and approval of this ordinance, the present members of the Board shall continue to serve. Thereafter, as terms expire or vacancies occur, the Town Council shall be responsible for filling vacancies and maintaining full membership on the Board of Adjustment. The Town Council shall appoint alternates and be responsible for filling vacancies and maintaining a full complement of alternates.

Such members' and alternates' duties shall conform to duties outlined in the provisions of RSA 674:33

#### C. Powers

The Board of Adjustment shall conform in membership and term of office to the provisions of Section 67, Chapter 31, N.H. RSA 1955, as amended. In addition to the general powers granted said Board by said Chapter 31, it may in harmony with and subject to its provisions:

1. Waive such requirements and grant such permits and extensions as hereinbefore provided in this ordinance, subject to the conditions upon which such waivers, permits and extensions are allowable under the terms of the various sections providing for them.
2. Permit in a Commercial District, manufacturing which is incidental to a retail business where articles are sold at retail on the premises and where not more than five operators are employed in such manufacturing.

#### 3. Adoption of Rules

The Board shall adopt rules to govern its proceedings

#### 4. Appeals

The Board of Adjustment may hear and decide appeals if it is alleged that there is an error in any order, requirement, decision, or determination made by the Code Enforcement Officer in the enforcement of this zoning ordinance. Such appeal shall be taken within a reasonable time, as provided by the rules of the Board, by filing with the Board, a Notice of Appeal specifying the grounds



thereof. The officer from whom the appeal is taken shall forthwith transmit to the Board all papers constituting the record upon which the action appealed from was taken.

#### D. Special Exceptions

The Board of Adjustment may, in appropriate cases and subject to appropriate conditions and safeguards, grant such permits for uses as special exceptions as set forth in this ordinance. Before reaching a decision under this Article, three (3) members of the Board shall have viewed jointly the subject property. The viewing shall be noted in the records. The Board, in acting on the application for a special exception, must find that all of the following conditions are met:

1. The specific site is an appropriate location for such a use.
2. No factual evidence is found that property values in the District will be reduced, due to incompatible land use, by such use.
3. No nuisance or hazard will be created by the proposed use.
4. Adequate and appropriate facilities will be provided for the proper operation of the proposed use.
5. The requested use will not impair the integrity or character of the District or adjoining zones nor be detrimental to the health, morals or welfare of the community.

Review by Board: In acting on such exceptions, the Board shall take into account the general purpose and intent of this ordinance to preserve community values and may impose conditions and safeguards in addition to those specified in this ordinance if the occurrence of certain characteristics of the use warrant such.

1. Two (2) copies of plans for the proposed development of a site for a specific exception shall be submitted with an application for a permit, and such plans shall show, as appropriate, the location of all buildings, parking area, traffic access and circulation drives, open spaces, landscaping, lighting and other pertinent information that may be necessary to determine that the use meets the requirements set forth above.
2. The location and size of the use, nature and intensity of the operations involved, the size of the site in relation to the proposed use and the location of the site with respect to existing or future streets giving access to it, shall be such that it will be in harmony with the orderly development of the District and the location, nature and height of buildings, walls, and fences will not discourage

the appropriate development of adjacent land and buildings or impair the value thereof. In this regard, the Board may impose the following safeguards in addition to the applicable requirements of this ordinance, including, but not limited to, the following:

- a. Front, side or rear setbacks in excess of the minimum requirements of this ordinance.
  - b. Screening of parking areas or other parts of the premises from adjoining premises or from the streets by walls, fences, planting or other devices.
  - c. Limitations of size, number of occupants, method or time of operation or extent of facilities.
  - d. Regulation of number, design and location of drives, or other traffic features.
  - e. Off-street parking or loading spaces beyond the minimum requirements of this ordinance
3. Before reaching a decision on an application, one (1) copy of the above referenced plan shall be transmitted by the Zoning Board to the Planning Board for review and comment.

#### E. Other Requirements

The granting of an appeal by the Board shall not exempt the applicant from any provision of this ordinance not specifically ruled upon by the Board or specifically set forth as excepted in this particular case from a provision of this ordinance. It shall be unlawful for any owner or person to reconstruct, convert or alter a structure or change the use, increase the intensity of use, or extend or displace the use of any building, other structure or lot, or change any required limitations or special conditions imposed by the Board in authorizing a Special Exception or variance without appealing to the Board as a new case over which the Board shall have complete administrative power to deny, approve, or modify.

#### F. Public Hearing

The Board shall hold a public hearing, notice of which shall be given as follows:

1. The appellant and all abutters shall be notified of the hearing by certified mail, return receipt requested, stating the time and place of the hearing, and such notice shall be given not less than five days before the date fixed for the hearing of the appeal.
2. A public notice of the hearing shall be placed in a newspaper of general circulation in the area, not less than



five days before the date fixed for the hearing of the appeal.

The public hearing shall be held within thirty days of the receipt of the notice of appeal. Any party may appear in person or by his agent or attorney at the hearing of an appeal. The costs of posting, advertising, and mailing the notices of hearing shall be payable by the person making an appeal, prior to the hearing.

## ARTICLE 24

### ENFORCEMENT

A. It shall be the duty of the Town Council and the Council is hereby given the authority to appoint a Code Enforcement Officer with the power to administer and enforce the provisions of this ordinance.

B. Upon any well founded information that this ordinance is being violated, the Town Council shall take immediate steps to enforce the provisions of this ordinance by seeking an injunction in the Superior Court or by any other legal action.

C. Permit required

It shall be unlawful for any person to erect, construct, move, reconstruct, or alter a structure without applying for and receiving from the Code Enforcement Officer a building permit. It shall be unlawful for any person to change the use, from a use permitted under this ordinance, or to change the lot coverage, or extend or display the use of any building, structure or lot without applying for and receiving from the Code Enforcement Officer a use permit.

D. Previously Approved Permit

Nothing in this ordinance shall require changes in the plans, construction and/or use of any structure and/or lot for which a lawful permit has been issued or otherwise lawfully authorized within one year immediately preceding the effective date of this ordinance, provided such construction or use shall have been or is being actively pursued, within six (6) months of the issuance of such permit or the granting of the authorization.

E. Certificate of Use and Occupancy Required

It shall be unlawful to occupy any structure or lot for which a building permit is required herein without the owner applying for and receiving from the Code Enforcement Officer a certificate of use and/or occupancy. Failure of the Code Enforcement Officer to act within ten days shall be considered approval.



The certificate of occupancy shall state that the building and use comply with the provisions of the Zoning Ordinance and of the Building Code of the Town of Hooksett in effect at the time of issuance. No such certificate shall be issued unless the building and its use and its accessory uses and the uses of all premises are in conformity with the provisions of this ordinance and of the Building Code at the time of issuance. A certificate of occupancy shall be conditional on the adequacy of parking space and other facilities as required by this ordinance and shall lapse if such areas and facilities are used for other purposes.

A certificate of occupancy shall be required for any of the following in conformity with the Building Code and this ordinance:

- a. Occupancy and use of a building hereafter erected or structurally altered.
- b. Change from one permitted use to another permitted use of an existing building or land use classification.

Certificates of occupancy may be applied for coincidentally with the application for a building permit, and shall be issued within ten days after, but not before, the lawful erection or alteration of the building is complete. Such certificates of occupancy shall be posted by the owner of the property in a conspicuous place for a period of not less than ten days after issuance.

#### F. Permit and Certificate Fees

Fees shall be as required by the current Building Permit ordinance.

#### G. Permit Time Limits

Any work for which a permit has been issued by the Code Enforcement Officer, shall be actively pursued within six months and completed within one year of the date of commencement.

Any permit issued for a project which is actively pursued for one year may be extended at the discretion of the Code Enforcement Officer.

#### H. Violations

The Code Enforcement Officer shall serve notice of Violation and Order to any owner or person responsible for the erection, construction, reconstruction, conversion, alteration of a structure or change in use, increase in intensity of use, or extension or displacement of use of any structure or lot in violation of any approved plan, information or drawing pertinent thereto, or in violation of a permit or certificate

issued under the provisions of this ordinance and such order shall direct the immediate discontinuance of the unlawful action, use or condition and the abatement of the violation. Any owner who has been served with a notice and ceases any work or other activity, shall not leave any structure or lot in such a condition as to be a hazard or menace to the public safety, health, morals or general welfare.

I. Prosecution of Violation

If the notice of Violation and Order is not complied with promptly, the Town Council shall institute the appropriate action or proceeding at law or in equity to prevent any unlawful action, use or condition and to restrain, correct, or abate such violation.

J. Penalty

The penalty for the violation of any of the provisions of this ordinance shall be as specified in Article 27.

ARTICLE 25

NON-CONFORMING USES AND BUILDINGS

A. Any legal non-conforming use of land or building (other than uses specified in B below) may continue in their present use, except that any non-conforming use or building may not be:

1. Changed to another non-conforming use.
2. Re-established after discontinuance for one year, except to a use in conformance with this ordinance.
3. Extended or enlarged more than 50 percent. Any extension or enlargement will require the granting of a Special Exception by the Zoning Board of Adjustment.

B. No junk yard may continue as a non-conforming use for more than one year, except that a junk yard may continue as a non-conforming use if within that period, it is completely enclosed within a continuous solid fence of such height not less than 8 feet high in any case, as to screen completely the operations of the junk yard. Plans of such fence shall be approved by the Town Council and conform to the regulations promulgated by said Council and the requirements of Chapter 322 of the Revised Statutes Annotated (as amended).

C. Use of Lot of Record

1. "Lot of Record" means a lot described by metes and bounds in a deed or plan recorded in the Merrimack County Registry of Deeds prior to the adoption of this ordinance.

2. Use of Lot of Record. A Lot of Record which does not meet the requirements for area, width or setback established by this ordinance may be used for the purposes provided in the district in which the property is located so long as:
  - a. the lot is not adjacent or contiguous to other property in the same ownership;
  - b. the lot has frontage, as defined by this ordinance;
  - c. the Code Enforcement Officer determines that the use of the lot will not create potential health or safety problems due to inadequate areas for on-site waste disposal and water supply, access for police and fire protection or other factors.

## ARTICLE 26

### AMENDMENTS

This ordinance may be amended by a majority vote of any legal town meeting when such amendment is published in the warrant calling for the meeting. A public hearing must be held, notice of which shall meet the requirements of RSA 675:7.

## ARTICLE 27

### PENALTY

Any person, persons, firm, or corporation violating any of the provisions of the ordinance shall, for each violation, upon conviction thereof be subject to a civil penalty not to exceed \$100.00 for each day that such violation is found to continue after the conviction date or after the date on which the violator receives written notice from the municipality that he is in violation, whichever is earlier.

## ARTICLE 28

### SAVING CLAUSE

The invalidity of any provision of this ordinance shall not affect the validity of any other provision.

## ARTICLE 29

### WHEN EFFECTIVE

This ordinance shall take effect upon its passage.



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# Report of the Southern New Hampshire Planning Commission

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The Southern New Hampshire Planning Commission offers a wide variety of services, resources and technical assistance to all towns that are dues-paying members of the Commission. A professional planning staff, assisted by consultants in certain specialized fields for which the Commission is unable to employ a full-time staff, work under the direction of your representatives to the Commission in developing and carrying out planning programs that require regional perspective as well as which pertain to your community.

Local planning assistance requests are normally made by the Planning Board and/or the Board of Selectmen of your town based on your local priorities. However, certain general studies, notifications or acquisition of resources that are deemed essential for all member municipalities of the Commission are also conducted with the concurrence of the Commission.

Services that were performed for the Town of Hooksett during the past year are as follows:

1. Co-sponsored the Municipal Law Lecture Series, to which Hooksett officials were invited.
2. Updated the town's road map drawn in the scale of 1" = 1000'.
3. Researched Commission records for the years 1979 and 1980 to provide the planning board with background information on a disputed zoning issue and

public hearing minutes relating to the adoption of Non-residential Site Plan Review Regulations.

4. Provided testimonies to the House and Senate committees of the 1989 session of the General Court on many House and Senate bills pertaining to planning and zoning issues. House Bill 758 dealing with impact fees, and Senate bills 139 and 166 deserve special mention.
5. Assisted with revision of the Flood Insurance Program ordinance for its adoption at the town meeting. This ordinance, if adopted, will meet all the requirements of the Federal Emergency Management Agency of the U.S. Government.

Hooksett's Representatives to the Commission are:

Mr. Ray F. Langer  
Mr. Sidney Baines

Executive Committee Member: Mr. Sidney Baines,  
Chairman

Metropolitan Manchester Transportation Planning  
Policy Committee:  
Mr. Alonzo Houle

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# Town Report Visiting Nurse Association of Manchester and Southern New Hampshire, Inc.

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The Visiting Nurse Association has been providing the residents of Hooksett with a full range of home health services since 1965. VNA Board of Trustees and staff take this opportunity to reaffirm their commitment to excellence in health care, and to provision of services designed to ensure that being cared for at home is safe, comfortable and convenient. VNA home care and community health services are provided through its affiliates.

*VNA Home Health Services, Inc.* is Medicare and Medicaid certified, provides intravenous and enteral therapies; skilled nursing care; physical, occupational and speech therapies; nutrition counseling and medical social services; certified home health aides; Hospice care for the terminally ill; and long term care for the elderly and the handicapped. Medical equipment, such as beds and wheelchairs, is also available. Payment for service includes health insurances, and private payment. Fees are explained to our patients at the first visit to the home and for those unable to pay the usual fees, adjustments can be made on an individual basis.

*VNA Community Services, Inc.* provides free Immunization Clinics for all age groups monthly and Free Blood Pressure screening clinics. Watch your local paper for date and place. Foot Care clinics are held monthly at our 194 Concord Street office by appointment and blood pressure checks are done weekdays from 1:30-4:00 p.m. Occupational Health programs are provided to business and industry on site. Parent-Child Health Services include the Teenage Pregnancy Program, and the Parent-Baby (ad) Venture Program for children at risk of abuse

and neglect, and the Child Care Connection for child care providers.

*VNA Child Care Center* provides a full-range of state-licensed child care, tailored to each child's needs. Programs include Infant/Toddler (ages 6 weeks to 36 months); Preschool (ages 3-5); and Kindergarten (age 5). The center also provides Extended Care, which is a before and after-school program for children grades 1 through 6, and special full-day programs during some holidays, school conference days, and school vacations. Its summer session provides creative, fun programming for children ages 3 to 11. As needed, VNA also offers families a continuum of coordinated health and social services, both directly from the VNA and through working arrangements with other community resources.

*VNA Personal Services, Inc.* provides private duty nurses, home health aides, homemakers, companions, personal care assistants and child care in the home.

Town appropriations, grants, United Way allocation and donations are a vital part of the funds that help to defray the cost of unpaid services. A representative of the town of Hooksett serving on the VNA Board of Trustees is Attorney John Hanrahan.

Sincerely,

Sarah Hubbard  
President

D45-49



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# Annual Report, The Hooksett-ites 1990

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The Hooksett Senior Citizens Group, The Hooksett-ites, wish to express their thanks to the Council and the citizens of Hooksett for the funds allocated to the group. During the year 1989 the Hooksett-ites signed an agreement with the Town which outlined specific tasks that would be performed in the use of these funds. The way these actions were completed is outlined here.

Program Director, Bernice Fletcher has been instrumental in procuring speakers who discussed subjects of interest to all Seniors for the regular Friday morning meetings. She also has had the Hooksett Memorial School Band and the children from Green Meadows Kindergarten perform.

Arlene Bresnahan is responsible for providing the transportation for bus trips the group enjoyed. Seven trips were made, to Portland, Maine, Lincoln, N.H., Mystic, Conn., Ogunquit, Me. and to other places in New Hampshire. All of the cost was not borne by the Club. The Seniors who participated paid for their entertainment and a portion of the transportation cost.

Two outings were held at Bear Brook State Park. At these occasions, the hot dogs and hamburgers provided by the Club were grilled by the men while the ladies provided salads and desserts. Games were played and door prizes donated by the members were awarded. The building in which the occasions are held are donated by the Park Officials.

The Golden Age luncheon, a yearly event held to honor ALL Hooksett citizens 80 years of age or older was held at St. Pauls Church. Every citizen in the eligible category received an invitation. 35 who were that "young" attended. A social hour and entertainment followed. Alpha Chevette and President Lillian Douglas presented plants to all the attendees over 80 years of age.

A Christmas Party was held at the Puritan Restaurant's Front Room with 88 persons in attendance. Following the luncheon the Hooksett-ites Entertainers provided a show made up from the various specialty numbers in their regular performances. The program ended with everyone singing Christmas Carols and Santa Claus passing out gifts.

Pointsettias were distributed to "shut-ins" at nursing homes and others unable to attend meetings. Mittens

and hats for needy children are made by the members and distributed via the Hooksett Library. Members assisted the Overseer of Public Welfare by sorting clothes and getting them ready for needy families. It is anticipated that in 1990, given notice, the group will wash the clothing, make any repairs (sew on missing buttons, etc.) and then return them in good condition for distribution. A walker, cane, crutches and a wheelchair are available on a short term loan basis to any Hooksett Senior. The wheelchair is made available at Town Meetings.

The Entertainers, a musical group, headed by Bernadette Chevette, has performed for 26 organizations, made up of nursing homes, Blind Association, Stroke Club and various church groups. At times the Group presents lap robes to nursing homes where they entertain.

A monthly newspaper is prepared and distributed under the name "News & Views." Printing is done by the Senior Citizens Publishing Corp. in Boston, Mass.

Two of the Charter members of the organization, Dorothy Allen and Betty McComish, who was the originator of the idea of forming the Hooksett-ites, passed away in 1989. They will be missed.

Allocation of the funds received for 1989 was as follows:

Rent of Hall	\$880.00
Golden Age Luncheon	350.00
Christmas Party	650.00
Sunshine (Fruit & Flowers)	200.00
Supplies	170.00
Transportation	1,250.00
<hr/>	
Total, 1/1/89 to 12/31/89	\$3,500.00

All Hooksett Seniors are welcome to attend the group's meetings which are held every Friday at 10:00 am at the Odd Fellows Hall in the Village. Our current attendance averages over 70 members although we have about 153 members.

Lillian Douglas, President  
Grace Sarette, Treasurer



# Parks & Recreation Annual Report

With the generous financial support of the Town and considerable volunteer help, the Parks and Recreation Commission has completed another very successful year. Members presently on the Commission are; Dale Hemeon, Zane Stuart, Paul Lambert, Linda Jordan and Peter Farwell. The Commission wishes to publicly thank Messrs. Ron Felch and David Smalley, both of whom recently departed the Commission, for numerous years of hard work and service.

A new recreation field has come on line this year with a new soccer field scheduled for next spring. Lights have

been added to the Donati tennis courts that allow for adult usage in the evenings until 10:00PM. All in all our athletic facilities are in excellent condition.

The town council has allowed Parks and Recreation to assume control over the old town garage and we are in the process of studying various plans for its future use. We all feel the riverfront property is a huge town asset. Hopefully, some form of Riverside Park north of the falls can be developed within the funds available.



Park and Recreation Committee—(L to R) P. Lambert, L. Jordan, Chrmn; P. Farwell, D. Hemeon, Z. Stuart, L. Hebert.

Absent: R. Felch



Park and Recreation Committee—(L to R) P. Lambert, L. Jordan, Chrmn; P. Farwell, D. Hemeon, L. Hebert, Z. Stuart.

Absent: R. Felch

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# Hooksett Youth Athletic Association 1990

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The Purpose of the Hooksett Youth Athletic Association (HYAA) is to provide the youth of Hooksett with a variety of athletic, recreational and social activities that will promote healthy bodies, keen minds and competitive attitudes and, at the same time, provide them with the highest quality of instruction available. In conjunction with other youth oriented programs in the area, we will strive to prepare them for adulthood as citizens of their community, state and nation. The HYAA will raise whatever funds are necessary to see that these programs are carried out efficiently and effectively, with the welfare of those children involved as our most important priority.

Any Hooksett resident 18 years or older may become a member of the HYAA, for any fiscal year-March to March—without regard to race, color, creed, sex or religious or ethnic background.

The Programs in the 1990 Year consisted of:

Sport	Participants	For	Ages/ Grades	Offered
Basketball	175	Girls & Boys	Readiness-8th grade	Oct-March
Baseball & Softball	450	Girls & Boys	6-18 yrs	April-July
Soccer	250	Girls & Boys	Readiness-8th grade	Aug-Nov
Cheerleading & Football	75	Girls & Boys	9-14 yrs	Aug-Nov

Over 600 children from Hooksett have participated in (or registered for upcoming programs) one or more of the programs offered by the HYAA. Notices are distributed throughout the Hooksett Schools prior to the registration dates of each sport.

Currently in 1990, there are over 400 families in the HYAA membership.

HYAA is a 100% volunteer run program that is always in need of referees, umpires, coaches, team parents, time & score keepers, and various other volunteers depending on the sport. If interested in volunteering or finding out more about the various programs; regular membership meetings are held the second Tuesday of January, March, August and October at the Hooksett Memorial School.

## 1990 Board of Directors:

Chairman	.....Tom Peterson
Vice-Chairman	.....Bill Beaulieu
Secretary	.....Sue Vincent
Treasurer	.....Linda Jordan (filling in)
Commissioners:	
Soccer	.....Tom Peterson (filling in)
Football	.....Jack Murphy
Cheerleading	.....Connie Reidel
Girls' Basketball	.....Bill York
Boys' Basketball	....Roger Mahair
Baseball/Softball	....Linda Jordan

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## Report of The Cemetery Commission 1989

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Since the present members of the Commission are all new this year, it was necessary that a review of the duties incumbent to the office be made. Accordingly meetings were arranged with the Town attorney, Jay Hodes; The Department of Revenue Administration, Edward Rainville; The Town Road Agent, Wayne Hemeon; and with prior Cemetery Commission members. The RSA paragraphs of Section 289 outlining the responsibilities of the Town regarding cemeteries was researched and reviewed. Research further determined that the Town's authority to act on Cemetery matters as outlined in the RSA's had been delegated to the Cemetery Commission by Article 14 in the 1962 Town Warrant. It was further found that the Town has accepted the responsibility for maintenance (mowing and raking grass and general clean up) for the following cemeteries: Heads cemetery, Martins cemetery, Riverside cemetery, Cate-Davis cemetery, and Clay Pond cemetery.

In order to function on a current basis past procedures were reviewed, modified where necessary, and adopted.

The Commission is presently working on the following:

1. Working with the Town Lawyer to produce a simpler Deed.
2. Working on a set of cemetery regulations which will be issued with each Deed to a grave lot.
3. Updating the computerized print-out of pertinent cemetery information from existing Deeds and burial permits.

The Commission has received requests to locate grave lots in Heads Cemetery (new development) for the placement of head stones. It was not possible to locate the Grave on the ground with only the information on

the cemetery map. The Commission received permission from the Town Administrator to hire a surveyor to place permanent markers from which measurements may be taken to accurately locate graves.

The Commission wishes to thank all Town Officers, present and past, for their invaluable assistance in getting the Commission headed in the right direction. Meeting space for the Commission has been provided by the personnel at the Hooksett Library and the Sewer Commission Office. The Commission would like to express its appreciation for their hospitality. It has been a unique experience serving the Town in the capacity as Cemetery Commissioners.

Wally Emerson  
Helen Tuttle  
Jim Van Vliet



Cemetery Commission—(L to R) James E. Van Vliet, Helen Tuttle, Wallace Emerson

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## Boy Scout Troop 292

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Hooksett Boy Scout Troop 292, sponsored by the Hooksett Men's Club has flourished for over 38 years. The troop is very active with 26 boys participating.

The goal of the troop is to develop responsible youths through scouting with an emphasis on camping and canoeing.

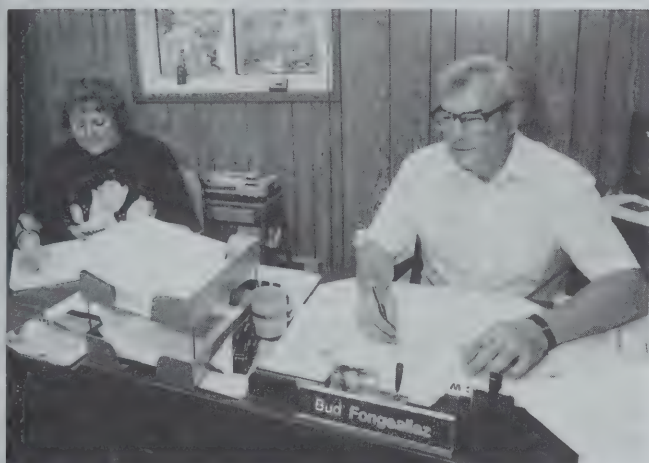
The troop meets every Thursday evening, during the school season, from 7-9 p.m. at the K of C Hall.

Any boy age 11 or older wishing to join may stop at the hall or call Bob Andersen, scoutmaster, at 622-6800.

Robert E. Andersen  
Scoutmaster, Troop-292



# Hooksett Sewer Commission Report



Sewer Commissioners—Chrmn; Bud Fongeallaz, Patricia Rueppel. Absent: Paul Kenney

The past year was another hectic year as two seated Commissioners chose to run for Town Council positions and were elected. This resulted in an unexpected vacancy of two Sewer Commissioners as they could not hold both offices. Prior to their resignations, effective June 30, 1989, Commissioners Lowell Apple and Ron Savoie appointed Roger Burgess and Robert Kerry, respectively, as their replacements. The newly seated Town Council approved the appointments for the period July 1, 1989 through June 30, 1990. Both appointees spent many hours during the month of June, 1989 attending Sewer Commission meetings to familiarize themselves with procedures and current issues.

The Commission met weekly with the work load remaining very heavy until well in January, 1990 when the current economic slowdown began to show as less inquiries for new developments and connections were presented to the Commission.

The Commission remained busy working with their consulting Engineers in reviewing plans and designs for scheduled upgrades to the treatment plant and pump stations.

These projects included upgrading the aeration system at the treatment plant to increase efficiency and reduce operating costs, upgrading the chlorination system, installing a new computerized billing system to ensure more accurate and timely billing to our customers and proposed improvements to the Martins Ferry pump station and force main. All of these improvements were made possible by either private funds, that we have been able to accept and expend by the warrant article that you, the citizens, have approved, or from our operating budget. Not one tax dollar was used for these improvements.

The Town of Hooksett has grown and, although currently at a slower rate than in the past years, will continue to grow. We have continued to make it a favorable and logical growth by planning for the future of areas and keeping those areas from becoming polluted. In addition, this Commission has worked under the policy that it has an obligation to the Town of Hooksett to ensure the following:

- The treatment plant, pump station equipment and collection system, worth well over 30 million dollars, be maintained and upgraded as needed.
- That E.P.A. and State discharge quality and monitoring requirements be met (fines of up to \$10,000.00 per day can be levied against the Town of Hooksett for noncompliance).
- That there will always be adequate sewage treatment capacity for the present and future sewer users of the Town.

Our sludge land farming operation continues to be a success as we were able to provide, to the Highway Department, approximately 660 cubic yards of loam for their use. We are now in the process of rotating our applications of sludge to several different fields and will ultimately improve land owned by the Cemetery Commission. This is just another example of Town departments working together for the betterment of the Town.

We processed over 2.6 million gallons of waste this year and increased our customers to 1,545 which produced over 1020.8 cubic yards of sludge. We are proud to report that we will close our fiscal year with a surplus of approximately one percent in our operating budget, which was derived entirely from sewer user fees. We anticipate that our user rate will remain the same through the next fiscal year.

We wish to express our thanks to you, the citizens, for your support, the Cemetery Commission for the use of their land for sludge land farming, the other Town departments for their assistance and cooperation, and to our employees for their dedication, concern and expertise.

We will continue our effort to keep Hooksett a Town to be proud to live in. If you or your club or group would like to tour our wastewater facilities, please contact Superintendent Bruce Kudrick at 485-7000. If you wish to meet with the Commission please call 485-4112 to be scheduled on our agenda. Our meetings are open to the public and we meet every Tuesday at 6:30 p.m.

Your Sewer Commission  
William Fongeallaz, Chairman  
Robert Kerry  
Roger Burgess

# Sewer Department

## PLANT OPERATION 1989-90

	Systems Operations	1988 Expenditures	18 Months 1989-1990 Appropriation	Expenditures To Date	1990 Department Request	Budget Committee Recommended
00	Wages & Benefits:					
01	Wages	118,373.82	198,424.00	192,218.37	147,304.00	144,357.00
02	Social Security 7.65%	8,889.84	15,043.00	14,542.22	11,269.00	11,269.00
03	Workman's Comp. 5.25%	5,064.00	10,450.00	10,914.76	7,733.00	7,733.00
04	Retirement 3%	3,593.67	5,971.00	5,365.49	4,419.00	4,419.00
05	NH Unemployment	313.99	900.00	590.81	450.00	450.00
06	Health Insurance	11,013.96	26,487.00	22,941.02	17,413.00	17,413.00
07	Life & Disability Insur. (L = .396% D = 1.25%)	0.00	3,330.00	1,875.22	2,425.00	2,425.00
08	Uniforms	2,062.90	3,000.00	3,238.00	2,372.00	2,372.00
10	Utilities:					
11	Electrical	41,533.87	64,798.00	64,312.35	45,358.00	45,358.00
12	Heat	4,711.69	8,000.00	8,505.67	5,000.00	5,000.00
13	Telephone	3,062.70	4,650.00	5,610.68	3,600.00	3,600.00
14	Water	2,549.00	5,050.00	6,612.15	4,834.00	4,834.00
16	Laboratory	1,374.10	3,000.00	2,544.32	8,600.00	8,600.00
17	Chlorine	1,800.00	3,700.00	3,195.00	2,500.00	2,500.00
20	Sludge Disposal:					
21	Polymer	8,276.26	15,000.00	10,800.00	8,000.00	8,000.00
22	Lime	10,513.80	18,000.00	14,602.50	7,850.00	7,850.00
23	Maintenance-Equipment	0.00	9,000.00	7,030.90	5,000.00	5,000.00
24	Testing	1,453.60	3,600.00	2,719.00	3,500.00	3,500.00
25	Truck Maint-Tractor Expense	12,562.22	7,500.00	2,992.93	4,000.00	4,000.00
26	Land Farming	1,823.73	7,500.00	12,354.24	3,000.00	3,000.00
	Land Clearing	0.00	0.00	0.00	5,000.00	5,000.00
30	Maintenance:					
31	Plant Maintenance	22,573.45	25,500.00	30,369.43	20,000.00	20,000.00
32	Pump Station Maintenance	2,787.44	7,500.00	13,408.63	11,000.00	11,000.00
33	Mains & Manhole Maint.	10,290.80	13,000.00	12,981.17	9,000.00	9,000.00
34	Vehicle Expense	7,662.13	6,000.00	17,614.68	8,000.00	8,000.00
40	Miscellaneous:					
41	New Equipment	2,750.00	2,500.00	1,554.00	3,000.00	3,000.00
42	Alarm & Rent	8,714.70	15,000.00	15,048.13	7,500.00	7,500.00
43	Mileage	530.00	700.00	828.25	900.00	900.00
44	Engineer & Construct.	9,610.00	15,000.00	9,138.15	10,000.00	10,000.00
45	Capital Reserve	25,000.00	37,500.00	37,500.00	25,000.00	25,000.00
90	Sub Totals	328,891.67	536,103.00	531,408.37	394,027.00	391,080.00
50	Commissioners:					
51	Expenses	2,288.19	1,400.00	1,252.76	1,200.00	1,200.00
52	Mileage	368.76	750.00	386.46	500.00	500.00
60	Operation:					
61	Wages	34,495.83	59,839.00	58,694.83	32,881.00	32,881.00
62	Social Security 7.65%	2,590.83	4,550.00	4,444.30	2,515.00	2,515.00
63	Workmen's Comp 5.25%	1,103.95	3,160.00	300.94	1,726.00	1,726.00
64	Retirement 3%	0.00	1,805.00	1,157.10	678.00	678.00
66	*Health Insurance	0.00	5,903.00	3,374.33	4,236.00	4,236.00
67	Life & Disability Insur. L = .396% D = 1.25%	0.00	514.00	391.72	371.00	371.00

70	Utilities					
71	Electricity (Incl. Heat)	4,528.01	3,150.00	3,590.50	2,238.00	2,238.00
73	Telephone	1,044.77	1,500.00	1,467.20	1,000.00	1,000.00
74	Water	0.00	230.00	73.25	180.00	180.00
77	Supplies (postage, etc.)	5,333.05	4,500.00	12,178.53	5,500.00	5,500.00
80	Miscellaneous:					
81	Equipment Replacement	2,789.95	1,200.00	2,500.00	1,500.00	1,500.00
82	Alarm	0.00	2,030.00	2,030.00	900.00	900.00
83	Equipment Maint.	1,131.27	1,500.00	695.00	1,000.00	1,000.00
86	Legal	1,522.75	3,750.00	6,669.96	10,284.00	10,284.00
90	Sub Total	57,197.36	95,781.00	99,206.88	66,709.00	66,709.00
91	Plant Totals	328,891.67	536,103.00	531,408.37	394,027.00	391,080.00
92	Grand Totals	386,089.03	631,884.00	630,615.25	460,736.00	457,789.00



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# Solid Waste Committee Report

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This report covers the period from January 1, 1989 to June 30, 1990. During this period, your solid waste facility handled a total of 7500 tons of waste. This waste was handled as follows:

2017 tons were transferred to the Penacook incinerator

1710 tons were transferred to the Turnkey Landfill in Rochester

249 tons were transferred to the Sanco Landfill in Bethlehem

3524 tons were landfilled at the Hooksett Landfill.

In addition 395 tons of metal were disposed of. The Solid Waste Management Committee is looking into separating metal into categories so that the metal can, hopefully, be marketed at a profit.

Our transfer station has been in operation for 2 years and the design has proven itself. This station was designed and constructed by the Solid Waste Committee at a cost of \$80,000.00. Recently, the Town of Windham entered into a contract to construct a transfer station at a cost of \$740,000.00.

The income generated by the disposal of demolition debris was \$1,019,771.00. Income from commercial haulers who serve local business added \$181,247.00 to the income stream. Regretfully, the present demolition activity has about ended, except for an area designed to accommodate the needs of Hooksett residents. The Solid Waste Committee is currently in the process of evaluating property adjacent to the present landfill in order to perpetuate this income stream. It is unlikely that the proper permits (from the State of N.H.) can be obtained within the next 12 months.

Voluntary recycling began 6 months ago. Sadly it is very difficult to find outlets for the recycled goods. Part of the problem is the fact that the recycled market is very unstable and the needs for the recycled items are variable, presently newsprint and cardboard are in zero demand.

The future does not appear as bleak as it has in the past, primarily because of a proposal brought to the Solid Waste Committee by a group of local investors. These investors have proposed the construction of a 400 ton per day municipal solid waste composting facility. This facility will take all our municipal waste, separate the recyclables, and compost the remaining waste into a usable humus. The Solid Waste Committee members, Rudi Campbell and Merrill Johnson, visited the Sumner County Florida composting site on April 19, 1990. At this site we observed the operation as virtuosly noiseless, and odorless. A fair comparison would be the interior of our present transfer station which is located in a residential area and within 400' of residences. It is proposed to site the composting facility in the northwest quadrant of the Hooksett Toll Plaza where Pike Industries is currently mining and processing minerals. This site has the support of the Solid Waste Management Committee and other town officials. Trucks hauling to the composting facility will be subsidized so that they will use the F.E. Everett Turnpike thereby averting any increase in traffic on Rt. 3A. This facility has the promise of not only solving our vexing solid waste problem—It also holds the promise of cutting our solid waste costs by 50%.

Respectfully Submitted,  
The Solid Waste Management  
Committee  
Rudi Campbell  
Merrill Johnson  
Roland Casey  
Bob Schroeder  
Jim Sullivan  
Dave Piper  
John Ciempa  
Donald Duford, Council Rep.

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## Notes

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## Notes

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**Transfer Station**





New Hampshire State Library



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